

Members Present:

Lora Farrell, Facilitator	Kansas City Art Institute
Maggie Mueller	St. Paul School of Theology
Dorie Kurtz	Avila University
Fiona Holly	Rockhurst
Jennifer Peters	Rockhurst
Barbara Wright	William-Jewell
Ryan Hard	MCC
Betty Dusing, host	Park University

Members Absent:

Ann Schultis	Park University
Rebecca Hamlett	William-Jewell

I. Call to order and introductions.

II. Approval of May 8, 2015 meeting notes. The minutes from the last meeting are on the Mobius web site, one main item is that Ted retired from MCC. The minutes were approved.

III.

Lora reported on her meeting in Columbia, October 20, 2015, regarding UX & Metadata. This committee will provide input into both the user services side of the catalog design and the supportive metadata structure.

IV. Old business

We need to elect the next cluster coordinator with the term beginning June 1.

Scat Table: Our group has a mix of Dewey and LC cataloging systems. This causes problems in the running of tables.

The subject of authority control is complex and we need more training sessions on books and eBooks.

V. New Business

January 22<sup>nd</sup>, 2016, 2:30pm, Hawley Hall, Park University

Nazarene University is joining our cluster and will be invited to the next meeting.

Jennifer from Rockhurst is a great source for tips. She gives great information.

When starting a project check the training documentation on the web site for best ways to begin.

When running a report or a review file be sure to put your school name at the beginning of the Review File name. This will take away a lot of confusion. Check for saved searches before starting a new one.

We discussed 'lists'. You can have featured lists and can set them up to go back to previous lists by using the same file number.

Check saved searches.

MOBIUS can come to us with more training, we only need to ask.

Christopher had a question about MARS, but we did not know what he was referring to or who started the conversation.

We are encouraged to attend the annual meeting in Columbia.

Our next meeting should be in May. Be thinking about a new Cluster coordinator. Get ready to volunteer.

#### VI. Member reports

Ryan is new at MCC and is busy sorting out the different branches. He is enjoying meeting all the staff.

Holly at Rockhurst is working on archives with "open access software". Also is doing inventory. They are using more than one server with a link from one to another. They are using a location code for only Rockhurst students which has caused problems.

Maggi, at St. Paul School of Theology is still moving books from Avila. They have sold some books, gave away some and recycled some. This downsizing is all due to space constriction. They have eliminated all videos as they are outdated and have no viewing equipment. They are getting a new proxy server but items will need to be relabeled. Jennifer at MOBIUS might be able to help with that problem.

Dorie from Avila is working on recataloging the undergraduate collection. They have closed stacks but the professors want certain items available. They are also rebuilding certain areas.

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Lora from KCAI has received collections from different donors. They, too, have a book sale every year and have sold a lot of their inventory. They are trying to inventory their serials collection. Feb. 22-26 was a fair use event. Lora also does research instruction for students.

Barbara from William Jewell says that the library staff has been reduced to three people, none of which is a cataloger. So Barbara is trying to learn! They are tech-guide buying to try to catch up with databases. They have withdrawn all the audio cassettes. Meantime WJ is looking for a new president. Therefore they are not expecting a new library director to be hired anytime soon. Plus, their journal list is incorrect. She is learning on the job. She took a book class with OCLC.

ALCTS is part of ALA and has some training available. A worker from Linda Hall was a trainer. These are fundamental electronic resources. Webinars, 9 – 11 each year, are available with charges. However some have appeared free on You Tube.

Jennifer from Rockhurst is on the MLA board. Their annual conference was combined with KLA last fall into a two-state joint conference. They might consider doing that again.

Betty from Park has received a large personal collection of Spanish books. She is awaiting direction from the Spanish teacher as to what to do with them.

The next meeting date will be sometime in May.

Meeting adjourned.

Betty Dusing, Park University