

Merlin Quality Control Committee
Meeting Minutes, October 21, 1998

Present: Nancy Stancel (UMKC-Law), David Owens (UMSL), Ellen Grewe (UMSL), Kathleen Schweitzberger (UMKC), Anna Sylvester (UMKC), Vianne Sha (MU), Norma Fair (MU), Robin Kespohl (MU), Janet Jackson (LSO), Richard Amelung (SLU-Law), Gary Harris (LSO), Anna Zaidman (SLU-Pius), Patrick McCarthy (SLU-Pius), Vivian Lee (LSO), Cindy Shearrer (MU Law).

Minutes of the September 9, 1998 meeting were approved as submitted.
Announcement: Linda Hulbert has accepted a position as Technical Services Librarian at Southern Illinois University in Edwardsville, Illinois.

1. LSO Update:

- installation of release 12 (Harris)

The upgrade to Release 12 went fine. Comments indicated no major problems as a result of the upgrade, though several people reported that they've experienced slower processing in each module except the review file. Robin also reported some problems in printing on the laser printer since the upgrade.

Action item: Check with III to see if there was a change in processing order priorities with Release 12 which caused some processes to speed up while others slowed down in comparison to pre-Release 12.

- Gary reported that the Washington University load is complete.

- Per Vivian, the headings reports will now be sent via email.

Libraries will weekly receive one email report containing: first time headings, invalid headings, and duplicate headings. The blind and duplicate authority reports will be sent in two emails to one library each week (these are the reports that the libraries share in the maintenance responsibility). Discard the test email report received 10/20/98; this was just a practice run.

- Per Janet, getting ready to send last subject authority file to WLN.

There are still some more files to send, such as local uniform titles and MESH. However it looks as if there will be a substantial discrepancy in numbers when we are finished sending the files. We have over 1.1 million records; 429,536 records have been sent with what appears to be approximately 40,000 left to send. This leaves a discrepancy of over 500,000 records. Extensive discussion.

- 229 indexing (Jackson)

III said that since they did not set up the 229 indexing properly in implementation they will take care of this at no charge. This should be resolved by the end of this week. Note: we are using second indicator only for this field (blank, zero).

-missing date type in ms. records (Jackson) When manuscript records are loaded in Merlin the date type field disappears from the 008. III thinks they can add this in, but there is also concern for records already in system.

Action item: Concerning the loss of the fixed field date type value in manuscripts., ask III if the indexed values will be restored to existing records when the field is restored.

- GuiCat changes (Jackson)

With the new release, there have been some problems with the drag & drop. Kathleen demonstrated that you need to click and highlight, click again to drag, and then drag to the empty space under the number block. Formerly you could drag and drop anywhere, now you have to specifically place your cursor under (or above) the number block column.

Using GuiCat for batch labeling is a issue. Robin will investigate labeling queues. Look for discussion on listserv or information at next MQCC meeting.

- Per Janet, III called and said we had some bad location codes. Kathleen, Janet & Robin will look at these.

- Committee notified that changing or buying a new profile costs \$2500. In regard to generic load tables, if the vendor source is different a generic load table can not be used for both. A generic load table may be possible for loads from the same vendor.

- LSO has two new location codes in the system (lsob, lsoii) - which involves only one bib record with three item records - and is used for demonstration purposes.

- Per Janet, action item report will be posted to the web.

(Break for lunch)

After lunch we viewed the LSO site for the "committee calendar" that Judy created. It was agreed that this would be very helpful for looking at upcoming workload. The question posed was: who is going to keep this updated?

2. MQCC administrative business for 1999

- future MQCC meeting dates: Nov. 11, Dec. 9, Jan. 13, Feb. 10, March 10, Apr. 14, May 12, June 9, July 14.

- chairmanship to be agenda item at our next meeting

3. E journals, etc.

- MRSC response to settings: use the standard defaults (keep time out at 15 minutes, users should be sent to default referral, screen showed to users should be "available" - which will show all available issues).

