

SWAN CATALOGERS MEETING  
Jan. 15, 2010  
Missouri State University Meyer Library

Attending: Coleen Rose—SBU; Mary Largent—Crowder; Phyllis Holzenberg—Drury; Lydia Welhan—MSSU; Torsten Rothman—BBC; Angie Burroughs Kelly—Forest Institute; Becky Kiel—Cottey; JaeLeann Guell—AGTS; Christopher Gould—MOBIUS; Rose Scarlet—MSU-WP.

Due to Raegan Wiechert's absence to attend ALA, Phyllis Holzenberg chaired the meeting.

I. Members.

- A. Introduction of new members: Lydia Welhan (MSSU), Angie Burroughs Kelly (FIPP), JaeLeann Guell (AGTS), and Torsten Rothman (BBC).
- B. Phyllis announced that Gwen Gilpin was no longer with the library at OTC. Gwen had been the Primary Representative to MCDAC and Phyllis is the Alternate. Phyllis asked members to consider stepping into the role of Primary Representative. She stated that travel was not a problem because meetings are now held online using the GoToMeeting software. Policy for replacing a MCDAC member will need to be checked on the Advisory Committees page of the MOBIUS website.

II. Old Business and Updates.

- A. Genre headings. Lydia Welhan (MSSU) asked if we use genre headings. The consensus was that we don't strip them out of records, and they can be added if the cataloger wants to.
- B. 440/490 fields...do we need to manually change those or is that part of the Automatic Authority Control? Christopher Gould said that records that go to Backstage are flipped to 490/830. Records that are entered without Cat Dates are not sent to Backstage, and are not flipped.
- C. Discussed the 240/245 display in brief citations. The 240/245 display change was approved. It was noted that the brief citations sorted by the 240, but everyone was OK with that as long as the 245 displayed.
- D. Ebsco pricing: A question came up as to whether MOBIUS had a final quote on pricing for Ebsco. Phyllis will check with MCO.

III. New Business

- A. On-the-Fly indicators: Discussed how to input on-the-fly records and how to code the indicators, specifically entering the title in all caps, dropping the initial article and not using indicators at all.
- B. 856 fields: Discussed using a standard school code at the beginning of an 856 field for consistency. Most of us are already doing that, particularly those with NetLibrary records in SWAN.

- C. Incorrect LCSH: Lydia Welhan (MSSU) asked about correcting headings in SWAN. Christopher Gould reminded us that if you find an incorrect subject heading that Matches a “See from” reference you can suppress/save, then unsuppress/save the record to force it into the overnight authority control processing. That will flip the heading on that bib record and any other bib record that has it.

We discussed MLNC workshop on LCSH that is being held in Independence, Mo., and whether it would be possible to have the workshop brought closer to us. Everyone agreed that it would be good to brush up on LCSH and that having a workshop would be a good idea, whether brought in from MLNC or developed locally by a SWAN library.

- D. FIPP would like to have the overlay feature turned on to so they would not have to insert and merge their CatExpress records. This would only affect other CatExpress users, Cottey and Crowder. Cottey and Crowder preferred not to have it turned on, so the issue was dropped.
- E. More 856 issues at BBC: Torsten Rothman talked about BBC (and SBU) records from Credo. Credo updates their material online, but does not notify customers to update the bib records to reflect the current edition that is available. Torsten asked about a process for overlaying the old records with new ones. Christopher said that it was possible for MCO to do this, if there were a set of records available from the vendor and MCO had access to them. This will have to be worked out between the libraries, Credo and MCO.
- F. Do electronic resources show up in MOBIUS? Yes, unless they are suppressed. There was discussion about whether it was best to suppress or not. Because many students and faculty skip the local catalog and go directly to MOBIUS, it was decided that we would leave the bib records unsuppressed and let each library choose as to whether they wanted to suppress or unsuppress their item records.
- G. Torsten Rothman (BBC) asked about faculty having personal copies on reserve and whether or not those could have a separate location code so they could be excluded in reports of library-owned material (like accreditation reviews, etc.). BBC can add or subtract whatever locations they need to.

The next meeting will be April 30<sup>th</sup>, 10:00 a.m., at Drury.  
Meeting was adjourned.