MOBIUS Executive Committee
Meeting Minutes
July 22, 2005

Members present: Mollie Dinwiddie, Wendy McGrane, Stephanie Tolson, Linda Bigelow, Genie McKee, George Rickerson, Liz McDonald and Erlene Dudley with Richard Coughlin presiding.

Guests present: Tracy Byerly, Sara Parker, Kyle Winward, Victoria (Y) Wacek and Bill Mitchell.

I.   Welcome and Introductions – Meeting called to order at 10:03AM.
II.   Approval of Minutes – The meeting notes from the May 6, 2005 meeting were reviewed and approved. A motion to accept the meeting notes as written by Linda Bigelow. Seconded by Stephanie Tolson. Motion approved.
III.   Reports:
   a. MOREnet – Bill Mitchell reported. In spring 2005, MOREnet conducted a survey to measure the overall satisfaction with MOREnet services. Respondents declared they were extremely satisfied with the level of service from MOREnet.
   b. Missouri Department of Higher Education – Y Wacek. They are currently struggling with the recent budget cuts. The department continues to function, but with limited funds.
   c. Missouri State Library – Sara Parker reported. The Joint Committee on Tax Policy will be conducting a thorough review by January, 2006. A new grants officer was recently hired, Diana Very.
   d. MLNC – Tracy Byerly reported. The Internet Librarian Conference is being held in October. MLNC is offering two NetLibrary eBook collections available until the end of September. The WorldCat Collection Analysis service received two recent enhancements--one-to-one library comparisons and obtain unique holdings within an individual institution. In late June, 2005 Infotrieve, Inc. announced the release of Ariel 4.1. Virtually Missouri's new website is up and running.
IV.   Executive Director's Report – George Rickerson. The MOBIUS Operations area will be upgrading three servers. A new release of Millennium 2005 and the Assemblies of God Theological Seminary is set to go-live on INN-Reach in August/September. The MOBIUS relocation is now complete. Ralph Caruso did vacate his position as of June 30, 2005. George Rickerson will continue his efforts to assist with the PeopleSoft implementation.
V.   FY 06 Budget Report – George Rickerson. Due to recent events, savings will be recognized in the upcoming budget of approximately 29% or $100K. A motion to pass the savings on to the members was made by Linda Bigelow. Seconded by Erlene Dudley. Motion failed. After discussion, the Executive Committee decided to use the planned savings as reserves.
VI.   Treasurer's Report – Wendy McGrane. Wendy and George have not had an opportunity to meet.
VII.   Annual Goals – George Rickerson. A mid-year Management Performance summary was made available for the review of the Executive Committee.

VIII. Annual Conference Planning Report – Kyle Winward. The conference attracted 311 attendees. This was the first year for a Vendor Fair Day. Overall, the feedback from attendees was extremely positive. Recommendations: choose Tan-Tar-A as the site for next year's conference. A motion was made by Linda Bigelow to accept the committee's recommendation. Seconded by Mollie Dinwiddie. Motion passed.

IX. Task Force on Governance and Growth Management – Cathye Dierberg. Cathye was not available to attend.

X. Advisory Committee Reports (submitted electronically)
   a. MOBIUS Access Advisory Committee (MAAC) – Elise Fisher. The committee met on May 17, 2005. The committee ratified a document that outlines the claims procedure followed when materials are damaged or lost by Lanter. MAAC changed the delivery bag inventory from August to May to help alleviate the lack of participation. A new model for management of consortium holds is being tested by Springfield-Greene County.
   b. MOBIUS Catalog Design Advisory Committee (MCDAC) – Carol Bennett (submitted by Denise Pakala). The committee has actively been working on Cataloging Standards, Authority Control, Field tags (229) and online tutorials.
   c. MOBIUS Collection Management Advisory Committee (MCMAC) – Liz MacDonald. The committee has actively been working on statewide approval plan trials. MCMAC is working with MLNC and OCLC on a presentation about OCLC's new web-based collection analysis tool. There is a place in the MCMAC folder for members to post de-selection lists.
   d. MOBIUS Coordinators' Advisory Group (MCAG) – Judy Fox. The committee discussed the following issues at its last meeting: Strategic Initiatives, developing a user-centered catalog and establishing a formal program with the goal of insuring that the systems presented to users have the characteristics users want and deliver the results users need.
   e. MOBIUS Electronic Resources Advisory Committee – Mary Slater. The next meeting is scheduled for late July. A new chair will be elected at that meeting. During their last meeting in March, they discussed Vendor Direct and Database Cafeteria Program offers and electronic resources for State funding.
   f. Task Force to Review Advisory Committee Charges. The task force will meet to discuss wording changes and submit to the Executive Committee for review and approval at their next meeting.

XI. Executive Committee Meetings Schedule 05-06 – Richard Coughlin. The Executive Committee will meet on the following dates: November 18, 2005; March 3, 2006; and May 5, 2006.

XII. Council Meetings Schedule 05-06 – Richard Coughlin. The MOBIUS Council will meet on the following dates: January 27 and June 6, 2006.

XIII. Adjournment – The meeting was adjourned without a motion at 1:45PM.

Respectfully submitted,
Linda Vorce