

## **BRIDGES CATALOGUING COMMITTEE**

June 29, 2006

The Committee met at Maryville University Library. Denise Pakala, Committee Chair, presided.

Attending were:

Denise Pakala, Covenant Theological Seminary  
Brady Shuman, Covenant Theological Seminary  
Corrie Christensen, Lindenwood University  
Julie Portman, Fontbonne University  
Sharon McCaslin, Fontbonne University  
Catherine Lucy, Fontbonne University  
Kathy Nystrom, Eden-Webster Library  
Wendy Schlegel, Eden-Webster Library  
Mary Ann Mercante, Maryville University  
Joel Shedlofsky, Logan College of Chiropractic  
Elaine Trost, Missouri Baptist University  
Marty Knorr, Harris-Stowe State University

In celebration of Corrie's recent wedding, Marty baked a wonderful Italian wedding cake that was enjoyed by all.

### **INSTITUTIONAL NEWS**

Lindenwood University: Corrie announced that she would be ending her distance employment for Lindenwood in a few days. She is starting grad school at the University of Missouri-Columbia in the fall, seeking a degree in statistics. A new full-time Technical Services Librarian will be hired. The full-time Technical Services position has been made possible by combining the part-time position of their retiring serials person with the portion of Corrie's position that was devoted to Technical Services.

Fontbonne University: Julie and Sharon announced that the Fontbonne Information Commons has been expanded to now contain forty-two workstations. Six new workstations and 12 replacement workstations have been added. They are doing a make-over of the Circulation Desk. A proposal to make the Fontbonne librarians eligible for tenure is working its way through the administrative process. A faculty vote has supported this proposal.

Eden-Webster Library: They have two full-time positions open: an Electronic Reserves Assistant and a Serials Clerk.

Maryville University: Mary Ann announced that Maryville has officially changed its postal address from 13550 Conway Rd. to 650 Maryville University Drive. The city,

state, and zip remain unchanged. Mail to the old address will continue to be forwarded for 1 year.

Logan College of Chiropractic: Joel reported that construction of their new Student Center is underway.

Missouri Baptist University: Elaine announced that they have hired Fred McKinney as nighttime reference librarian.

Harris-Stowe University: Marty announced that they have posted the position announcement for the Academic Vice-President. This will be the 14<sup>th</sup> one that Marty has worked under. They found another box of donations from Danforth and have received donations from the St. Louis County Planning Commission.

### **CHAIR AND SECRETARY**

Denise Pakala was re-elected Committee chair and Mary Ann Mercante was re-elected Committee Secretary.

### **AUTHORITY CONTROL REVIEW**

Denise reviewed the differences between the MARS Authority Control processing and the III's AACP product.

### **MARS**

MARS is now owned by Backstage. MARS processing is a quarterly process that brings in authority records. MARS maintains a file of all headings used on Bridges records. Each quarter, MCO pulls the new bib records from the Bridges catalogue to send to MARS. The records are pulled based on the Cat Date in the bib record. We can force an older record to be sent by changing the Cat Date.

MARS processing checks the headings on the pulled bib records against the current file of Bridges headings. If a heading on a Bridges record has no match in our current file of headings, MARS pulls in an Authority Record if one exists. MARS uses a "slushy" matching.

### **AACP**

AACP is a III product. It brings in no Authority Records. AACP keeps track of the most up-to-date version of an Authority Record. AACP works overnight. If a new See reference is added, AACP will overnight look for bibs with the see reference as an access point and "flip" the headings on the bib records so that the new form of heading is now used as the access point.

### **LC's Death Dates Project**

The problem we are having with LC's project of adding death dates to Authority Records is that LC is not making a see-reference from the older version of the heading without death dates. As a result, AACP does not know to change the headings on our bibs when death dates are added to a heading.

These headings are now coming through on the Blinds rotational reports. Kathy reported that some are coming through as Near Matches on the weekly reports.

Denise pointed out an example with Sontag, Susan, where the Authority record with death date had been marked for delete. This is incorrect. We need to make the bib records match the Authority Record with death date, not have the Authority Record match the bibs without death date.

There are several methods which can be used to add death dates to bib records.

