Members:

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| --- | --- | --- |
| **Name** | **Title** | **Institution** |
| **Robert Powers, 2018-2020** | Chair - Access and Learning Services Librarian | Rockhurst University   |
| **Cynthia Cotner, 2019-2021**  | Vice Chair - Head, Access Services | University of Missouri - Columbia |
| **Sally Gibson, Board Representative** | Library Director | Missouri Western State University |
| **Bradley Kuykendall, 2018-2020** | Reference Librarian  | Lincoln University  |
| **Donna Monnig, 2018-2020** | ​Director of Library and Academic Resource Center  | Moberly Area Community College |
| **Andrew Stout, 2019-2021** | Access Services Librarian | Covenant Theological Seminary |
| Steve Strohl (Organizer) | Associate Director, Member Services | MOBIUS |

Members – Absent:

|  |  |  |
| --- | --- | --- |
| **Name** | **Title** | **Institution** |
| Donna Bacon (Ex Officio) | Executive Director | MOBIUS |

Guests or Proxies Present:

|  |  |  |
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| **Name** | **Title** | **Institution** |
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**Charge:** *Working in conjunction with the MOBIUS staff, this committee will provide input into the circulation and interlibrary loan functions of the MOBIUS Union Catalog. This can include policies, functionality, and other areas related to the courier system and its ability to move physical materials effectively among MOBIUS Member and partner institutions.*

**Website:** <https://mobiusconsortium.org/node/95>

*(Information on the committee, including past agendas and meeting minutes.)*

**Connection information**: On the web at <https://www.uberconference.com/mobius1> (there is a connect by phone option where the system call you or you can connect via voice over IP to your computer). Another option; you can also dial-in separately by calling **573-369-6832**.

**Email lists:**

* Committee Only is **comm-circ-courier@lists.mobiusconsortium.org**
* General Interest is **circ-courier@lists.mobiusconsortium.org**
1. Call to order.
	1. Welcome (Steve & Robert).
2. Adoption of the Agenda.
3. **Announcements of Note.**
	1. Membership Update (Hannah O’Dell).
	2. MOBIUS libraries and COVID-19 (coronavirus)
		1. **Borrowing and Lending ceases.**
		2. **Courier Updates.**
		3. **Registering IP addresses for working remotely.**
	3. New Courier Contract; coming July, 2020.
		1. Scanning to be discontinued.
4. Old Business:
	1. Adhesive label / Print Template update
		1. New label order on hold for now.
	2. Spring Circulation survey development.
	3. Video Tutorials on Label Maker & more.
5. New Business:
	1. MOBIUS INN-Reach loan rules:
		1. Audio-visual circulation periods
		2. Renewals
		3. Hold for pickup duration