**Members Present:**

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| Valerie Darst, President 2018-2019,  Academic Library Representative 2016-2019 | Moberly Area Community College |
| Laurie Hathman, Vice-President/President-Elect, 2018-2019, Academic Library Representative 2016-2019 | Rockhurst University |
| Katie Marney, Treasurer, 2018-2019  At-Large Member 2017-2019 | Culver-Stockton College |
| Renee Gorrell, Secretary, 2018-2019,  Special Libraries Representative, 2018-2021 | Goldfarb School of Nursing |
| Sally Gibson, At-Large Member 2017-2019  *Filling in remainder of Kathy Hart’s term* | Missouri Western State University |
| Claudia Cook, Public Library Representative 2017-2019 | Missouri River Regional Library |
| Eileen Condon, At-Large Member 2018-2019 | Webster University |
| Ann Campion-Riley, At-Large Member 2018-2021 | University of Missouri |
| Ellen Dickman, At-Large Member 2018-2021 | Logan University |
| Stephanie Tolson, At-Large Member 2018-2019 | St. Charles Community College |
| Robin Westphal, State Librarian | Missouri |
| Donna Bacon, Executive Director | MOBIUS |

**Members Absent:**

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| Sharon McCaslin, Past President 2018-2019 | Fontbonne University |

1. Call to order- Valerie Darst, President, called the meeting to order at 10:06 am.
2. Adoption of the agenda: Valerie declared the agenda adopted.
3. Approval of Minutes: After some minor changes, Ann moved and Eileen seconded to approve the minutes from the October 19, 2018 board meeting.
4. Treasurer’s Report:   
   a. Donna introduced the Commerce Bank Investment team. Kyle Reynolds spoke to the Board about the investment portfolio, and reviewed those investments. The Board reviewed the Executive Summary handout, while Kyle explained.

b. Katie added that we are up about $9,000 in our reserve funds.

1. Committee Reports
   1. Circulation and Courier: Eileen reported “no activity”.
   2. User Experience and Metadata: Ann reported they’ve had no activity; they have talked about setting up a meeting for discussion regarding wanting to collaborate more on metadata.
   3. E-Resources: Stephanie reported that this committee met this week and were brought up to date on various projects. They have talked about surveying users; what is working in regard to e-resources? What are the pros and cons? This committee needs another member.
   4. ILS Marketplace: Ann reported no activity.
   5. Task Force on Digitization and IR: Donna reported that they had finished with three demos from vendors: Vital, Bepress, and JSTOR. Donna directed the Board’s attention to an email from Emily Jaycox. At the meeting, JSTOR was eliminated; they liked Vital, and bepress. Donna remarked that she thought there may be a danger of the task force getting away from their original charge. At this point, we need more information from members, as to what they want/need now. It was commented that some member organizations feel they aren’t getting enough information from committees; they aren’t being kept up to date. Laurie suggested a webinar on what Vital offers, as well as Bepress. A survey following those webinars could be useful. Ann asked if the task force had looked at any open source products. Donna will arrange the webinars, and will include an open source product, as well as email Emily to inform her of this. Valerie pointed out the Membership meeting is March 15; we want to have an in-depth conversation by then, so demos/webinars need to be done, members surveyed, and responses gathered by then. The announcement will go to the list serves.
2. Report on December 4 visit to Truman University Library and A.T. Still Library: Stephanie began the report. She said many Truman Library staff attended the MOBIUS “listening” visit, and expressed concerns. Delivery service was a concern; they feel it takes longer than it should. Eileen remarked that print (books) is becoming less valuable to them. They miss face-to-face meetings, and feel that communication is lacking. Cost was also discussed. They have concerns with Prospector and how they handle MOBIUS items. Other concerns included inconsistencies in labels and library codes, too many “far-flung” libraries being added, and seeing an increasing number of e-books in the catalog, but being unable to access those. Overall, Stephanie believed the visit to Truman was a good idea. The A.T. Still Library visit went well, other than several key personnel were not present. Valerie asked for a MOBIUS visit to her library at MACC before she retires in Spring 2019.
3. Report on November 16 visit to Missouri State Library: Valerie reported that this visit was mostly in regard to MO Evergreen. Laurie commented that it was interesting to learn about these very small libraries and how they operate. Missouri Evergreen is now a nonprofit 501 (C)(3). They have issued an RFP for a fiscal agent. Valerie referred to a document that Donna created, “MOBIUS Overhead for MO Evergreen”, which is being used to help Missouri Evergreen determine what they need from a fiscal agent. Robin told the Board that the state library is looking at issuing a grant to Missouri Evergreen now that they are a nonprofit instead of a contract to MOBIUS. Missouri Evergreen would then contract directly with MOBIUS. Donna said she had not heard from MO Evergreen regarding the changes this would bring to their relationship. Donna will contact Colleen Knight who is the current President of the Missouri Evergreen board to find out more about their plans.
4. Old Business: There was no Old Business to report.
5. New Business

