

MOBIUS Task Force on the Web Site
Content Recommendations
November 5, 2007

Public Site:

- A. About MOBIUS
 - a. Mission statement
 - a. Consortium facts and structure
 - i. What is a cluster?
 - ii. Committee governance structure
 - b. Member Directory
 - i. Listing
 - ii. Map with geographic placement of clusters
 - iii. Categories used for voting MOBIUS Executive Committee members
(independent, 4-year public and 2-year public)
 - c. Brochure
 - d. History of MOBIUS
- B. Membership
 - a. Services provided by MOBIUS Consortium Office to members
 - b. Benefits to members and community
 - i. Collection enhancing
 - ii. More resources available to researchers
 - iii. Electronic resource buying power
 - iv. Sharing of library expertise
 - c. Criteria for membership
- C. Conference Information
 - a. Current conference
 - b. Program and registration link
 - c. Previous conferences
- D. Governance
 - a. Memorandum of Understanding
 - b. By-laws
 - c. Policy documents
- E. MOBIUS Stories – rotating stories profiling achievements of MOBIUS Libraries
- F. What's New
 - a. Announcements
 - b. Articles
- G. MOBIUS Newsletters
- H. MOBIUS Catalog Search Box
- I. MCO Staff and Office Information
- J. Login to Member Site

Member Site:

A. Committees

- a. How to report committee changes
- b. How to schedule meetings at MCO
- c. How to post minutes, documents, etc. to the website
- d. List of cluster committees with the respective minutes, documents, list of members, listserv archives, etc.
- e. List of MOBIUS committees with the respective charges, advisory committee appointment schedule, minutes, documents, list of members, listserv archives, dates to show whether committee is active, etc.
- f. Link from MERAC committee page to electronic resources page

B. Training and Support

- a. Training services for self or employees
 - i. MOBIUS training catalog
 - ii. MOBIUS training schedule
 - iii. MOBIUS training calendar
 - iv. MOBIUS certification program
- b. Resources and materials (by Millennium module)
 - i. Acquisitions
 - ii. Administration / Site Coordinators
 - iii. Cataloging
 - iv. Circulation
 - v. Functions in multiple modules
 - vi. MCO knowledge base
- c. Support
 - i. Help Desk contact information
 - ii. Open calls reports
 - iii. Routine maintenance operations

C. Access Services

- a. Circulation and interlibrary loan
- b. Courier and delivery

D. eResources

- a. Cafeteria databases
- b. Vendor direct databases
- c. Explanation of difference between cafeteria and vendor direct databases
- d. Guidelines for limited license resources
- e. Member libraries' FTEs

E. Statistics

- a. Cafeteria databases
- b. Bibliographic holdings
- c. Lending/borrowing
- d. MOBIUS key indicators
- e. BNA table of contents enrichments

F. Technical Services

- a. Home library codes
- b. Authority records fixed length codes

- c. INNOPAC call number normalization schemes
 - d. MARS profiles
- G. Service Request
 - a. Form with options for all types of help desk service requests, including providing stories or announcements for the public site
 - b. Ability to add attachments
 - c. Report cataloging errors in MOBIUS catalog
- H. Listserv Information
 - a. Descriptions
 - b. Subscription form
- I. Register a New User
- J. RSS Feeds
- K. Event Calendar
- L. Best Practices or Idea Bank
- M. Links for Software Downloads
- N. Policies and Procedures
- O. Posting of Known Issues
- P. Historical Information or Data / Archives