

Action Item	Charge	Strategic Initiatives Addressed	Timeline
<p>(A) The Executive Committee will appoint a Task Force on Governance and Growth Management</p> <p>Chair – Cathye Dierberg Archway- Stephanie Tolson Arthur- Erlene Dudley Bridges- Liz MacDonald - Laura Rein Galahad- Sarah Cron Lance- Valerie Darst Merlin- Richard Amelung - Jim Cogswell Quest- Mollie Dinwiddie Swan- Wendy McGrane - Steve Stoan Towers- Julia Schneider Wash U- Shirley Baker WILO- Craig Kubic</p> <p>Ex Officio-Non-Voting MCO- George Rickerson State Library- Sara Parker Coop Partners- Margaret Conroy Donna Bacon</p>	<p>The Task Force will be charged with developing a comprehensive plan for managed growth</p> <ul style="list-style-type: none"> ▪ Identify potential partnerships and areas for cooperation ▪ Identify issues concerning membership, partnerships, relationships with other agencies, and growth ▪ Identify costs/benefits of potential partnerships and relationships ▪ Develop scenarios to address the issues ▪ Review governance documents and recommend revisions related to MOBIUS' future development ▪ Make a recommendation for a plan of action to the Executive Committee 	<ul style="list-style-type: none"> ▪ <i>Initiate/participate in a statewide project designed to incorporate public libraries into a resource-sharing partnership with the MOBIUS libraries</i> ▪ <i>Review MOU, bylaws, Cooperating Partners policy with a view towards developing an effective governance model for a broader resource-sharing community</i> ▪ <i>Explore technical feasibility and policy implications of linking the CLP to other INN-Reach systems, e.g., the Colorado Alliance</i> 	<ul style="list-style-type: none"> ▪ November EC meeting – Report on organization of task force, process adopted, update on action taken to date ▪ March EC meeting – Present recommendations to the EC for review ▪ May EC meeting – EC approve plan ▪ June Council meeting – Present to Council

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<p>(B) The MOBIUS Executive Director is charged with monitoring, facilitating, and reporting to the Executive Committee and to MOBIUS members on cooperative relationships that will benefit the members.</p>	<ul style="list-style-type: none"> ▪ Provide a description of the current status of the existing cooperative relationships to the membership ▪ Continue to seek opportunities for cooperation to recommend to the EC ▪ Identify possible sources of funding for new projects recommended 	<ul style="list-style-type: none"> ▪ <i>Support the establishment of a formal mechanism within the State Library for coordinating database licensing in Missouri for all libraries</i> ▪ <i>Actively partner with MLNC, the State Library and other entities in developing and providing services, e.g. training and conferences</i> 	<ul style="list-style-type: none"> ▪ Provide a description of current cooperative relationships to the membership by the Fall Council meeting. ▪ Provide regular updates
<p>(C) The Executive Committee will appoint a Task Force to review the Advisory Committee charges</p> <p>Chair – Judy Fox (MCAG) MAAC – Elise Fisher MCDAC – Carol Bennett MCMAC – Liz MacDonald Bill Wibbing MERAC – Mary Slater</p> <p>Ex Officio – Non-Voting MCO – George Rickerson</p>	<ul style="list-style-type: none"> ▪ To review the current charges to the Advisory Committees and consider the recommendations for change already presented in light of tasks assigned to the committees in the Action Items ▪ Consider membership and voting privileges ▪ Make recommendations to the EC for revisions as needed 	<ul style="list-style-type: none"> ▪ <i>Review and revise Advisory Committee charges as needed.</i> 	<ul style="list-style-type: none"> ▪ Present recommendations to EC at the July meeting

