

## MERLIN QUALITY CONTROL COMMITTEE MEETING: MINUTES OF JUNE 11, 1997

Members present: Anna Sylvester (UMKC Nichols); Vianne Sha (UMC-Law); Alice Allen (UMC); Ting James (UMR); Laura Hunter (UMR); Ann Dykes (UMKC); Norma Fair (UMC); Nancy Stancel (UMKC-Law); Regina McBride (SLU-Pius); Linda Hulbert (SLU-HSC); Kathleen Schweitzberger, Committee chair (UMKC); Janet Jackson (LSO); George Rickerson (LSO); David Owens (UMSL); Robin Kespohl (UMC); Geoff Swindell (UMC-Gov.docs.); Gary Harris (LSO); Richard Amelung (SLU-LAW); Jane Addison (UMC-HSL), recorder.

1. 7 Handouts passed out.

2. Review of minutes of 4/23/97. Corrections: #3, LSO will use \*zzzg\* as the location for Autographics records. #14, re. BNA contract, 2nd second sentence should read "No BNA manual review will be done."

3. Gary Harris is back again. Would like suggestions for topics for Outstanding Issues.

4. Linda Hulbert, thank you to LSO staff, MESH x-refs. are now filing in the right place. (But e-mail from George 6/12, MESH not OK in WEB MERLIN, & III still working on this)

5. "Limit by word in title" See handout. Additions to Limit by word in title (list on the handout) accepted by MQCC. (Additions will include tags 242, 246, 247, 400, etc.) Will not cost money or need reindexing. George will send to III to implement.

6. LSO report (George): Planned TELECOM outage will affect all systems (INNOPAC, Ovid, COIN, show-me, etc.), midnite Sat. July 19 to midnite Sun. July 20, or later. Will cut fibers and re-fuse.

LCCN 010 tags will be loaded into III without hyphen. If you use the hyphen to search, the record will display, but no hyphen will display in the number.

LUMIN will soon be history. Going any time now.

(Janet) Update/edit order records from d.b. maintenance not allowed at present. Janet will clarify and request from III.

Dupl. LOC fields. Janet would like to know specific examples of this. (?Maybe due to BNA reloads)

Library holdings not showing in OCLC. Affects ILL. Delayed. Uses OCLC EBS software. LSO working on this.

OCLC cat. workstation. George has ordered. Expects to hear from III.

7. Electronic resources. Input from MERLIN Ref. Serv. Comm., MERLIN Library directors, and ILS Coordinators Comm. (see handout from ILS Coord. Comm.) (CORRECTION 6/13 - LIBRARY DIRECTORS APPROVED THE RECOMMENDATION

THAT ELECTRONIC RESOURCES OWNED BY ONE OR MORE LIBRARIES, LICENSED BY ONE OR MORE LIBRARIES, AND SELECTED PUBLIC DOMAIN RESOURCES MAY BE INCLUDED IN THE MERLIN LIBRARY CATALOG). Directors approved: If resource not owned by campus, do not add to MERLIN. Owned or licensed by campus, add to MERLIN.

Much discussion: Questions & comments: Licensing/copyright/public domain; a collection development responsibility; scoped and unscoped access; location, status, class. no. all called "INTERNET"; cat. stats. needed?; maintenance & frequent changes of URLs; separate cat. code for ea. campus?; deletion of 856s if no longer available?; scopes run off the bib. location; use individual locations to begin with?, loc. will be in 949 #L; electronic access is more than just Internet; subj. hdgs. for URLs?; MRSC would like record for electronic version plus 856 on print version; but problem, 856 is not always same version as print version; traditionally, different record for different physical version, e.g print & microform; national standards not yet set, let's wait; will create duplicate records in MERLIN, better not to.

Decision: MQCC will continue to work on this via a small committee, Richard Amelung, Vianne Sha, Geoff. Swindell, and Norma Fair and rep. from MERLIN Ref. Serv. Comm. Janet (LSO) will set up status code as INTERNET when applicable.

