# Minutes of the MOBIUS FOLIO and OpenRS Enhancements Committee

Wednesday, April 23, 2025 at 11:00 am

Online, via Zoom

1. Call to order.
	1. Planned Absences: Rachel Utrecht, Seth Huber, Donna Bacon, Stephanie Spratt (leaving early)
	2. Planned Guests: N/A.

***Meeting called to order at 11:00 am by Andrew Stout.***

1. Adoption of the agenda

***Adoption of the agenda is called for by Andrew Stout; motion made by Stephanie Spratt; seconded by Samantha Perkins. Motion adopted without objection.***

1. Roll called by Vivian Gould

***Additional absences: Stephanie Marvin***

1. **April 9, 2025** meeting minutes discussion and vote:
	1. <https://docs.google.com/document/d/1pqp34A2g7tVB-hOWjts36B4nCQk62TQy/edit?usp=sharing&ouid=100201922933854177766&rtpof=true&sd=true>

***Motion to adopt the minutes by Jennifer Parsons; Stephanie Spratt seconded. Motion adopted without objection.***

1. Unfinished Business
	1. Committee Members’ Subject Expertise (document from Vivian included) <https://docs.google.com/document/d/1TekgCGJfYmSYWb5LoAk7-G4f1rfqKWhxUTyJsevXe6A/edit?usp=sharing>
		1. Groupings will roughly form our Subcommittees; standalone library Committee members will go into an OpenRS section, per Vivian
		2. Stephanie S. recommends Acquisitions and Serials groups be combined as functionality/processes are similar and neither group has many members
		3. Additional discussion of separation of subject areas
		4. Before next meeting: Andrew and Stephanie S. will assign our existing enhancement requests to Subcommittees
		5. Perhaps will be spending next meeting working through the assigned enhancement requests.
	2. Review of [Enhancement Request Form](https://docs.google.com/forms/d/12yVoK-VZUo99FM1d8Cwhquoit3WPiybQgJ04QmuFm4E/preview) (drafted by Vivian)
		1. Has not yet been made available for viewing for all committee members yet; use the Google “Request permission” option if you cannot view it
		2. Page 1 of form – requester contact information
		3. Page 2 of form – product choice (FOLIO, Locate, or OpenRS)
		4. Pages 3-5 of form – Specify product functionality relevant to enhancement request (e.g. specific FOLIO app, Locate functionality, OpenRS display, etc.)
		5. Page 6 of form – Provide enhancement request details such as short summary and use case
		6. Responses will be written to a Google sheet for organization of requests
		7. Katie would like to add an option for uploading files when placing a new enhancement request; Samantha says this is available, and the uploaded files will go into the Google drive of the Form owner (currently Vivian); Samantha can help with improving functionality of the Form
		8. Once the Google Form is finalized, we will set it to available for anyone to fill out and submit
		9. What should the Committee do to sort/assign new requests as they come in? Can Subcommittee assignments be automatically applied to new requests based on entries (e.g. selecting the Inventory app as the feature that is being enhanced results in the request being automatically assigned to the Cataloging Subcommittee).
		10. Discussion – is the Google Form the system of gathering new requests that we are moving forward with? No objections.
		11. Franny brought up that some library staff may find the Form long and complex. The intended Form audience is librarians and library staff of MOBIUS member libraries. If it is too complex for some users, Site Coordinators can fill out the form on behalf of their staff.
		12. Further discussion of who to market the form to when it is initially ready, who can submit requests, how incoming requests might be vetted locally, and notification options when new requests come in.
	3. Outstanding Enhancements Document:  <https://docs.google.com/spreadsheets/d/1Goz-DYplINVnWd6vKs-GQk1dG2-zNwWv98KP20blIV4/edit?gid=0#gid=0>
		1. Any consolidation or removals of entries since the last meeting? None that Steve is aware of. But as new requests come in to MOBIUS via help desk tickets, they will get added to this sheet.
		2. Andrew and Stephanie S. will do a first pass-through to dedupe and assign the outstanding requests to Subcommittees before the next meeting
	4. Review and continue discussion of how the committee should solicit feedback from membership
		1. Andrew suggests we target Site Coordinators with communication when getting close to having the Form ready to go
2. New Business
	1. Information Items from Vivian:
		1. Local Locate update will be applied to MOBIUS FOLIO tenant institutions July 14-18
		2. Ramsons update applied to MOBIUS FOLIO tenants July 21-25
		3. Sunflower general release of FOLIO is delayed until mid-May 2025 (ECS release comes later)
		4. Trillium general release of FOLIO is scheduled for November 2025
3. Next meeting will be May 14 at 11:00 am
4. Adjourn Meeting

***Motion to adjourn made by Stephanie Ruhe, seconded by Samantha Perkins. No objections. Meeting dismissed by Andrew Stout at 11:55 am.***

**FOLIO & OpenRS Enhancement Committee**

**Stephanie Spratt, 2025-2027, Chair**
Assistant Director for Technical Services, Missouri Western State University

**Andrew Stout, 2025-2028, Vice-Chair**
Access Services Librarian, University of Missouri-St. Louis

**Kim Kietzman, Board Representative**Director, Altoona Public Library

**Samantha Perkins, Board Representative**Library Director, Missouri Valley College

**Kirsten Abotsi, 2025-2028**
Lead Librarian, Library Systems, St. Louis Community College

**Frances Behrman, 2025-2027**
Access Services Librarian, Kenrick-Glennon Seminary

**Rebecca Brown-Gregory, 2025-2028**
Technical Services Librarian, St. Louis Art Museum

**Stephanie Chinn, 2025-2028**
Systems Librarian, Saint Louis University

**Donna Church, 2025-2028**
E-Resources Librarian, Missouri Baptist University

**Jacob Dudley, 2025-2027**
Head of Access Services, Northwest Missouri State University

**Seth Huber, 2025-2028**
Technical Services Librarian/Head of Cataloging, University of Missouri - Columbia

**Stephanie Marvin, 2025-2027**
Customer Service Supervisor, Davenport Public Library

**Cameron Nuss, 2025-2028**
Research & Instruction Librarian, William Woods University

**Jennifer Parsons, 2025-2028**
Assistant Director & Access Services Librarian, Central Methodist University

**Catherine Price, 2025-2027**
Content Services Librarian, Rockhurst University

**Stephanie Ruhe, 2025-2027**
ILS Administrator, Springfield-Greene County Library District

**Kathleen Rahman, 2025-2027**
Systems Librarian, University of Missouri - Columbia

**Rachel Utrecht, 2025-2027**
Technical Services Librarian, William Woods University

**Vivian Gould, MOBIUS Organizer**
Systems Librarian, MOBIUS

**Steve Strohl, MOBIUS Organizer**
Associate Director, Member Services, MOBIUS

**Donna Bacon, Ex-Officio**
Executive Director, MOBIUS