

Action Item	Charge	Strategic Initiatives Addressed	Timeline
<p><b>(A) The Executive Committee will appoint a Task Force on Governance and Growth Management</b></p> <p><b>Chair – Cathye Dierberg</b>  Archway- Stephanie Tolson  Arthur- Erlene Dudley  Bridges- Liz MacDonald  - Laura Rein  Galahad- Sarah Cron  Lance- Valerie Darst  Merlin- Richard Amelung  - Jim Cogswell  Quest- Mollie Dinwiddie  Swan- Wendy McGrane  - Steve Stoen  Towers- Julia Schneider  Wash U- Shirley Baker  WILO- Craig Kubic</p> <p><b>Ex Officio-Non-Voting</b>  MCO- George Rickerson  State Library- Sara Parker  Coop Partners-  Margaret Conroy  Donna Bacon</p>	<p>The Task Force will be charged with developing a comprehensive plan for managed growth</p> <ul style="list-style-type: none"> <li>Identify potential partnerships and areas for cooperation</li> <li>Identify issues concerning membership, partnerships, relationships with other agencies, and growth</li> <li>Identify costs/benefits of potential partnerships and relationships</li> <li>Develop scenarios to address the issues</li> <li>Review governance documents and recommend revisions related to MOBIUS' future development</li> <li>Make a recommendation for a plan of action to the Executive Committee</li> </ul>	<ul style="list-style-type: none"> <li><i>Initiate/participate in a statewide project designed to incorporate public libraries into a resource-sharing partnership with the MOBIUS libraries</i></li> <li><i>Review MOU, bylaws, Cooperating Partners policy with a view towards developing an effective governance model for a broader resource-sharing community</i></li> <li><i>Explore technical feasibility and policy implications of linking the CLP to other INN-Reach systems, e.g., the Colorado Alliance</i></li> </ul>	<ul style="list-style-type: none"> <li>November EC meeting – Report on organization of task force, process adopted, update on action taken to date</li> <li>March EC meeting – Present recommendations to the EC for review</li> <li>May EC meeting – EC approve plan</li> <li>June Council meeting – Present to Council</li> </ul>

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<p><b>(B) The MOBIUS Executive Director is charged with monitoring, facilitating, and reporting to the Executive Committee and to MOBIUS members on cooperative relationships that will benefit the members.</b></p>	<ul style="list-style-type: none"> <li>▪ Provide a description of the current status of the existing cooperative relationships to the membership</li> <li>▪ Continue to seek opportunities for cooperation to recommend to the EC</li> <li>▪ Identify possible sources of funding for new projects recommended</li> </ul>	<ul style="list-style-type: none"> <li>▪ <i>Support the establishment of a formal mechanism within the State Library for coordinating database licensing in Missouri for all libraries</i></li> <li>▪ <i>Actively partner with MLNC, the State Library and other entities in developing and providing services, e.g. training and conferences</i></li> </ul>	<ul style="list-style-type: none"> <li>▪ Provide a description of current cooperative relationships to the membership by the Fall Council meeting.</li> <li>▪ Provide regular updates</li> </ul>
<p><b>(C) The Executive Committee will appoint a Task Force to review the Advisory Committee charges</b></p> <p><b>Chair – Judy Fox (MCAG)</b>  MAAC – Elise Fisher  MCDAC – Carol Bennett  MCMAC – Liz MacDonald  Bill Wibbing  MERAC – Mary Slater</p> <p><b>Ex Officio – Non-Voting</b>  MCO – George Rickerson</p>	<ul style="list-style-type: none"> <li>▪ To review the current charges to the Advisory Committees and consider the recommendations for change already presented in light of tasks assigned to the committees in the Action Items</li> <li>▪ Consider membership and voting privileges</li> <li>▪ Make recommendations to the EC for revisions as needed</li> </ul>	<ul style="list-style-type: none"> <li>▪ <i>Review and revise Advisory Committee charges as needed.</i></li> </ul>	<ul style="list-style-type: none"> <li>▪ Present recommendations to EC at the July meeting</li> </ul>

