

**Minutes of the SWAN Coordinators Meeting
September 17, 2010
Crowder College**

Attending:

AGTS – Rick Oliver
BBC – Torsten Rothman
Cottey – Becky Kiel
Crowder – Mary Largent
Drury – Victoria Johnson, Polly Boruff-Jones, plus Tracy Sullivan (circulation)
FIPP – Renée McHenry
MSU – David Adams, Joe Hewitt, plus Joshua Lambert (circulation)
MSSU – Wendy McGrane, Lydia Welhan
OTC – Corky McCormack
SBU – Coleen Rose
MCO – Christopher Gould

SWAN Intra-Cluster Overdue and Fine Policy:

David Adams began by giving a brief overview of the history of this discussion. Joshua Lambert and Tracy Sullivan from the SWAN circulation committee then gave a detailed argument for keeping the existing policy without modification. They also provided handouts showing the possible options for billing and collecting fees (i.e. which library does the work of contacting the patron and which library gets any money collected), the current overdue notice and billing schedules for each of the SWAN libraries, and the same information for each cluster within MOBIUS.

The original vote (at a previous meeting) of the coordinators was to recommend that SWAN adopt the MOBIUS policy. However, after the presentation by Joshua Lambert and Tracy Sullivan, there was agreement among the coordinators that retaining the current SWAN policy is best. This was agreeable with all those present at the meeting (including those who are not coordinators). Since the coordinators had previously sent this to the directors, and the directors are the ones who ultimately need to make the decision, David Adams will email the directors with the coordinators' recommendation and ask them to start a discussion on the directors list. Copies of the documents prepared by the circulation committee will also be sent to the directors for their reference.

WebPAC Changes/Redesign:

It has been about five years since the last redesign of the SWAN WebPAC. Millennium 2009B includes many new enhancements and options. The coordinators agreed to have the 2009B WebPAC example pages loaded on the SWAN staging port. Over the next couple of months, the coordinators should look at the example set and at what other clusters are doing so we can determine what we think SWAN should implement. SWAN can then start to make changes to the example set on the staging port, with the idea that the new site will be finished and made live next summer.

Christopher Gould reported that the Archway cluster has loaded the new example set on their staging port, and until the SWAN set is loaded we can look at the Archway set at <http://archway.missouri.edu:2082/>.

In addition to the redesign of the WebPAC, there are some changes available with Millennium 2009B that can be implemented with the current WebPAC. These include having permalinks to records and increasing the PIN complexity requirements. During the next couple of months the coordinators should also determine what, if any, new options should be implemented in the current WebPAC.

David Adams volunteered to be the SWAN point person to contact MCO about changes to the SWAN WebPAC.

Next Meeting:

The next meeting will be at Drury University on January 14, at 10:00am.