

# Minutes of the MOBIUS Digitization Committee

February 6, 2023 1:00PM, via Zoom

Members Present

* Donna Bacon, MOBIUS
* Adrienne Detwiler, MOBIUS
* Rebecca Hamlett, William Jewell College
* Davina Harrison, St. Louis Community College
* Paul Huffman, Lindenwood University
* Craig Kubic, Southwestern Baptist Theological Seminary
* Sarah Messimer, Goldfarb School of Nursing
* Samantha Perkins, Missouri Valley College
* Steven Pryor, University of Missouri-Columbia

Members Absent

* Sarah Smith, St. Louis Community College

Meeting Minutes

1. Old Business
	* The student interns have finished all page counts and have been paid.
	* We need to find a vendor for digitizing 50,000 pages. Is it possible to split the work among multiple vendors (25,000 pages each)?
	* Donna has not yet received a response about our letter of intent. Davina will contact Matt Butler at the State Library.
	* The imaging work will be part of next year’s grant, but we need to get bids now. Davina will start calling vendors. American Micro has transitioned ownership to VRC Companies. The contact information is:

Angie Chavez, Office Manager/Sales

VRC Companies, LLC

1933 Troost Ave

Kansas City, MO 64108

816-221-0123

www.vitalrecordscontrol.com

* + The last training session with NEDCC is coming up February 23rd and then Donna will pay them, which will be the last expense to be paid from the grant.
1. New Business
	* Hyku, which is open source, is an option for migrating away from Vital. The application can be used for digital images and newspapers and is customizable. Documents can be public or private, multiple file formats can be uploaded, and they collect and utilize user feedback. It allows batch import via csv files, and out of the box there are several themes, so libraries could brand it individually for their site.
	* Possible drawbacks for Hyku: we may need a developer to help with ingestion and technical issues, especially in a multi-tenant scenario where we need to administer separate sites. Donna thinks this issue is resolved, but will ask Blake to look at it to see if it needs IT support.
	* PALNI and PALCI give updates on Hyku each year. Davina will contact Amanda at PALNI and ask for a demo of Hyku for the committee and our Vital users within the next 2-3 weeks, as well as access to the sandbox, plus any information they can provide about migration.
	* We could spin up Hyku on AWS, rather than Google
	* Rebecca reported they received a complaint about how difficult it is to find things in Vital. Hyku looks easier and allows batchloading by multiple libraries at once, which we can’t do in Vital.
	* Steve Jamieson contacted Donna and said there is a group of theological libraries moving to Hyku. They invited Covenant to join. Steve would like to know what our plans are so he can make a decision.
	* We need to make a decision soon, within the next four weeks, because we need enough time to migrate. Donna is concerned about getting our data off Vital. We may need to ask Innovative about migrating our data at some point. Can the MOBIUS staff help with migration? Davina will copy Blake on information about Hyku.
2. Minutes submitted by Adrienne Detwiler