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| [blank] | The field is not an indexed field. No code is applicable. |
| \* | The headings is found only in the record currently being edited (and it is already in the index), i.e., this record is the only one in the database which has this heading. |
| + | The heading is not in the index. However, a longer version of this field is found in an indexed field in another record, e.g., a birth or death date may have been established. This code can appear for new headings instead of the code N. |
| 1 | Valid form of heading; heading is a 1xx in an authority record. |
| 4 | Heading is a SEE FROM tracing; heading is a 4xx in an authority record. |
| 5 | Heading is a SEE ALSO FROM tracing; heading is a 5xx in an authority record. |
| B | The heading is found in an indexes field in another Bibliographic record. This code may be combined with a numeric code, or with code N. |
| N | The heading is not in the index. This code appears for new headings. If this code appears for a heading that you know is not new, it may indicate that there is an indexing error in the system (contact MCO to resolve the error) or that the transaction file is not fully processed. |
| BN | The heading is new to this record (i.e., you just added or modified it and it is not yet indexed) and it is found in an indexed field in another bibliographic record. |
| B1,4,5 | The heading is found in an indexed field of another bibliographic record and also in an authority record. See the appropriate numeric code. |
| X | Field has not been verified. |