- Gary fixed the problem with return to catalog after viewing E journals. Richard will inform MRSC that the "referer" will send the patron to the initial MERLIN menu. There is no way using the "referer" (default setting) to return the patron to the screen they had been on in MERLIN before they initiated the ECO session.

- 856 field

Kathleen gave an example of information needed in the 856 field:

856 41 |zMU,UMK,UMR,UMS,SLU have: v.119(1998)-|u

<http://www.ref.oclc.org:2000/journal=0002-9475;screen=available;done=http://laurel.lso.missouri.edu;ECOIP>

Remember that the ISSN to be used in the "journal =" information should be the print ISSN. That is what OCLC uses.

- division of labor

Vianne's proposal approved:

| | | |
|-----|-----------|-----|
| A-E | 36 titles | MU |
| F-I | 32 titles | UMK |
| J-L | 30 titles | SLU |
| M-P | 32 titles | UMS |
| Q-Z | 23 titles | UMR |

The list George sent to OCLC was missing 83 journals (list distributed) which we will not get until next year. If any of these 83 are in your portion, do not catalog these titles.

- process for change in subscriptions, new year, etc.

Per Vianne, we have the list of what will be available in 1999. Libraries will need to verify who has current print subscriptions. Since there are frequently maintenance concerns during the verification of titles held as part of the Print Subscribers' Program, Richard will forward MQCC's recommendation that it would make for a smoother, more efficient process if MQCC processed the title list in anticipation of each new year's subscription to the PSP. [Some members reported that their MRSC representatives were already passing this activity to their Catalogers in any event.]

Action item: Ask OCLC if/when they will be able to provide ECO access to the Project MUSE titles that are available through Johns Hopkins but are wanting through OCLC ECO.

- If a library drops a subscription in this program that particular library is responsible for reflecting that change in the OPAC.

- 856 on non-ejournals

Kathleen presented Social Work Abstracts Plus as an example. As others catalog more of these materials we can discuss the issues further.

- Citation of source for 530 field

This will be discussed in the next MQCC meeting.

- Local authority record standard (Sylvester)

Committee members approved the standard as revised. Standard 5.1.3 to be posted to web.

Gary requested to post to the MQCC list the list of standards that he has received but has not yet been able to get into html.

5. Standard 10: large loads

This agenda item was postponed to next meeting.

6. Format changes

- WLN content designation correction

Issue involves what WLN will do to our bib records on an ongoing basis. This will affect data acquired elsewhere that had a chance to "age". We will accept WLN's content designation correction table with the following addition:

Action Item: LSO to verify with WLN that bytes 18 and 19 of the

computer file's 008 which were made [blank], have indeed been made [blank] in their bibliographic record correction processing. Cf. their p. A2 .

- \$v and "m" for theses (Schweitzberger)

\$v has been indexed. Kathleen will update the validation tables to take into account the new \$v in the 6XX fields and the new code "m" for theses in the Nature of Contents (fixed field element).

- 774 and friends (Sha)

The 773 has been indexed and 774 is a newly approved MARC field which does not cost anything to re-index the database. Richard will forward MQCC's recommendation of the indexing of the 773 "partner" field ... the 774. MRSC will want to devise a label. OCLC uses "Constituent unit" on its printed cards, but this label has too many characters for III.

7. Other business:

Batchload summary - do libraries use this information? Richard and Kathleen will look at OCLC bill to confirm information is also listed there.

For the "bib/order" table:

Though it shouldn't be happening, Merlin strips the diacritics, cat date, and terminal punctuations.

Action item: Janet will check to see why this is happening. We should have a full MARC and full bib.

For the "bib-only" table:

The issue was discussed whether libraries should go in to remove the cat dates from "bib-only" records if other libraries that are later going to use this record will need to add back the cat date. Some libraries attached their holdings to these records (without catdate) and forgot to add the catdate back. Robin asked whether we should remove the catdate on acquisition records in the beginning. Question: if we change the contents of the bib records often, can we just change the catdate and get it sent to WLN for authority processing again?

Action item: Ask WLN 1.) if they will reprocess a bibliographic record that has already been sent to them in the past; and 2.) what is their match point to determine if they have indeed processed the record previously.

Next meeting: November 11