**Members Present:**

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|  Valerie Darst, President Academic Library Representative  | Moberly Area Community College |
| Laurie Hathman, Vice-President/President-Elect Academic Library Representative  | Rockhurst University |
| Renee Gorrell, Secretary,Special Libraries Representative | Goldfarb School of Nursing |
| Sally Gibson, At-Large Member  *Filling in remainder of Kathy Hart’s term* | Missouri Western State University  |
| Sharon McCaslin, Past President and Secretary Pro Tempore | Fontbonne University |
| Claudia Cook, Public Library Representative  | Missouri River Regional Library |
| Eileen Condon, At-Large Member  | Webster University |
| Ann Campion-Riley, At-Large Member  | University of Missouri |
| Ellen Dickman, At-Large Member  | Logan University |
| Donna Bacon, Executive Director | MOBIUS |

**Members Absent:**

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| Katie Marney, TreasurerAt-Large Member  | Culver-Stockton College |
| Stephanie Tolson, At-Large Member | St. Charles Community College |
| Robin Westphal, State Librarian | Missouri State Library |

1. Call to order- Valerie Darst, President, called the meeting to order at 10:10 am. She presented a card to Maegan Bragg, on behalf of the Board, for her upcoming wedding.
2. Adoption of the agenda: Valerie declared the agenda adopted.
3. Approval of Minutes: After suggesting some wording changes, Laurie moved and Ann seconded that the corrected minutes from the February 22, 2019 (rescheduled from February 15, 2019) be approved. Motion passed.
4. Treasurer’s Report: Katie Marney was ill, and did not attend this Board meeting. Donna read a report from Katie that financials were steady. Donna pointed out that at the October meeting, the Board reviewed the vote on the Assessment Model and approved the budget for FY19/20. This budget had money from the contingency fund to cover MO Evergreen shortfall from the state. Donna asked that the board vote specifically on this transfer of funds for our records. Ann moved and Sharon seconded that we move $65,923 from contingency to the MO Evergreen line. This was approved unanimously. It was also reported that we have recovered the Reserve Funds to be back $1.4 million.
5. Committee Reports
6. Circulation and Courier: Eileen reported that the committee has not met since our last meeting.
7. User Experience and Metadata: No report.
8. E-Resources: No report.
9. ILS Software and Services: No report.
10. Task Force on Digitization and IR: No report.
11. Public Libraries: Claudia reported that this committee has submitted two programs for the Annual Conference in June.
12. Old Business.
13. Policy on Sierra Logins. There was a conference call with Innovative; they have said they will fix the problem with the logins and passwords, but with no set time frame for completion. Sharon moved and Laurie seconded that this topic be tabled until the June Board meeting. Motion passed.
14. SLA for Standalones as corrected. Donna directed the Board’s attention to the Standalone Member Service Level Agreement document that all Board members received. In discussion, it was asked if reporting ILL statistics is still required, as not all members do this. (14.4 in document). The wording was changed to “upon request”. In section 15, “City of St. Louis, Missouri” for federal court location will be changed to meet the need/location of any library disputing the contract, should the dispute go that far. Laurie moved and Claudia seconded that these changes be accepted. Motion passed.
15. New Business
16. Discussion of MOBIUS Members Table Talk Information. Valerie had compiled notes from the Table Talks at the MOBIUS Members’ meeting. The Board discussed Valerie’s notes; much of the discussion centered on the assessment model, contingency fund, and authority control. Eileen asked for how long do we build up the contingency fund? Donna replied that we need to keep at least $300k-$400k for staggered payments throughout the year. Question: is there a limit to how much can remain in contingency or reserves? Missouri non-profit law does not stipulate a limit. The finance committee will look at this issue in the future. It was also suggested that these funds need to be more fully explained to the members; this will be addressed at the membership meeting in June. With regard to assessment, Donna spoke with a member, who is concerned about the cost of MOBIUS membership, and the amount they pay.
17. MOBIUS membership meeting June 3, 2019 agenda: We will have discussions about the reserve and contingency funds, authority control, plus a discussion group for large libraries and stand-alones. Sharon stated she wants a stand-alone member position on the Board. We will need to change the bylaws, regarding this. Ellen wants to remind members to consider and recommend any potential new members to the board; Laurie reminded us how long it takes for those conversations to happen. Donna will write a section of her next newsletter about this topic.
18. MOBIUS Conference: As of this date, Donna reported that we still had no Keynote speaker; she does have a list of people to contact still. Eileen suggested possibility of Diversity as a speaker topic, and Renee suggested asking a local author. Ann will contact Alex George, an author that lives in Columbia. For the conference, we have 25 sessions, presented by members and a few by the MOBIUS staff. Tom Jacobson (from Innovative) will talk about ERM. Donna told the Board they will begin putting the schedule together next week.
19. MOBIUS Conference: As of this date, Donna reported that we still had no Keynote speaker; she does have a list of people to contact still. Eileen suggested possibility of Diversity as a speaker topic, and Renee suggested asking a local author. Ann will contact Alex George, an author that lives in Columbia. For the conference, we have 25 sessions, presented by members and a few by the MOBIUS staff. Tom Jacobson (from Innovative) will talk about ERM. Donna told the Board they will begin putting the schedule together next week.
20. (Out of order: should be E and F) Listening Post discussion from MACC (Valerie, Donna, Laurie, and Ann): Valerie reported that her staff was delighted by the visit from the MOBIUS Listening Post group. Laurie mentioned the variety of staff and other representation, including faculty that was present. Ann enjoyed meeting the MACC Provost, and hearing his philosophies on education.

