

**MOBIUS Annual Conference Planning Advisory Committee  
Meeting  
Monday July 7, 2008  
10:00am to 3:00pm  
MCO office room 225**

**Agenda**

- 1) Welcome and introductions-**
- 2) Approval of minutes -**
- 3) Report on 2008 MOBIUS Annual Conference-**  
**MISCELLANEOUS:**
  - a.) attendance numbers-**
  - b.) name tags-**
  - c.) conference at a glance-**
  - d.) next year's flyer-**
  - e.) menu (breakfast and lunch)-**
  - f.) slide show-**
  - g.) website-**
  - h.) presentation materials-**
  - i.) Advisory committee orientation -**

- 4) Share Fair- (Cheryl)**
- 5) Door prizes- (Melissa H.)**
- 6) Forum update-**
- 7) Presenter feedback- (Felicity and Mary)**

**Break for lunch**

- 8) Session evaluations- (Gayla)**
- 9) Overall conference evaluations-(Gayla)**
- 10) Evaluation forms- (Gayla)**
- 11) 2009 Conference date:**

<b>When:</b>	<b>June 2-4, 2009</b>
<b>Where:</b>	<b>Tan-Tar-A Resort</b>

  - Budget**
  - Alternative sites for conference-**

- 12) 2009 Conference Chair-**  
**Slate: Martha Allen**

- 13) Overview of MACPAC duties-**

**14) Sub-committees-**

- a.) keynote speaker-
- b.) website-
- c.) promotion/advertising-
- d.) call for proposals-
- e.) presentations-
- f.) forums-
- g.) share fair-
- h.) door prizes-
- i.) room hosts-

**15) Overview of timeline-**

**16) Submission for proposals-**

**17) Select Conference theme-**

**18) Future meeting dates-**