a. The KC Towers Directors met recently and discussed MOBIUS. They see the value of MOBIUS, but worry that their administrations do not. They pointed out that online programs are growing; is print still useful? There was discussion of the assessment model as data points, and different models, and fluctuations in FTE. The Carnegie Model makes sense to them, but it still difficult to plan. Laurie told the Board that this was the first meeting KC-Towers directors had had since the merger was completed. Ann asked if we have a plan for the scenario of losing members by their closure. Stephanie asked is a task force is really the best way to develop an assessment model. Katie asked about a model that implements smaller increases over a longer term. Stephanie asked about going back to looking at members in tiers. Donna wonders if the whole change of assessment is really necessary; should we stop pushing this? The Board wants members to gather in round table discussions at the March Membership meeting, to talk about assessments.

b. Visits to member libraries: Valerie volunteered MACC, and Stephanie asked about St. Louis Community College. SLU and Washington University were suggested. Ann will coordinate with those two, along with board members that will attend. Central Methodist and MACC can be on the same day, probably in February 2019. Laurie will coordinate with those.

c. Rename IUG Scholarship: Ann moved and Laurie seconded that the IUG Scholarship be renamed the Robin Kespohl Scholarship. Motion passed.

d. IUG Scholarship Recipient: Ellen moved and Stephanie seconded that Paula Albers receive the Robin Kespohl IUG Scholarship. There was discussion, as we had several worthy applications. The motion passed, with one Nay vote, and two abstentions.

e. Policy on Sierra logins: Donna explained to the Board that this policy came about due to the SOC2 Audit. They had asked about logins and passwords, and there was currently no policy for Sierra logins. The auditor encouraged having a policy; the Board reviewed the policy document written by the MOBIUS Office. Ann moved to accept and Laurie seconded; there was discussion regarding clarification needed on page 2 regarding password composition requirements. Motion passed.

1. Executive Director’s Report: Donna reported that St. Louis County Library has joined MOBIUS. They will not start implementation until February 2019. Donna and Ellen visited Cleveland University in Overland Park, Kansas, and talked with the director. They are looking for another ILS at this time; cost is an issue. Donna sent more MOSS quotes out recently and has offered to speak to Pittsburgh State College and Emporia State. Donna stressed that if Board members know of anyone at an Innovative library, please let her know. Steve and Donna went to the MO Community College Association conference; faculty asked about OTR and OER. MOBIUS won “Best Swag” award. Donna met with new directors – Sandra Harris at Maryville and Keli Rylance at St. Louis Art Museum. Donna reported that we are nearing end of the last set of ArticleReach libraries to implement. She also told the Board that Evergreen is going well.
2. State Librarian’s Report: Robin reported that there will be staff changes at Wolfner Library. Library Advocacy Day is February 26, 2019. They will be asking to restore state aid to 2015 level. Robin is reviewing Summer learning project grants. She reported that only about 10% of patrons qualified to use Wolfner Library are doing so. She spoke of other grants, and spotlight on literacy grants.
3. Other business: Ann asked about the activities of the ILS Software & Services committee. Ann reported that she is part of an SEC task force looking at different ILS systems, specifically Folio. Donna and Steve have looked at it. Eileen attended a webinar on Innovative roadmap on December 13; she will send the recording to the Board. Ann moved and Eileen seconded to rescind the vote to increase the Membership fee to $10,000 / year. Motion passed. Ellen expressed appreciation for the excellent lunch prepared by the Mobius staff; the entire Board agreed.
4. Next Board meeting will be February 15, 2019; Membership meeting will be March 15, 2019.
5. Adjournment: Eileen moved and Laurie seconded meeting adjournment. Motion passed, meeting was adjourned at 2:40 pm.