

**MOBIUS Annual Conference Planning Advisory Committee
Meeting
Monday June 30, 2009
10:00am to 3:00pm
MCO office room 225**

Agenda

- 1) Welcome and introductions**
- 2) Approval of 3/5/09 minutes**
- 3) Report on 2009 MOBIUS Annual Conference- (Martha)**
MISCELLANEOUS:
 - a.) attendance numbers- (Maegan)**
 - b.) challenges**
 - c.) conference at a glance**
 - d.) next year's flyer**
 - e.) menu (breakfast and lunch)**
 - f.) room hosts**
 - g.) website**
 - h.) presentation materials**
 - i.) Advisory committee orientation**

- 4) Share Fair- (Martha – Cheryl unable to attend)**
- 5) Door prizes- (Lisa)**
- 6) Forum update-(Martha)**
- 7) Presenter feedback- (Mary and Kelly)**

Break for lunch

- 8) Room hosts – (Melissa)**
- 9) Overall conference evaluations-(Maegan)**
- 10) Evaluation forms- (Justin)**
- 11) 2010 Conference date:**

When:	June 1-3, 2010
Where:	TBA

 - Budget**
 - Alternative sites for conference-**

- 12) 2010 Conference Chair-**
Slate: Erin Leach

13) Overview of 2010 MACPAC duties- (Erlene Dudley)

14) Sub-committees-

- a.) keynote speaker-**
- b.) website-**
- c.) promotion/advertising-**
- d.) call for proposals-**
- e.) presentations-**
- f.) forums-**
- g.) share fair-**
- h.) door prizes-**
- i.) room hosts-**
- j.) evaluations**

15) Overview of timeline

16) Submission for proposals

17) Select Conference theme

18) Future meeting dates- Please remember to bring your calendars