[Board Meeting](https://app.onboardmeetings.com/cb8c7c4eb31741ec856024b29d455d44-151/meetingDetail/fde15cfbd21f45d292e6677ce3dfc41e-151) Minutes



MOBIUS

Aug 12, 2022 at 10:00 AM CDT

@ Zoom

**Attendance**

**Members Present (Remote):**

Donna Bacon, Eileen Condon, Christopher Dames, Eric Deatherage, Maegan Gattorna, Sally Gibson, Doug Holland, Nathan James, Kim Kietzman, David Morris, Sarah Smith, Zana Sueme, Courtney Trautweiler, Robin Westphal

**Members Absent:**

Donna Monnig, Ed Walton

1. Call to order

10:10am

1. Adoption of the Agenda (Presenters: Sally Gibson)

 [MOBIUS Board Agenda August 12 2022.docx](https://app.onboardmeetings.com/cb8c7c4eb31741ec856024b29d455d44-151/meetingBook/fde15cfbd21f45d292e6677ce3dfc41e-151?page=1)

Sarah moved to approve the agenda; Eric seconded. The agenda was approved.

1. Approval of June 8, 2022 Minutes
2.  [June 8 Meeting Minutes](https://app.onboardmeetings.com/cb8c7c4eb31741ec856024b29d455d44-151/approvalDetail/5a4bacb1b5d1423199b47fc0ea87df89-151)

Courtney moved to approve the June 8th minutes and David seconded. Eileen- 8B Springshare is one word. 9B strike 'attempt to verify' section. 9F 2 should say who the committee rep is for the committees. 10- Drupal. In that same section- 'she they' needs to be rephrased. The minutes were approved with these corrections.

1. Treasurer’s Report – Nathan

 [July 2022 Investment Statement.pdf](https://app.onboardmeetings.com/cb8c7c4eb31741ec856024b29d455d44-151/meetingBook/fde15cfbd21f45d292e6677ce3dfc41e-151?page=3)

 [05-22 Financial Statements - NEW VERSION.pdf](https://app.onboardmeetings.com/cb8c7c4eb31741ec856024b29d455d44-151/meetingBook/fde15cfbd21f45d292e6677ce3dfc41e-151?page=17)

 [05-22 Financial Statements - OLD VERSION.pdf](https://app.onboardmeetings.com/cb8c7c4eb31741ec856024b29d455d44-151/meetingBook/fde15cfbd21f45d292e6677ce3dfc41e-151?page=28)

It is customary for the May report to be provided at this time, as we do not have the final information for the end of the Fiscal Year at this point.  We were notified that our accounting firm is no longer conducting audits; they are seeking to hire a new auditor. Staffing struggles are affecting other accounting firms in Columbia. Therefore, Donna has learned that this service has becoming more expensive: we will have to pay more for an audit. The cost is moving from around $10,000 to $15-20,000.  Will have to have the audit done later in the fall.  Donna has 2 quotes now.

1. Committee Reports
   1. Bylaws – Zana

This committee has not met yet.

* 1. Circulation and Courier – Eileen

Eileen reports that the committee has met. Meeting notes have been distributed in OnBoard.

Meeting dates have been set for the entire year.  The committee discussed supply chain issue with adhesive labels; new alternative seems to be acceptable. Does the color impact the timeframe? For instance, if the labels were not green, could they be available more quickly? The answer is no.  They discussed label issues:  sticky vs band. It was decided changes should wait with change of system. Label Maker discussion included QR Code removal, font sizes, and other updates. These were approved and will be communicated to the membership. ILL policy revision will be discussed at October meeting.

* 1. Digitization – Sarah

Sarah stated that meeting notes have been distributed in OnBoard.

A workshop was held June 17 by the Northeast Document Conservation Center, for the purpose of creating Collection policies. It is recorded and available to members. Another workshop is coming up on August 22. The committee held discussion on continuing bids. There is a lot of work going on and moving forward. Donna commented that the students are working on metadata.

* 1. E-Resources – Eric

This committee has not met yet.

* 1. Professional Development - David

 [2022-07-14-PDT-Comm-Minutes.docx](https://app.onboardmeetings.com/cb8c7c4eb31741ec856024b29d455d44-151/meetingBook/fde15cfbd21f45d292e6677ce3dfc41e-151?page=43)

Meeting notes have been distributed in OnBoard.

David reported that the inaugural meeting of the new committee was held on July 14. Meeting discussion included the Subject Matter Expert spreadsheet.   Survey will go out to the general population to get select topics.  A second meeting was held  August 1 for the new chair to meet former chair. They hope to have a meeting with the User Experience team. The FAQ that will be posted on MOBIUS website; will be written by the UX and Metadata Committee.  The goal would be for the document to be less “Sierra specific”.  Scott Peterson? and Debbie Luchenbill are working in Google and transporting dates into the calendar.  The program is getting started now and will have a very active calendar. The next meeting will be on August 18.