Method 1: Adding a See Reference for the Heading Without Death Date to the Authority Record.

- Call up the Authority Record With Death Date
- Copy the 100 tag into a 400 tag.
  - Use field group tag b for the 400 when working with an Author Authority record.
  - Use field group tag e for the 400 when working with a Subject Authority record.
- Remove the death date from the 400

Since the form of heading without death date has now been added as a See Reference and the form with Death Date sits in the 100, AACP will overnight change all author or subject headings (as appropriate) without Death Date to the form with the Death Date.

It is important to remember that a person is both the author of books and the subject of books, there should be two authority records and both need to be changed, with the correct field group tag used on each one.

Check the next day to verify that the headings have been changed.

Marty did side-by-side work with author and subject authorities and found that there might be author authority records that were not showing on the reports. Copeland is an example. Denise thinks that this was a case of someone changing an author authority record to a subject authority record instead of copying the author authority to create a subject authority.

Discussion followed as to whether to retain the See Reference without Death Date on the Authority Record. The question arose as to whether to add the See Reference for the

name without Death Date on the Authority Record to catch any new bibs with the heading without Death Date.

After discussion, the Committee realized that leaving the See Reference on would not catch any new bibs in either method 1 or method 2 since AACP only works the night the Authority record is actually changed.

An important point to note about using this method is that subject headings with subdivisions won't get changed by AACP.

### Method 2: Global Update

Denise prefers to use Global Update:

- Go to Millennium Global Update
- On the Select Records tab, leave Bibliographic records checked
- Choose the Author Index or Subject Index as appropriate
- Enter the Name
- Get the Results List
- Go to the Command Input tab
- Select Change Variable-length field
- Use Displayed Field
- Find the heading as it appears on the record
- Replace with the version with death date
- Go to the Preview Tab and check the results
- Hit the Process command

When in OCLC, Denise controls headings so that changes to the authority record will result in changes to the heading on OCLC bib records. She recommends we all do this in OCLC.

### **BLIND HEADINGS QUICK REVIEW**

Denise reminded the Committee of the three steps when a blind heading is truly blind:

- ACode2: needs to be marked for the type of heading the authority record is
- ASuppress: needs to be coded for delete
- Delete needs to be added after the 1XX on the Authority Record

### **UPDATED BIB HEADINGS**

When these come on the rotation report, you may see a lot of headings. Denise advises just scanning to see if anything jumps out at you, otherwise you don't need to do anything

### **Post-Mars Reports**

The rotational reports after a MARS processing will have "reams of paper." Since this really reflects work for all of us, we should all share in that. Whoever gets that rotational report should ask for assistance.

### **COVENANT PART-TIME PERSON AVAILABLE FOR CONTRACT AUTHORITY WORK**

If anyone has a project and would like to contract with someone to do the work, Denise has a part-time person who would work under her supervision. Contact Denise separately if interested in contracting with them.

### **LC SERIES POLICY**

Since LC is now putting all series on a piece in 490 0 fields, folks may need to think about their DLC record acceptance policy and how it will affect series access. Bridges 490s are indexed in the keyword index only, not the series index, so unless we change the 490 0 to a 440 or 830, we will not get entries for the newest entries in a series in our series index. There also seem to be more quality problems in DLC records than previously and we can only expect these to increase as catalogers retire at LC.

### **QUESTION ON CREDIT FROM OCLC**

Wendy asked if OCLC was providing enhancement credits for series. The answer is yes. Here is the relevant statement from OCLC. "OCLC has changed existing Database Enrichment capabilities so that fields 440, 490, and 8XX can be added, changed or deleted by any user with a full-level cataloging authorization. This allows cataloging users to, for example, change series treatment in LC records to match existing authority records. Users will receive a Database Enrichment credit for such changes." To see more about enrichment credits, go to <http://www.oclc.org/support/tips/worldcat/tip7.htm>. However, note that this document has not yet been updated to include the 4xx fields.

### **NEXT MEETING**

The next meeting of the Bridges Cataloguing Committee will be held from 1:00 p.m. to 3:00 p.m. at Maryville University Library on Wednesday, Sept. 6<sup>th</sup>.