

Minutes of the Meeting of the MOBIUS Access Advisory Committee

October 19, 2004

MOBIUS Consortium Office, Columbia, MO

Present:

Tena Barratt, Arthur
Matt Wier, Bridges
Chris Burns, Galahad
Valerie Darst, LANCE
Mary Anderson, MERLIN
June DeWeese, MERLIN Alternate
Marian Davis, Quest
Linda Medaris, Quest
Donna Bacon, Springfield-Greene County
Charlotte Dugan, SWAN
Sandy Phillips, Towers
Scott Britton, Washington University
Elise Fisher, WILO
Jim Dutton, MOBIUS Consortium Office
Mark Wahrenbrock, MOBIUS Consortium Office

The minutes of the June 15th meeting were approved.

MCO Report:

Jim Dutton from MCO reported on the progress of adding new libraries to MOBIUS. Baptist Bible College (SWAN) began InnReach in late August; Kansas City Art Institute (WILO) began circulating in August and will begin InnReach in January. Assemblies of God Theological Seminary (SWAN) has begun implementation.

Missouri Western is adding a collection of approximately 4500 items from the National Military Heritage Museum. Jim is not sure whether the materials will be loaned on the system.

MCO has tested the ILL module without success. MCO will bring a trainer from Innovative to train the libraries that had been testing this module. The test libraries were NWMS, UMS, UMR, Truman. Springfield-Greene County is presently using the ILL module.

Early Spring, 2005, Missouri River Regional Library in Jefferson City will join MOBIUS.

Cluster Reports:

Arthur has revised its WebPac. Jim suggested that we take a look at the FAQ.

Bridges asked that we alert our clusters to check packages going to Eden or Webster to make sure they are properly labeled.

Merlin asked that the plastic tubs be used only between Merlin libraries and if one has inadvertently been sent to a non-Merlin library that it be returned. Mary asked if any other clusters wanted to ask for an enhancement to change the request screen where it asks for a PIN. Four other clusters are using PIN so Mary will be in contact with them to see if they want to request this enhancement.

Quest reported that Central Methodist College is now Central Methodist University.

Scott Britton, Washington University, will make a list of common mistakes that are being made that slow down loans or confuse those that receive loans. The list will be given to MAAC members to be distributed and discussed with their clusters.

Load Balancing

Mark Wahrenbrock from MCO handed out statistical sheets that indicated the number of nonreturnables borrowed and loaned by each institution. The current loaned to borrowed ratio being used is 2.5:1. The following libraries comprise the Lenders of Last Resort: Missouri Southern (MOZ), Logan Chiropractic (MU9), Southeast Missouri State (SEM), University of MO-Columbia (MUU), Kirksville College of Osteopathic Medicine (KOS), University of MO-Rolla (UMR), Truman State (MKN).

The load balancing table will be changed in the following ways: Archway and Springfield-Greene County will have their status raised to make them equal. WILO will go down after January 1st because of the addition of KCAI. SWAN will be lowered because of Baptist Bible College.

New Lending Procedures

Request to Own Site seems to be working okay. There is some confusion as to which book band should be used. Most clusters are using their cluster book band.

Pick up Anywhere has been tested and implemented. Jim and Mark reported that it has been heavily used by a few patrons and the patrons like the option. Mark defined Pick Up Anywhere as anytime a patron is not picking up a book within their own cluster.

Pick Up Anywhere notices are printed with InnReach notices but have Pick Up Anywhere prominently displayed across the top.

Two problems have been reported:

1. Bar codes sometimes are not carried along with the request.
2. Patron records at home institution still shows items as checked out that have been returned.

Jim asked that when a problem is encountered to not try to fix it before contacting MCO. This will enable them to look at the process of the problem easier.

Also, Gary Harris suggested that the "Checkout to Remote Site" be removed from telnet because using this function has caused broken links.

There is a Power Point Tutorial on Pick Up Anywhere in the training section of the MCO website.

Delivery Issues

1000 new bags have been ordered and are expected sometime after December 1st.

Because of the lack of reporting in August, a new date for the 2004 Black Bag Inventory has been set for Tuesday, November 9th. There will be reminders distributed and each representative should make sure their cluster is aware of the inventory.

Because of lack of staffing and closings in August, the committee decided to change the black Bag Inventory to the 3rd Tuesday in May. Reminders will be distributed.

Marian Davis drafted a damaged items procedure for the committee to discuss. Changes were made to the draft and will be posted to the website when amended.

Mary Anderson asked that members update their constant data records in OCLC to include Ariel and email attachment capabilities.

Other Business

Matt Wier asked that Batch Request information be made available from MCO.

Elise Fisher suggested that MAAC try two meetings per year with special meetings as needed.

Next Meeting

April 19, 2005

