# Agenda of the MOBIUS Circulation and Courier Committee Meeting

Wednesday, December 15th, 2021, at 9:30 am

Online, via Zoom (see below, page 3, for how to connect)

1. Call to order and introductions (see below, page 2, for the list of members)
   1. Absences: None.
   2. Guests: None.
2. Adoption of the agenda.
3. Information Items
   1. Brief update on the ILS-RFP Committee.
   2. Reminder we still have plenty of adhesive labels at MOBIUS HQ.
   3. Reminder we have plenty of bags on hand at MOBIUS HQ as well.
4. Unfinished Business
   1. New courier survey will get discussed in the lead up to our next scheduled meeting, on January 31st at 10:00 am. Steve will send out link to previous surveys before the next meeting so we can start discussing them
5. New Business
   1. Salmon colored book bands for PUA materials; if we can print the name of the pickup location on the label (on any kind of label – traditional or adhesive), do we need colored bands any longer? This is more of a procedure issue than a policy since libraries can choose to do what they want but we could “encourage” them to make some updates and changes to their print templates (MOBIUS can assist, of course).
   2. Samantha Setzer: Colorado/Prospector libraries typically remove the green band/sticker and then send the books to the wrong libraries because they removed the green band that tells them where to send it.
   3. Samantha Setzer: Can we encourage Colorado/Prospector to use our bags more often?
   4. Open discussion.
6. Adjourn Meeting – next meeting is January 31st at 10:00 am.

**Sarah Brown, 2020-2022, Chair**  
Manager, Acquisitions & Collection Development, St. Louis County Library

**Sarah Francka-Jones, 2021-2023, Vice-Chair**  
Interlibrary Loan Coordinator, Springfield-Greene County Library

**Lisa Farrell, Board Representative**  
Director of Library Services, East Central College

**Phyllis Holzenberg, 2020-2022**  
ILL Librarian, Drury University

**Crystal Rhodes, 2020-2022**  
Public Services Librarian, Crowder College

**Samantha Setzer, 2020-2022**  
Library Services Specialist, Moberly Area Community College

**Lisa Young, 2021-2023**  
Director of Access Services, Lindenwood University

**Steve Strohl, MOBIUS Organizer**  
Associate Director, Member Services, MOBIUS

**Donna Bacon, Ex-Officio**  
Executive Director, MOBIUS

MOBIUS is inviting you to a scheduled Zoom meeting.

Topic: Circulation-Courier Committee Meeting.

Time: Dec 15, 2021 09:30 AM Central Time (US and Canada)

Join Zoom Meeting

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