# Agenda of the MOBIUS Digitization Committee Meeting

Wednesday, October 1, 2025 at 3pm Central, Online via Zoom

1. Call to order and introductions
2. Adoption of the agenda
3. Approval of minutes – N/A
4. Information Items
   1. Updates to MOBIUS Policy on Standing Committees, Task Forces, Working Groups, or Interest Groups:

* We are now responsible for communicating concerns and feedback from member libraries regarding services and products related to digitization activities.
* We will develop and implement our own outreach and assessment plans that “enhance communication and inclusion opportunities for member libraries in planning, development, and issue reporting and resolution.”
* We will develop processes for working in collaboration with other MOBIUS committees.
* Committees will provide end-user assessment of MOBIUS services specific to their charge. Further they will collect issues with such services from member libraries outside of the help desk and Board. They will “evaluate, document, and report to the board successes, failures, and ideas for mitigation of deficiencies identified in the service assessment.”
* Committees will file short summary reports two times per year expressing assessment findings and proposed mitigations. *When?*

1. Unfinished Business – *If time permits* continue discussion on our offering to MOBIUS community. Previously discussed options were a flowchart or workshop on Rights Statements; a workshop or toolkit on marketing of digital resources; and Hyku Tips and Tricks Webinar.

Is anyone leaning towards one of these items? When would we be interested in doing this (ballpark, i.e., time of year)?

1. New Business
   1. Notch8
2. Adjourn Meeting