

BRIDGES CATALOGING COMMITTEE
MINUTES
Sept. 4, 2001

Attendees:

Judy Moore	Lindenwood University
Elaine Troost	Missouri Baptist College
Jean Rose	Logan College of Chiropractic
Eileen Condon	Eden-Webster Library
Mary Ann Mercante	Maryville University
June Williams	Fontbonne College
Linda Orzel	Harris-Stowe State College
Denise Pakala	Covenant Theological Seminary

Minutes of the June 18, 2001 meeting were approved as distributed.

MOBIUS Catalog Design Advisory Committee (MCDAC)

Denise Pakala attended the meeting as an alternate since our regular representative, Mary Ann, was in Acquisitions training that day. Denise summarized the activities of other clusters reported at the meeting. She described the work being done on Clickable Location Codes for the Union Catalog. If implemented, a patron will be able to click on a location code in the holdings display of a bibliographic record and be taken to a descriptive page for the location. Eileen asked if we would be able to point the link where we wanted. Mary Ann will check on that.

Discussion of Deletion vs. Suppression of Bibs and Items

Committee members discussed their various policies regarding deleting vs. suppressing bib and item records for withdrawn, lost, and missing items. Most libraries appear to be deleting records rather than suppressing records. The Committee agreed that the decision whether to delete or suppress should remain a local library decision.

856 Management

Currently, the only 856s that display in the MOBIUS Union Catalog are the ones that were on the record chosen as the master record. MCDAC previously voted to turn off the display of the 856 subfield z to avoid patrons thinking that publicly-available 856s were limited in access to the master record contributor. With the installation of Release 2001, it is now possible to display 856s in the holdings displays so that 856s from other than the master record contributor could be visible in the Union Catalog. As a result, with Release 2001, there are now three choices for 856 display available:

1. Display the bib 856 only (as currently done)
2. Display the bib 856 and the holdings 856s
3. Display the holdings 856s only

MCDAC has requested that representatives consult with their clusters on this topic. The Bridges Cataloging Committee prefers option 3, especially if the display of subfield z can be turned on. Robin is checking with III to see if the current display of only the first 856 in a cluster's item display is a software glitch or if it is intended.

The Cataloging Committee also prefers a change in the wording in the bib record, if possible.

From: Display Holdings of MOBIUS Libraries

To: Display Holdings and WEB Links for MOBIUS Libraries

A draft 856 policy for within the Bridges Cluster was discussed. A section on deleting 856s was added. The policy was then approved and will be mounted on the new Bridges Cataloging Committee section of the Bridges website.

Annual Authority Work on the Central Catalog

No authority work is performed in the union catalog and there are no authority records to generate cross-references for the union catalog. The LC Authority File was loaded into the OhioLink Union Catalog as a test, but was found to be unsatisfactory due to the large number of blind references the load created in the OhioLink Catalog.

III has now offered to help with the problem of the lack of cross-references by an annual loading of the authority file for one of the clusters into the Union Catalog. III recommends loading the file of the largest cluster, MERLIN. This would provide LC and MESH authority records, but not LC Children's. There would be no ability to edit, add, or delete authority records during the year so any changes in forms of heading would not be reflected until the following year's load. MCDAC representatives have been asked to consult with their clusters to gauge interest in this proposal.

The Bridges Cataloging Committee believes more information is needed before making a recommendation. Questions to be answered include:

1. Is there a cost to MOBIUS?
2. How difficult would it be to pull the authority records out if we felt they caused more problems than provided help?
3. How often would patrons be likely to have an improved search results vs. confusing or blind references?
4. What effect is there on patron searches when a major heading change occurs mid-year (as in the recent Afro-American to African American change)?
5. How up to date is MERLIN with authority control?

Filing Indicators and 246 Field

The Bridges Cluster opted to have initial articles "a" "an" "the" stripped from searches. The MOBIUS Union Catalog and all other clusters, except SWAN, also choose to strip these initial articles. This allows correct retrieval for patrons who include these initial articles when typing searches. However, titles which begin with these words not used as

initial articles such as “A capella” or “A bientot” become unretrievable if the patron types the “a” in the search key. .

A proposal was made in the last site coordinators meeting to revisit the stripping decision. Mary Ann proposed to the Cataloging Committee that when there is a title which begins with “a” “an” or “the” not used as an initial article, we recommend the creation of 246 tags without a, an, or the; i.e. a 245 for *A capella* and a 246 for *capella*. After discussion and test searching the group recommends that Bridges Catalogers accept the 246 proposal.

Long-Term Loans (i.e. Faculty)

Jean Rose described Logan’s practice regarding long-term loans to faculty (items loaned to faculty/staff members which are usually never seen again unless the faculty/staff member quits) Jean has been creating short bib records, adding a 590 tag which says “Logan: long term loan” and then suppressing the bib and attaching the item. For some of these items, Logan does have other copies. According to Jim Dutton, Logan could add the item to those records and suppress the item. However, if Logan deleted all the other copies, there would be a bib record with no “apparent” items. After discussion, the Cataloging Committee agreed that it was okay with the rest of us for Jean to continue adding short bibs with the 590 tag for Logan’s “long term loans” June said she might also have some items that would fall into this category.

The Cataloging Committee agreed to add to our Standards for Merging document the direction not to merge any Logan long-term loan bib records. If other libraries have specific types of records that they wish to not have merged, please let Denise know so she can add them to the document, as well.

On The Fly Records

The Cataloging Committee decided that we didn’t need a formal statement regarding on-the-fly records. A discussion of the various types on-the-fly records (course reserves, circ, acq) showed that most libraries are not uppercasing them. Most are creating them in MARC format, if they planned to keep the records long-term. There was general agreement that we were not attaching to each others’ on-the-fly records.

Cataloging Committee on Bridges Website

There is now a Bridges Cataloging Committee section on the Bridges Website, for the posting of minutes and other documents. Denise will take care of posting these documents.

Next Meeting

The next meeting of the Bridges Cataloging Committee will be held on Monday, Nov. 5, from 1:00 to 3:00 p.m. at Covenant Theological Seminary.