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<p>(D) Assign issues concerning access to MAAC</p>	<ul style="list-style-type: none"> ▪ Keep the EC and the members informed and make recommendations for policy changes as needed ▪ Identify possible sources of funding for new projects recommended 	<ul style="list-style-type: none"> ▪ <i>Track and analyze lending/borrowing patterns to insure that all members are treated fairly and proportionally to their ability to serve the consortium</i> 	<ul style="list-style-type: none"> ▪ Present updates and recommendations to EC at each meeting
<p>(E) Refer issues identified that concern the functionality and ease of use of the system to MCAG for review.</p>	<ul style="list-style-type: none"> ▪ Serve as the research and development advisory arm of MOBIUS ▪ Leverage technologies to improve service and reduce duplication of effort ▪ Identify areas of interest to be explored for improved functionality ▪ Invite vendor demonstrations of products of interest at each advisory committee meeting ▪ Make recommendations to the EC within budget and staffing constraints ▪ Identify possible sources of funding for new projects recommended 	<ul style="list-style-type: none"> ▪ <i>As resource-sharing community is expanded, explore using the CLP to facilitate sharing beyond monographs, i.e. serials and non-print media.</i> ▪ <i>Develop a user-centered catalog</i> ▪ <i>Work with vendors in effort to integrate article access with catalog access, i.e., enhanced federated searching</i> ▪ <i>Establish formal program with goal of insuring that the systems we present to users have the characteristics that users want and deliver the results users need</i> ▪ <i>Assist members in analyzing how to use ILL products most effectively</i> 	<ul style="list-style-type: none"> ▪ Develop a list of areas to be explored and provide to EC at the November meeting. ▪ Update the EC at each meeting on progress ▪ Provide results of research on the MOBIUS web site as completed

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<p>(F) Assign issues concerning standards to MCDAC</p>	<ul style="list-style-type: none"> ▪ Review the issues identified and make recommendations to the EC for resolution ▪ Identify possible sources of funding for new projects recommended 	<ul style="list-style-type: none"> ▪ <i>As records from cooperating partners and other non-MOBIUS member libraries are added to union catalog, review and refine cataloging standards and promulgate to all union catalog contributors</i> ▪ <i>Eliminate duplication in the union catalog (in partnership with MCO)</i> ▪ <i>Explore benefits of and support for outsourcing copy cataloging</i> 	<ul style="list-style-type: none"> ▪ Provide updates to EC at each EC meeting concerning issues identified and progress made in addressing issues ▪ Make recommendations to EC as they are formulated
<p>(G) Assign issues relating to collection development to MCMAC</p>	<ul style="list-style-type: none"> ▪ Address issues identified ▪ Identify possible sources of funding for new projects recommended 	<ul style="list-style-type: none"> ▪ <i>Aggressively develop cooperative collection management and development programs</i> 	<ul style="list-style-type: none"> ▪ Provide updates on activities to EC at each meeting.

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<p>(H) Assign issues concerning database licensing to MERAC</p>	<ul style="list-style-type: none"> ▪ Explore the feasibility of the initiatives suggested and report findings and recommendations to the EC ▪ Identify possible sources of funding for new projects recommended 	<ul style="list-style-type: none"> ▪ <i>Expand licensing program to include database negotiations for consortial licensing of more products currently licensed by individual members</i> ▪ <i>Pursue consortial purchasing opportunities beyond information products</i> 	<ul style="list-style-type: none"> ▪ Provide updates on activities to EC at each meeting
<p>(I) Assign issues concerning MCO responsibilities to MCO</p>	<ul style="list-style-type: none"> ▪ Investigate and make recommendations on issues identified ▪ Develop a checklist of statistical information that is collected for use by institutions ▪ Provide training on how to retrieve statistical information ▪ Develop a process for getting user input on web site design and usefulness and update the web site ▪ Identify possible sources of funding for new projects recommended 	<ul style="list-style-type: none"> ▪ <i>Eliminate duplication in the union catalog (in cooperation with MCDAC)</i> ▪ <i>Develop assessment tools and statistical information for assessment activities at the institutional level</i> ▪ <i>Fine-Tuning Priorities</i> 	<ul style="list-style-type: none"> ▪ George will allocate issues of concern to appropriate staff and provide update on actions taken to EC at each meeting

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<p>(J) MCO Training Coordinator will appoint a training Task Force</p>	<ul style="list-style-type: none"> ▪ Appoint a task force to explore the possibilities and gauge interest in training assistance from the MOBIUS membership (i.e. train-the-trainer, tutorials, certification, etc.) ▪ Report findings and recommendations to the EC ▪ Identify possible sources of funding for new projects recommended 	<ul style="list-style-type: none"> ▪ <i>Develop online tutorials for staff and patron use</i> ▪ <i>Other training identified in the Fine-Tuning Priorities</i> 	<ul style="list-style-type: none"> ▪ Mark - Appoint Task Force by September 2005 ▪ Report findings to EC by March meeting