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Members Present:

Carol Bennett (St. Louis Community College, Archway, voting)
Susan Beyer (Midwestern Baptist Theological Seminary, WILO alternate)
Renee Brumett (Springfield-Greene County Library, SGCL, voting)
Sara Duff (Northwest Missouri State University, Towers, voting)
Jim Dutton (University of Central Missouri, Quest, voting)
Felicity Dykas (University of Missouri - Columbia, MERLIN, voting)
Jessica Hammond, MCO primary liaison
Phyllis Holzenberg (Drury University, SWAN, voting)
Melissa Hopkins (Mineral Area College, Galahad, voting)
Patricia Logsdon (Washington University (Olin), WASHU, voting)
Jill Mahoney (William Woods University, Arthur, alternate)
Andrew McGarrell (Missouri Western State University, Towers, alternate)
Ted Ostaszewski (Metropolitan Community Colleges-Penn Valley, WILO, voting)
Denise Pakala (Covenant Theological Seminary, Bridges, voting)
Kathy Renner (Westminster College, Arthur, voting)
Jean Rose (St. Charles Community College, Archway, alternate)
Jean Sidwell (Kirksville College of Osteopathic Medicine, LANCE, voting)
Margaret Smith (St. Louis University (Law), SLU, alternate)
Lydia Welhan (Missouri Southern State University, SWAN, alternate)
Anna Zaidman (Saint Louis University (Pius), SLU, voting)

Members Absent:

Natasha Grando (Missouri River Regional Library, MRRL, voting)
Justin Hopkins (MCO secondary liaison)
Pamela Reeder (Missouri Valley College, Quest, alternate)
Mark Scharff (Washington University (Olin), WASHU, alternate)
Helen Shaw (University of Missouri - St. Louis, MERLIN, alternate)
Jean Sidwell (Kirksville College of Osteopathic Medicine, LANCE, voting)
Michael Washburn (Missouri River Regional Library, MRRL, alternate)
Stephen Wynn (Truman State University, LANCE, alternate)

Guest:

Christopher Gould (MCO)

1. Call to order and introductions

Jim Dutton called the meeting to order at 2:07 p.m.

2. Adoption of the agenda

There were no changes or additions to the agenda.

3. Approval of minutes

There was one correction to the minutes. Helen Shaw was present.

It was moved and seconded to approve the minutes. The motion passed; the minutes were approved.

4. Unfinished Business

a) 028 indexing in MOBIUS.

At the last meeting Mark Scharff noted a problem with the indexing of music numbers.

Jessica gave the following update: Janine Gordon posted a note in December indicating that III said this was an indexing glitch. They reindexed the records and Mark and others then confirmed that the index was working OK.

b) Bibliographic Index Rules

Yesterday Jessica posted the Bibliographic Index Rules to the MCO website (<http://mobiusconsortium.org/>). They can be found under: Collection management / Cataloging policies and procedures / Cataloging / Procedures / Bibliographic Index Rules

The document has the following dates on it:

Approved: MCDAC, 01/29/10

Reviewed: MCDAC Task Force on Document Review; Nov. 17, 2009

Revised: Nov. 17, 2009

Jim indicated that he thinks the board approved the document, not MCDAC.

Anna asked that the revision date be verified, as Pat printed a copy of the indexing rules on March 10, 2010 and it did not include the genre index. Jessica said that she received the document from Corrie, former MCDAC chair, in April 2010.

Denise was on the task force and she thinks that approval date of 01/29/10 is correct. She thinks that the 01/29/10 is a better date than the revised date of Nov. 17, 2009, because there were revisions made up until close to 1/29/10.

Felicity volunteered to compare the document to the indexing rules as generated from the system, if Jessica will send them to her. Jessica said she would.

After discussion, it was agreed to change the revised date to read: Revised: Nov. 17, 2010, April 2010. Jim will send Jessica a copy of the document with this revision.

We also verified that MARC tag 655 is listed correctly as indexed in genre index. Jessica will find out the field order display related to the 655.

c) 945 field display in MOBIUS MARC records.

Jessica said that the display of the 945 field has been turned on in the MOBIUS Catalog. It can be viewed in the MARC display. The 945 field is a local field that shows the holding institutions.

Felicity, wondering how to tell where the master record came from, summed up information found in the III manual (p. #103348):

\$o indicates ownership of the master bibliographic record. Values:

- 1 = standard master record
- 9 = master record via a manual change

d) Make the Search Options menu match the search choices in the drop-down menus

Jessica made the requested changes to the MOBIUS Catalog. It was moved and seconded to approve the changes. The motion passed. Jim asked Jessica to make the changes live.

5. New Business

Discussion of which records are sent for authority control

I have an agenda item for your next meeting. I would like MCDAC to discuss how they decide exactly what records are sent for authority processing. As you know, MOBIUS pays for authority processing for the local catalogs and InnReach. We are finding more and more records are being sent to Backstage than ever before. We pay for each record that is sent to them whether changes are made or not. However, we often find many of the records we send are returned without any authority processing done on them. This is a huge waste of money. I wonder if some of these are ebooks or sets purchased by vendors. Donna Bacon

Christopher began by indicating that this does not apply to the four stand-alone institutions. Christopher asked that clusters review what records we are sending for Backstage authority processing to make sure that we aren't sending records that do not need to be sent.

This is a budgetary issue. This fiscal year we will be \$3,000 to 5,000 over the budgeted amount of \$64,000 for authority control. We are sending more and more records for authority control every year. The percentage of records processed range from 56-99%. MOBIUS pays based on the number of records sent, not the number of records processed. If there are categories of records being sent that do not need authority processing, we can save money by not sending them. A couple of categories to consider are brief records and purchased records for collection sets for which authority work is not needed?

The budget for authority control has been increased to \$90,000 for FY2011.

Records are pulled from cluster catalogs based on BCODE3 and CAT DATE data.

Discussion:

One library used to change the CAT DATE in records whenever a change was made to the record. This was done even when headings weren't changed. They no longer follow this process.

Jim indicated that UCM is sending more records than they used to, including ebook records, etc. He indicated that they are getting authority records they don't need, such as authority records without cross-references. Christopher is interested in looking into that.

Andrew said they if he finds a match on the LC site, he changes the CAT DATE so that they will get the record. This is done even if the record doesn't include cross-references.

Christopher asked that we talk within our cluster cataloging committees and look at what is being sent. Are we sending any records that don't need to be sent? We aren't looking to not send records that do need an authority check.

6. Other business.

Date for the next meeting: The date has not been set yet. Jim suggested that the chair be chosen before the first meeting of the year, so that the new chair comes in knowing that he or she is chair.

The meeting scheduled for April 8 was cancelled. Today's meeting is a combined January and April meeting.

7. Adjourn Meeting

It was moved and seconded to adjourn the meeting. The motion passed and the meeting was adjourned at 2:44 pm.

Submitted by Felicity Dykas