

SWAN Coordinators Meeting

June 25, 2001

Present: Phyllis Holzenberg, Steve Stoan, & Vicky Johnson (Drury Univ.), Coleen Rose (SBU), David Adams, (SMSU), Corky McCormack (OTC), Wendy McGrane, Linda Henderson & Susan Huston (MSSC)

Agenda:

[Advanced Keyword Searching](#) – install on SWAN August 31, 2001 2-4p.m.

[SCAT table](#) – All requests for modifications to the Arthur scat table need to be submitted to Vicky (Drury) vjohnson@drury.edu no later than July 10, 2001. Vicky will input the scat table below the existing table as well as provide labels for the current III default table, leaving it in place above the new table so that we can maintain information from this year.

[Public note in item records](#) – SWAN wants this feature turned on as soon as possible. David will first explore some SMSU circ issues related to notes on item records prior to Phyllis notifying MCO that we want this enabled.

[Location links](#) – Phyllis will ask MCO for more information concerning location links, SWAN wants this featured turned on.

[856 field text](#) – David provided some sample wording for MARC 856 fields as well as elements that should be included and some web text that could be modified. SMSU would like to implement this as soon as possible, please discuss via the SW discussion list and wrap discussion by July 10, 2001

[SWAN lost book policy](#) – Barbara has edited the Mobius lost book policy to reflect changes that were previously discussed at the last circ committee meeting and recommendations at the coordinator's meeting to closely follow the Mobius policy. A draft of a lost book policy is on the SWAN web page now under policies <http://sequoia.lso.missouri.edu/mobius1/swan.htm>. It is clearly labeled draft. This document is available to the SW discussion list & be sent to the Circ committee for review.

[Mobius committee appointments](#) – A procedure was formulated to make SWAN members appointments to the three Mobius advisory committees. Wendy will type up & send to Steve Stoan for distribution the Directors. Once this procedure has been approved by the Directors of SWAN, we will ask that it be linked to the SWAN web pages. See http://sequoia.lso.missouri.edu/mobius/appointment_schedule.pdf for the appointment schedule.

[Suppression of Reserve records](#) – each institution can handle this on an individual basis, this would make suppressed Reserve records on searchable on SWAN via the Course Reserves search

[Borrower information button](#) – Hardy Pottinger handles any web changes, please view [Http://lance.missouri.edu/search](http://lance.missouri.edu/search) to see the navigation bar at the top of the screen including links to FAQ's. We may want to link our Important Borrower Information in a similar fashion. Discuss at the next meeting.

7/2/01

Next meeting: August 14, 2001 at Drury University