

Bridges Site Coordinators Meeting 16 March 01 Covenant Seminary

Present: Melissa Belvadi, Deborah Ely, Linda Orzel, William Toombs, Shawn Strecker, Lynn Heritage, Eileen Condon, June Williams, Greg Rhinehart, Fred McKinney, Bob Snyders, Jean Rose, Per Almquist, Althea Deckrosh, Jim Dutton, Robin Kespohl, Ellen Eliceiri.

Update from MCO: WILO is up. Encyclopedia Britannica is no longer offering a free site. If any MOBIUS libraries purchase EB, the link to it can be turned on in their catalog. Bridges will come up with advanced keyword searching.

Hardy Pottinger needs our library logos, if we plan to include them on our library sites. He will send us specific information on what he needs.

Test Pac training is the week after next. We should bring our opposites—if you are a tech person, bring a reference person.

C-1 remains on the agenda because not everyone has turned theirs in.

C-11 discussion.

- We got more information on how to set up recalls.
- More information on booking—we might want to make a loan rule for equipment and rooms.
- For overnight reserves, it sounds like the plan to use a separate location code with its own library hours will work.
- If we say we won't do renewals, we should set up a renewal period so one is ready for when we make exceptions.

We need to come up with a loan rule for our cluster. The directors want it to be close to the MOBIUS loan rule, which Per has forwarded to us. We will begin discussing the cluster loan rule on Nicenet, and keep track of issues that the directors should probably discuss. We would like to have list of issues in time for their director's meeting March 23.

C-3 discussion.

- In the location column, all ?'s means any location
- In the patron-type column, 999 means any patron; in the itype column, 999 means any itype.
- The system reads the loan rules from the bottom up; if it can't find a rule to match what you have, it defaults to the rule at the top—non-circulating.
- *'s indicate wildcards. Since the system is reading from the bottom, specific rules (without wildcards) should be at the bottom, and wildcards should be above them.
- We all share common itype numbers: 00-1xx?
- We will each have our own ptypes and location codes.
- We can write ptypes and itypes with commas, like 41, 43, or as ranges, like 45-47.
- We need to use each of the loan rules we have.
- Because we can enter ptypes in ranges, we may want to rearrange our ptypes on C-1 and resubmit to Jim.

C-4 Patron blocks

- We need to share Max A-D, or at least make sure what we put in there can coexist. Robin recommends putting videos (57-58) in Max A. We decided to put MED in Max B, reserves? in Max C, and location codes (including CDs and award-winning juveniles) in Max D.
- If you are blocked on MOBIUS, you are not blocked on your local system. If you are blocked on your local system, you are blocked on MOBIUS. If a local library and MOBIUS each have a limit of 10 books, a patron

can borrow 9 from MOBIUS and 10 from the local library before being blocked.

- We'll get a list of people who are blocked in MOBIUS and we can block them manually.

C-8

- We need to agree on some of the notice texts: #040-050 under Text of Circ Notices.
- We will be inputting these ourselves; we can just put them in a word-processing file for now.

C-12 -- Pcode values

- Pcode1 is set.
- Pcode2 can have over 30 values. We need to decide which ones we want.
- Pcode3—we decided to use our academic programs. Eden-Webster Library will send a list of theirs to the list and the other libraries will make any additions they need.

C-10 -- circ options

Many of these decisions need to be made by the cluster. Some decisions can be option-grouped if there is a difference of opinion, but any time we do an option group Innovative needs to make any changes for that option in the future; MCO can't even view the current settings on the option.

We made the following decisions:

- #1 Show fines exceeding \$.01.
- #2 Yes
- #3 Yes
- # 4 Ask
- #5 Probably an option group
- #6 Yes
- #7 1 beep after 60 seconds
- #8 Yes
- #9 Yes
- #10 Enter password
- #11 Option group. Covenant and Lindenwood—yes; the rest—no
- #12 Option group. MoBap, Lindenwood, Fontbonne, Eden-Web, Logan—always; Covenant, Kenrick-Glennon, Harris Stowe, Maryville—never.
- #13 Option group. Those who chose always in #12 choose single here. Those who chose never in #12 choose never here.
- #14 Yes
- #15 Yes
- #16 Option group. Kenrick-Glennon, Lindenwood, Fontbonne—yes; the rest—no.
- #17 0
- #18-21 This is Max A-D from C-4, the patron blocks table. See our tentative decisions above.
- #22 Allowed/IMESSAGE field (MCO recommends going with this default.)
- #23 Allowed/PMESSAGE field (MCO recommends going with this default.)
- #24 f ON THE FLY
- #25 f ON THE FLY
- #26-28 We can't use these options because we're a cluster.
- #29 This is used in the character-based module. We will skip.
- #30 Option group. Lindenwood, Eden-Web, Fontbonne, Covenant, Harris Stowe—yes; the rest—no
- #31 Yes
- #32 Store checkin time & last patron info in item record (indefinitely). This generated a lot of discussion. It's not

option groupable, so it will go to the director's meeting.

- #33 Check-in if returned to wrong location? We stopped here.

We rescheduled our March 30 meeting for April 4, 9 am-3 pm at Covenant.

For our April 27 meeting, we may want to start at 9, break for the dedication of the Covenant library from 10-11, and resume at 11.

We scheduled a special meeting for May 18, 10 am-3 pm at Covenant, for coordinators and catalogers.

Homework:

- Get logo to Hardy after he gives us the logo specs.
- Discuss cluster loan rule on niconet and get list of issues to directors by Friday.
- C-1: rearrange ptypes so that faculty, students, etc., are grouped to facilitate the use of ranges on C-3. Resubmit to Jim if changes.
- C-3: begin working on it.
- C-4: begin working on it.
- C-8: begin working on it.
- C-12: think about what values you want for pcode2. It should be something you can get out of your administrative system and into your patron file.
- C-12: Eden-Webster Library will supply the group with a list of their programs, and the other libraries will add theirs to it.
- C-10, circ options. Begin discussing on the niconet group with the idea of having a list of controversies for the director's meeting Friday, March 23.