

Members Present:

Brown, Rhonda (SGCL); Codray, Ethan (ARTHUR); Ehrstein, Deb (WASHU); Eklund, Pat (Kansas City); Gelber, Karen (MRRL); Hart, Kathy (TOWERS); Lambert, Joshua (SWAN); Linkous, Kimberly (ARCHWAY); Mick, Dawn (MERLIN); Peterson, Scott (MOBIUS); Ruleman, Alice (Quest); Vaughn-Tucker, Daenel (GALAHAD); Vogel, Joanne (SLU); Walters, Leisa (LANCE); Young, Lisa (BRIDGES)

1. Chair, Joshua Lambert called meeting to order and introduced participants.
2. Approval of minutes – Joshua noted a revision to minutes concerning UMKC who was listed under the wrong Cluster. Correction was made and the minutes were approved.
3. Information Items
  - Courier Contract – Email conversation in March showed that most Clusters were satisfied with the 1<sup>st</sup> Choice contract not going out for bid. Joshua sent an email to Donna indicating that sentiment.
  - Joshua reported that most institutions had migrated to Sierra. Besides some slow processing time, migration seemed to go smoothly for everyone.
4. Cluster Reports
  - Archway
    - Jefferson College currently looking for a new Director.
  - Arthur
    - No report.
  - Bridges
    - Lindenwood-Belleville Library Manager recently left and accepted a job at a healthcare library. He is succeeded by David Cassens, who will be starting May 6<sup>th</sup>.
  - Galahad
    - No report.

- Kansas City
  - Gloria Maxell, the library directory at MCC-Penn Valley is retiring.
  - Rockhurst University is currently working on a redesign of their library.
  - Avila University is undergoing a massive weeding project. The plan is to only leave 14% of their stack browseable and the balance of the collection will be housed in another building.
  - William Jewell's Pryor Learning Commons is coming along and should be ready to open in the fall. The Pryor Learning Commons will house their technology and the book collection will remain in the Curry Library.
- Lance
  - No report.
- MCO
  - Scott reported that the problems with the slowness with SWAN are being addressed. Known circulation problems with Bundle 60 are the INN-Reach queues sticking due to a corrupted transaction, and processing getting "out of sync" with the updates going to the MOBIUS server, so check-ins would not update in MOBIUS and new orders would either show nothing at all or a blank record as that was all that was sent. This was kept current by manually sending records to MOBIUS. There also have been problems with MOBIUS checkouts doubling the number of renewals at checkout or at renewal, and phantom items coming up on when trying to clear the Hold Shelf. MOBIUS is still waiting for ILL to get back to us about updating, either to Bundle 65 or up to Release 1.10.
- MERLIN
  - Kate Anderson is the new Head of the Veterinary Medical Library.
  - Trenton Boyd is the Distinguished Librarian Curator of Medical and Veterinary Historical Collections.
  - A search is underway for Associate Director for Research and Information Services for MU Libraries.
  - Dawn (current MACC rep) will be on maternity leave starting on June 19, so Mary Anderson from UMKC will be taking over representative duties a few weeks earlier than the July 1 start date. Mary will be the next MAAC representative for the MERLIN cluster.
- MRRL
  - No Report.

- QUEST
  - University of Central Missouri is exploring staying open later hours in the fall. Currently they are not sure of the exact hours or how this will be staffed but it is less than the original 24/7 initially heard.
- SLU
  - See attached SLU Cluster Report.
- SGCL
  - The Library Center is in the process of getting a new roof.
- SWAN
  - Reported that the Sierra Migration was going smoothly.
- Towers
  - Northwest Missouri State University undergoing massive changes in campus dining, including Starbucks in BD Owens Library (to open in August 2013). Causes a reconceptualization in computer lab space, but MOBIUS lending shouldn't be affected. No further report from cluster members.
- Washu
  - Washington University has begun a substantial weeding project to make some changes to user space particularly on our ground level. Changes will involve redesigning our circulation/reference desk.
  - Reported they have been using custom print templates in Sierra to help streamline their workflow. They will send a PDF copy to the MAAC list in case anyone is interested in seeing what they've done.
  - Recently ran a pilot to extend Olin Library's hours to 24/4 in the Fall when full-time library staff arrive. We do not shut off any floors, but we do close services at the circulation/reference desk. The pilot has been successful and the Libraries would like to continue or even expand to 24/7 if funding is available.

5. Unfinished business - No unfinished business was reported.

6. New Business

- Deb reported for the MAAC Working Group on the new AV Borrowing & Lending policy. She presented the final draft of the new policy that was compiled after receiving feedback from the MAAC group. After some discussion from the group concerning loan period, replacement costs, billing cycles, and the maximum number of checkouts Deb said she would post the AV policy to the MAAC list for review before introducing to the Board on May 1<sup>st</sup> for approval. It was the consensus that consistent loan rules and loan periods is essential.
- Kimberly Linkous reported that the new Invoice Template had been sent to the group for review. It was the consensus of the group that the following fields should be included on the invoice to provide consistency; college/library name, date sent, Federal Identification Number (FEIN), and a field that says *make check payable to*. Additionally, the form should be clearly marked as an Invoice and provide contact information. Joshua said the new template will be posted on the MOBIUS website for members to share with their cluster mates.
- Lenders of Last Resort – Reports are unavailable for this time period due to technical problem. They will revisited at a later date.
- Joshua asked for feedback from the cluster representatives concerning any experiences with the Sierra migration. Arthur cluster reported some issues with items registering “Received” before the items actually arrived. Scott asked if examples could be sent to him so he can look further into the problem. Several clusters mentioned slow processing time, as well as the problem of the InnReach Que stopping. Innovative is aware of these issues and is working to resolve them.
- New Chair for MAAC –Joshua asked the group to think about selecting the new Chair after July 1, 2013.
- Scott reminded the group of the upcoming bag count, which will take place on May 21<sup>st</sup>. He will send out instructions and reminders before the count is to take place.

7. Next meeting – The July meeting was not decided at this time. The consensus of the group was to wait till the new Chair is chosen and then set the date for the meeting.

8. Meeting adjourned.

9. Minutes submitted by Rhonda Brown from SGCL.