Members Present:

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| Lucy Wang, Committee ChairStephanie Tolson, Board Member​Robert BurgessHolli HensleeTheresa OlsonJulie PortmanChris VaughnChristina Virden, MOBIUS Organizer | Missouri Southern State UniversitySt. Charles Community CollegeSouthwestern Baptist Theological SeminaryDrury UniversityMaryville UniversityFontbonne UniversityWilliam Jewell CollegeMOBIUS |

Members Absent:

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| Donna Bacon, Ex-Officio | MOBIUS |

Guests or Proxies Present:

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| N/A | N/A |

1. Call to order and introductions – The meeting was called to order at 11:04 am
2. Adoption of the agenda – The agenda was approved with no changes
3. Approval of minutes – The minutes from July 30, 2018 were approved without changes.
4. Information Items
* Lucy provided a brief overview of the committee mailings lists and how they are to be used. She also reminded members of the committee webpage where committee documents can be found.
1. New Business

	* ERM Implementation Project Update – Christina provided an update on where things stand with the ERM Pilot Implementation with the KC-Towers and Archway Clusters. At this point documentation has been created for a number of processes including setting up fixed and variable codes, setting up permissions and logins, creating record templates, and creating contact records. Documentation for creating resource records and using the Knowledgebase is nearly finalized. A meeting will be held on December 20th to discuss the groups’ goals for using ERM and Knowledgebase. The committee expressed interest in reviewing the ERM documentation once a more complete packet is available.
	* Discussion of MOBIUS as an advocate for library-friendly publishing models and expansion of Open Access/OER efforts – Christina brought up some feedback from recent listening sessions the MOBIUS Board and Executive Director have held with member libraries. Libraries have expressed a need for better communication of offers and available products. There was much discussion among the group about increasing the amount of information on the website pertaining to this. Perhaps having one page where all current/open offers and recent product webinars might be found. Lucy also suggested more information on product features would be helpful. Stephanie brought up the idea of having a way to review services available. There was also a suggestion of a bi-monthly webinar series where MOBIUS members conduct webinars on products they find useful.
	* Discussion of methods of soliciting and sharing feedback on MOBIUS offered products and services – Lucy explained that information from peers on services and how they are used by them is very important to her library’s selection process and others agreed. There was much discussion of ways this feedback might initially be solicited and the group decided to conduct a survey of the membership to get an idea of their satisfaction with current products, products they would like to see offered, and potential candidates for all-in purchases.
		+ Christina was asked to create a shared document that members could use to brainstorm survey questions. Members will work on questions over the month of January and regroup in early February to finalize the survey for distribution to the membership.
		+ Christina will create a doodle poll for our next committee meeting during the first week of February.

1. Adjourn Meeting – Meeting was adjourned at approximately 11:45am.