#### 8. ACODES.

ACODE1. Reminder to make ACODE1 = t after modifying any series authority record either from BNA or exported from OCLC, especially after adding local refs.

ASUPPRESS:d. No authority record should have both ACODE2:b and ASUPPRESS:d. If LC authority record comes from BNA and duplicates the local auth. record, is already in quarterly notification so don't code it ACODE2:b.

9. 040 tag in bib. and authority records. Not considered necessary to edit this any longer, when changing other parts of the record, or merging records. We will delete from MERLIN cataloging standards.

10. Notes in serials check-in records. Problem: old LUMIN public notes are not all displaying. III can only display 1st note. Identity field does not display. In staff mode, note only displays in d.b. management, not in check-in. Coordinators want identity note and note 1 to display on recent-receipt screen. In WEB access, 1st note appears on 1st and 2nd screen. In d.b. management, ask for check-in and all notes show. Then go to check-in and all internal notes disappear.

DISCUSSION. Buy more note fields from III. Make a note saying See note for ability to see note on other screen, or extra notes on check-in card record. Suggestion that Note 1 and Identity field be public. In staff mode, identity notes and all notes should show, but there is not enough room.

DECISION: We want a new fixed field that we may code, in check-in record, that displays a message on staff recent receipts screen, alerting operator to see check-in screen for notes. So note 1 is reserved for public patrons. Identity field should display in staff recent receipts screen. This suggestion will go to MERLIN Ref. Serv. Committee and to

ACQ/Serials Ccommittee for consideration, and then be reconsidered by MQCC at July 16 mtg.

11. III enhancements. S.a. handout. In March 1998, each MERLIN committee may submit 2 enhancements, that we consider important enough to pay for - to go into the 1999 budget, (MRSC already has their list). Send suggestions to Kathleen. III IUG selection vote (cat/auth was in e-mail) goes to III who may, or may not, implement, and does not let us know. Or, the selection may be incorporated in the next version, i.e. version 11. Re. paid enhancements, if we pay (i.e. if George finds the money), then it might come out in the next version anyway. George might approach OHIOLINK on some cooperation on choices.

12. MOVE (vols.) command. It's BROKE. But Janet is still running rearrange program. Seems to work OK, if you are only holding library. Sometimes it moves wrong. Problem: Rearrange program will cease soon - it was a one-time fix deal, a loaner program. Suggestion to ask for money to pay for this program to continue. Or ask III to fix it. Release 11 will probably not have a fix for this. George: Rearrange by vol. no. will disappear w/ new release. George will contact Tom Jacobs at III for advice.

13. Blind references. Some people are working on these. Auth. and untraced series (suppressed because they are not traced) will automatically come up as blind refs. This is OK - they are already suppressed. Rolla has 1300 deletions, so there are various blind refs. Suggestion to see if they are really blind refs, and if so recode correctly. Will be allocated when Vivian returns. For procedure, see WEBPAC for blind refs.

14. Fields with #2, e.g. 655s. Held till next mtg.

15. BNA ASAP contract. No report - being worked on. (Probably a limit of 10,000 records at a time)

16. Collection level records. 300,000 coming from Rolla. Will be loaded when Vivian returns. Will be problems with duplicate fields. A new load profile from III is expected.

17. Cataloging standards for series (See handout) Only change is #1. No change in #4: do not use initial article.

18. Outstanding issues from June - see handout. Nos. 1, 6, 7, 8, 14 being worked on. No. 4 is OK. Still some problems w/ #8 nd #9. Some multiple authority records still coming, Janet needs to know which ones. #12 - choose "r", Janet will request from III. #16, Kathleen will rewrite. #17, committee now appointed (see minutes no. 7 above)

Next MQCC meeeting, July 16.

Meeting adjourned. J. Addison, recorder.

