# Agenda of the MOBIUS Circulation and Courier Meeting

Tuesday, April 8, 2025, at 2:00 pm

Online, via Zoom (see below, page 3, for how to connect)

1. Call to order.
   1. Planned Absences: Robyn Lambert.
   2. Planned Guests: N/A.
2. Adoption of the agenda.
3. Committee Information:
   1. Committee page: <https://mobiusconsortium.org/node/95>
   2. Committee listserv & more.
      1. Email - [comm-circ-courier@mobiusconsortium.org](mailto:comm-circ-courier@mobiusconsortium.org)
4. Existing Business
   1. Local Locate Updates – tentative dates for staging and production.
   2. OpenRS Updates:
      1. Print notices & label maker.
         1. Data elements needed on paging slip:
         2. Sending Library
         3. Patron Barcode (not name)
         4. Destination Library (or branch/sub-location)
   3. MOBIUS Green Book Bands – note the language on them regarding loan periods and renewals. ***See examples!***
   4. Green, Adhesive Label Order are in as of last week! We have more labels if you need them!
5. New Business
   1. (Katie Lawrence) The timeline/procedural steps for long overdue OpenRS items?
      1. How many days after the due date should we be contacting the borrowing library? Is that just left up to the discretion of each lending library?
      2. How many days after contacting the borrowing library should we contact MCO for mediation?
      3. Does there need to be a different timeline for standalone versus MCO-managed libraries?
6. Adjourn Meeting

**Conrad Rader, 2023-2025, Chair**  
Manager, Access and Delivery Services, Saint Louis University Medical Center Library

**Laura Kromer, 2024-2026, Vice Chair**  
Director of Reference Services, Missouri State Library

**Eileen Condon, Board Representative**  
Dean of University Libraries, Webster University

**Jacob Dudley, 2024-2026**  
Head of Access Services, Northwest Missouri State University

**Sienna Henson, 2024-2026**  
Library Assistant, Kansas City Art Institute   
  
**Robyn Lambert, 2023-2025**  
Library Services and Circulation Coordinator, Culver-Stockton College

**Katie Lawrence, 2024-2026**  
ILL Manager/Library Specialist, William Woods University   
  
**Allyson Nichols, 2024-2026**  
MOBIUS/ILL Coordinator, Missouri River Regional Library

**Steve Strohl, MOBIUS Organizer**  
Associate Director, Member Services, MOBIUS

**Donna Bacon, Ex-Officio**  
Executive Director, MOBIUS

Topic: Circ-Courier Committee - April Meeting

Time: Apr 8, 2025 02:00 PM Central Time (US and Canada)

Join Zoom Meeting

https://us02web.zoom.us/j/87515018394?pwd=DkGlxNU1clPXpudjaEKG5goEHg430T.1

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Passcode: 010799

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• +1 719 359 4580 US

• +1 253 205 0468 US

• +1 253 215 8782 US (Tacoma)

• +1 346 248 7799 US (Houston)

• +1 360 209 5623 US

• +1 386 347 5053 US

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