* 1. User Experience and Metadata –Doug

Doug reported that the first meeting is scheduled is scheduled September 1st.  Robin wants to meet with head of Professional Development committee to talk about the new FAQ page. The page will be maintained by this committee once that is posted.

1. Working Group Reports

Courtney reports that the ILS Working Group held a meeting on June 21 with EBSCO via Zoom. A document entitled “FOLIO Gaps” was created and posted on ILS Blog page for the membership to review. ETAs were provided for each feature, unless already available; unless if not planned; please review if you have questions. The committee met July 1st to discuss take aways from June 21st meeting. There were no major concerns following meeting; felt questions had been addressed clearly and fully. The committee wondered if EBSCO provide a sandbox for access to experience the system in real time but in a safe space. The group met to approve EBSCO FOLIO recommendation to the board, based on cost, functionality, experience, and reliability.

1. Old Business
   1. Listening Sessions KC-Towers

<https://trello.com/b/5xnLlHEi/mobius-outreach>

 [MOBIUS Listening Session Northwest Missouri State July 2022.docx](https://app.onboardmeetings.com/cb8c7c4eb31741ec856024b29d455d44-151/meetingBook/fde15cfbd21f45d292e6677ce3dfc41e-151?page=45)

Donna reported on Listening Sessions. She shared the Trello Board to demonstrated how the visits were organized by clusters.

Northwest Missouri State Listening Session: the group was highly engaged. Topics included the method of Holds are selected in Inn-Reach; Adrienne is creating a document that will be shared with all. Other topics included eResources; other technology such as tablets; tools such as Canva and Adobe suite; networking and best practices for communicating within the consortium.

Missouri Western Listening Session: Discussion topics included the upcoming ILS; OCLC and using Sky River; collaboration; possible options of shared technology, such as iPads.

KC Art Institute Listening Session: Topics included the upcoming ILS; eResources; inventory; their digitization process; use of Sky River, with a possibility of changing to another option.

Avila Listening Session: Topics included: the RFP; Collaboration; their move to a smaller space; collaboration; communication options within the consortium; eReources; instruction and outreach.

Park Listening Session: Topics included: a desire to network with other Outreach Librarians; face to face meeting options in conferences; their many years of working specifically with the military.

More sessions will be held on August 30, 31, September 1st and 14th. Several volunteered during the board meeting. Donna will send a schedule.

Donna has contacted UMKC to schedule a meeting and is waiting to hear back.

New directors to meet include State Tech, SLU, and Washington University.

1. New Business
   1. Budget

The impact of an ILS change for the FY23/24 will need to include discussion on fees that may be needed in association with the change. The MOBIUS building lease is expiring in August of 2023. The landlord has provided two cost quotes for additional space, but thus far the cost is still too prohibitive.  They have been looking at Consortia Manager platform that would improve eResource management and provide our members to renew via a dashboard portal system. This would streamline the process for MOBIUS and for members. The cost will be around $8,000.

* 1. ILS Working Group Recommendation

 [EBSCO\_FOLIO\_Services\_MOBIUS\_June\_2022.pdf](https://app.onboardmeetings.com/cb8c7c4eb31741ec856024b29d455d44-151/meetingBook/fde15cfbd21f45d292e6677ce3dfc41e-151?page=47)

 [ILS RFP Recommendation.docx](https://app.onboardmeetings.com/cb8c7c4eb31741ec856024b29d455d44-151/meetingBook/fde15cfbd21f45d292e6677ce3dfc41e-151?page=56)

 [EBSCO\_Responses\_MOBIUS\_FOLIO\_Dev\_Questions\_6-3-22.pdf](https://app.onboardmeetings.com/cb8c7c4eb31741ec856024b29d455d44-151/meetingBook/fde15cfbd21f45d292e6677ce3dfc41e-151?page=65)

The committee recommended FOLIO. The board unanimously approved the recommendation.

Donna will notify all members via email on Monday. She will be calling public libraries in addition.

1. Executive Director’s Report and Strategic Plan Update

<https://trello.com/b/WixP8ic1/mobius-strategic-plan-fy2022-2024-year-two-progress>

Donna has been asked to serve on the Product Management team for ReShare. MOBIUS will be hosting the ICOLC conference in April 2023. Location options are being considered. Visits will take place in advance. Donna reported that four tires of the MOBIUS car were vandalized overnight at the office rear parking lot. The landlord has now installed security cameras, and the car is parked in front under a streetlight.

SLAM picked up Archive Space. CW Mars will be migrating to Evergreen soon. Debbie will have an MLA session covering OS and MOSS. The Iowa group has asked for a demo. The Amigos conference will cover courier services.

1. State Librarian’s Report

Robin reported on Wolfner and braille displays; permanent loans will be available for patrons who indicate they are braille readers. The legislature passed a conditional state aid package for public libraries. Several libraries received full funding.

1. Other Business
2. Adjourn Meeting

Sarah moved to adjourn and Eileen seconded.