Listening Post discussion from CMU (Donna, Laurie, and Ann). Laurie told the Board that CMU has a lovely campus; they met with library staff and heard good things about MOBIUS and MOBIUS staff. There was discussion of opportunities of consortial purchases; they talked about Open Access. This is an all iPad campus, and this has changed the way the campus library operates. They are a very community-oriented campus. They reported that they have not met as Avalon cluster yet, but are not concerned.
Donna reminded the Board that visits to Washington Univ. in St. Louis and University of MO St. Louis are coming up April 30. In addition, she wants to start scheduling more libraries, and suggested Drury in Springfield as one institution, with others in the same geographic area in the same time frame.

1. (Out order should be D.) Missouri Evergreen Contract: Valerie directed the Board’s attention to the Notes for meeting about Missouri Evergreen Contract handout. She and Donna had a meeting the MO Evergreen board members regarding the contract, and felt overall that it was a positive meeting. They later received a letter from Colleen Knight, MO Evergreen chair, that they were dissatisfied with some price increases, and what they felt to be a lack of communication from MOBIUS. Donna pointed out that in the meeting notes handout, it describes services that MOBIUS provides for MO Evergreen, with the costs broken down. There are also recommendations for ways to save money. There was Board discussion regarding what are total costs to operate MO Evergreen, Blake’s and Debbie’s (MOBIUS staff that do a majority of their work with MO Evergreen) salaries and how they spend their time. Ellen questioned the reason behind the $65,922.48 that MOBIUS absorbed for MO Evergreen in FY18/19. MO Evergreen is going to send an RFP to three places; Ann recommended that we answer that RFP with true costs; we should feel no obligation to subsidize them. We also learned that MO Evergreen wants to hire a part-time Executive Director. The Board recommended that Donna not attend the next MO Evergreen meeting; Blake and Debbie should not attend if there is discussion of the RFP.

1. Executive Director’s Report: Donna reported that she, Blake, and Ted have been working on SOC2 Audit. We now have to have cyber-liability insurance. Christina Virden was invited to talk at Open Ed conference this fall; she will also be going to OTN in Minnesota. There will be an OverDrive panel of MOBIUS members presenting at ACRL this month. Donna told the Board that ERM and Knowledgebase are done; libraries are at different stages. There will be a session on this at Annual Conference. The AWS migrations are almost complete. Donna, Laurie, Ellen, Ann, and Eileen will be attending Director’s Link at ACRL. This year’s Evergreen conference is in Valley Forge, PA; Blake, Ted, Debbie, and Donna will be attending. IUG conference is a couple weeks after that, in Phoenix. Donna reported that St. Louis County Library System and Central Arkansas Library System will go live in May.
2. State Librarian’s Report: no report
3. Other business: MSU has sent an RFP for ILS systems. Innovative received one, and will respond. MOBIUS cannot respond, as we are not an ILS vendor. Members of the MOBIUS Board have met with that Library staff, and believe that MOBIUS has done all they can to satisfy their needs.
Renee reported on nominations for MOBIUS Board; we received six. That ballot will go out next week.
Valerie and Donna think that we should reach out to the Department of Higher Ed; they were instrumental in the initial formation of MOBIUS. We should give them an update on MOBIUS, as higher education institutions relate to this department. The Board approves.
4. Next Board meeting will be June 5, 2019. Membership meeting will be June 3, 2019.
5. Adjournment: The meeting was adjourned at 2:17 pm.