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<b>(D) Assign issues concerning access to MAAC</b>	<ul style="list-style-type: none"> <li>Keep the EC and the members informed and make recommendations for policy changes as needed</li> </ul>	<ul style="list-style-type: none"> <li><i>Track and analyze lending/borrowing patterns to insure that all members are treated fairly and proportionally to their ability to serve the consortium</i></li> </ul>	<ul style="list-style-type: none"> <li>Present updates and recommendations to EC at each meeting</li> </ul>
	<ul style="list-style-type: none"> <li>Identify possible sources of funding for new projects recommended</li> </ul>		
<b>(E) Refer issues identified that concern the functionality and ease of use of the system to MCAG for review.</b>	<ul style="list-style-type: none"> <li>Serve as the research and development advisory arm of MOBIUS</li> <li>Leverage technologies to improve service and reduce duplication of effort</li> </ul>	<ul style="list-style-type: none"> <li><i>As resource-sharing community is expanded, explore using the CLP to facilitate sharing beyond monographs, i.e. serials and non-print media.</i></li> </ul>	<ul style="list-style-type: none"> <li>Develop a list of areas to be explored and provide to EC at the November meeting.</li> </ul>
	<ul style="list-style-type: none"> <li>Identify areas of interest to be explored for improved functionality</li> <li>Invite vendor demonstrations of products of interest at each advisory committee meeting</li> <li>Make recommendations to the EC within budget and staffing constraints</li> <li>Identify possible sources of funding for new projects recommended</li> </ul>	<ul style="list-style-type: none"> <li><i>Develop a user-centered catalog</i></li> <li><i>Work with vendors in effort to integrate article access with catalog access, i.e., enhanced federated searching</i></li> <li><i>Establish formal program with goal of insuring that the systems we present to users have the characteristics that users want and deliver the results users need</i></li> <li><i>Assist members in analyzing how to use Ill products most effectively</i></li> </ul>	<ul style="list-style-type: none"> <li>Update the EC at each meeting on progress</li> <li>Provide results of research on the MOBIUS web site as completed</li> </ul>

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<b>(F) Assign issues concerning standards to MCDAC</b>	<ul style="list-style-type: none"> <li>▪ Review the issues identified and make recommendations to the EC for resolution</li> <li>▪ Identify possible sources of funding for new projects recommended</li> </ul>	<ul style="list-style-type: none"> <li>▪ <i>As records from cooperating partners and other non-MOBIUS member libraries are added to union catalog, review and refine cataloging standards and promulgate to all union catalog contributors</i></li> <li>▪ <i>Eliminate duplication in the union catalog (in partnership with MCO)</i></li> <li>▪ <i>Explore benefits of and support for outsourcing copy cataloging</i></li> </ul>	<ul style="list-style-type: none"> <li>▪ Provide updates to EC at each EC meeting concerning issues identified and progress made in addressing issues</li> <li>▪ Make recommendations to EC as they are formulated</li> </ul>
<b>(G) Assign issues relating to collection development to MCMAC</b>	<ul style="list-style-type: none"> <li>▪ Address issues identified</li> <li>▪ Identify possible sources of funding for new projects recommended</li> </ul>	<ul style="list-style-type: none"> <li>▪ <i>Aggressively develop cooperative collection management and development programs</i></li> </ul>	<ul style="list-style-type: none"> <li>▪ Provide updates on activities to EC at each meeting.</li> </ul>

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<b>(H) Assign issues concerning database licensing to MERAC</b>	<ul style="list-style-type: none"> <li>Explore the feasibility of the initiatives suggested and report findings and recommendations to the EC</li> <li>Identify possible sources of funding for new projects recommended</li> </ul>	<ul style="list-style-type: none"> <li><i>Expand licensing program to include database negotiations for consortial licensing of more products currently licensed by individual members</i></li> <li><i>Pursue consortial purchasing opportunities beyond information products</i></li> </ul>	<ul style="list-style-type: none"> <li>Provide updates on activities to EC at each meeting</li> </ul>
<b>(I) Assign issues concerning MCO responsibilities to MCO</b>	<ul style="list-style-type: none"> <li>Investigate and make recommendations on issues identified</li> <li>Develop a checklist of statistical information that is collected for use by institutions</li> <li>Provide training on how to retrieve statistical information</li> <li>Develop a process for getting user input on web site design and usefulness and update the web site</li> <li>Identify possible sources of funding for new projects recommended</li> </ul>	<ul style="list-style-type: none"> <li><i>Eliminate duplication in the union catalog (in cooperation with MCDAC)</i></li> <li><i>Develop assessment tools and statistical information for assessment activities at the institutional level</i></li> <li><i>Fine-Tuning Priorities</i></li> </ul>	<ul style="list-style-type: none"> <li>George will allocate issues of concern to appropriate staff and provide update on actions taken to EC at each meeting</li> </ul>

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<b>(J) MCO Training Coordinator will appoint a training Task Force</b>	<ul style="list-style-type: none"> <li>▪ Appoint a task force to explore the possibilities and gauge interest in training assistance from the MOBIUS membership (i.e. train-the-trainer, tutorials, certification, etc.)</li> <li>▪ Report findings and recommendations to the EC</li> <li>▪ Identify possible sources of funding for new projects recommended</li> </ul>	<ul style="list-style-type: none"> <li>▪ <i>Develop online tutorials for staff and patron use</i></li> <li>▪ <i>Other training identified in the Fine-Tuning Priorities</i></li> </ul>	<ul style="list-style-type: none"> <li>▪ Mark - Appoint Task Force by September 2005</li> <li>▪ Report findings to EC by March meeting</li> </ul>