

Site Coordinators meeting Bridges Cluster  
November 3, 2000  
Covenant Theological Seminary

Per Almquist called the meeting to order and began with introductions. Attending were: Eileen Condon, Eden-Webster; Jean Rose, Logan; June Williams, Fontbonne; Shawn Strecker, Lindenwood; Melissa Belvadi, Maryville; Fred McKinney, Missouri Baptist; William Toomes, Kenrick.

#### WebPac design issues

Melissa shared the minutes of the WebPac design committee meeting. She pointed out the questions that committee had and discussed the importance of getting those questions answered before this committee can proceed. Fred has designed a prototype of a webpac at <http://www.fidnet.com/~fredmck/bridgesmbcdemo/> The committee discussed the benefits of polling other live clusters to see what design details have worked well for them. Melissa also reported on a visit that Maryville staff made to Drury College.

#### Circulation policies

A complete spreadsheet showing everyone's circulation policies was distributed. After some discussion it was decided to take the spreadsheet back to our institutions and share the information with our circulation staff. We should check our own policies and see if they are correct. We discussed adding a category to the spreadsheet indicating what items in your library you would not circulate in the cluster or in the union catalog. We encouraged each other to think about what circulation policies are negotiable and what circulation policies are not in preparation for our implementation. We also had a discussion about what kinds of unusual patrons we have and how we might handle these patrons in III.

#### Review of III getting started manual.

We reviewed the table of contents for the Getting started manual. We agreed to review the Database Profile and Record Loading worksheets.

#### Logos

Per shared three new logos that he developed, and we discussed them. Eileen agreed to post all of the logos to a single webpage for comparison.

#### Definitions

Per shared a list of definitions for proxy server, API software, WAM, lock scooping and mouseover that he came up with help from the III website. We briefly discussed what types of proxy servers we use now at our locations. From the definitions list we discussed API and WAM software. We are not sure that we understand the difference between the two, and therefore do not know if we need one or the other or both. Per is going to research these two items further.

Per volunteered to contact Mobius to set up a site coordinators list serv for the Bridges cluster.

The meeting adjourned with agreement that the next meeting would be in December when the cluster meets with Mobius staff.