

BRIDGES CATALOGUING COMMITTEE

April 14, 2005

Draft Minutes

The Committee met at Covenant Theological Seminary. Denise Pakala, Committee Chair presided.

Attending were:

Brady Shuman, Covenant Theological Seminary
Joel Shedlofsky, Logan College
Kathy Nystrom, Eden-Webster
Anne Calhoun, Missouri Baptist University
Elaine Trost, Missouri Baptist University
Linda Orzel, Harris-Stowe State College
Corrie Christensen, Lindenwood University
Sharon McCaslin, Fontbonne University
Julie Portman, Fontbonne University
Denise Pakala, Covenant Theological Seminary
Wendy Schlegel, Eden-Webster
Mary Ann Mercante, Maryville University
Eileen Condon, Webster University & Chair, Bridges Site Coordinators

Institutional News

Mary Ann reported that MCO has prepared a sample Brief Title List Display based on Maryville's requested WebOpac changes, including the addition of icons to the display. The link to the sample didn't work during the meeting. Mary Ann will send an example of the screen to Committee members.

MCDAC News

Denise reported on the MCDAC meeting:

Missouri River Regional Library System is now fully implemented as a Cooperating Partner.

MCO, in cooperation with MLNC, has conducted a series of OCLC Connexion/Millennium Cataloging workshops across the state.

MCO has discovered that changes in checkin records made at the cluster level aren't being reflected in the Union catalog. MCO is working on this.

MCDAC has established a Subcommittee to examine the issue of cataloging standards for cooperating partners. Members are: Kathy Nystrom, Eden-Webster; Gwen Gilpin,

Ozarks Technical Community College; and Donna Bacon, Springfield-Greene County Library.

The 2nd indicator in the 229 field is now working as a filing indicator in the Union catalog, but clusters need to check to see if it works in their cluster catalog. Denise will check to see if it is working in Bridges.

MCDAC has requested a place on the MCO website to store training tutorials, especially ones made for students. MCO is planning to set a place for these under the Training Tab.

A batch of MERLIN records which had undergone the addition of Table of Contents notes was loaded twice. As a result, these records have duplicate Table of Contents fields. There is no way of identifying which records these are. If we come across any of them in the Union catalog, we should let Denise know so that she can send MERLIN an error report.

Search Limits Using the 007

Wendy Schlegel from Eden-Webster has been reviewing/correcting 007 codes for video and sound recordings for the Bridges cluster in anticipation of our implementing specific video and sound limits. She has two more libraries to finish.

In the MARC formats, the determination of whether an item is a DVD depends on the 5th character position in the 007 field (coded "v" for DVD) This is sometimes referred to as character position 04, since the 1st character position is position 00.

The III software does not go directly to the 5th character position in the 007 to determine whether an item is a DVD. It requires a set string of 5 characters, the 5th of which is v. It can only work with one string of characters per limit and does not allow the use of wildcards. The 1st - 3rd character positions are always standard for DVDs (vd with blank for the 3rd character position) However, the 4th character position is the code for color, which has several possible values. In order for the limit to DVD to work, we would have to agree to always put a uniform value in the 4th position ("u" for unknown) This means we would lose from the 007 the ability to distinguish monochrome from black & white from multicolor.

The Committee discussed whether to go with a uniform coding of the 4th character position as "u" or to follow the Wash U example of combining the DVD and the Laserdisc limit into one limit. This limit can then be determined by the 2nd character position (position 01) in the 007 field. The string of the 1st 2 character positions (v and d) is uniform for all DVD/Laserdiscs. The coding of the 4th position would then have no impact on the retrieval, so the coding for that position could be done accurately following the MARC standard and the information would not be lost. The group consensus is to continue coding the 007 accurately and to recommend a combined DVD/Laserdisc limit.

The recommendation from the Bridges Catalogers for the new limits by specific visual and sound media types is:

Drop Down Box for Special Video Recordings to list: DVD/Laserdisc; VHS; reel-to-reel tapes

Drop Down Box for Specific Sound Recordings to list: Audiocassettes, CDs (compact discs), LP (331/3 rpm discs); 45 rpm discs; 78 rpm discs; reel-to-reel tapes.

The specific sound recording listing follows the drop-down box used by Washington University Library.

Since this change will affect the public display it will be forwarded to the site coordinators for discussion.

Limit By Locations

The Committee reviewed the latest version of Denise's spreadsheet on how the various cluster members want their Limit by Locations set up. Harris-Stowe and Logan will get back to Denise about suggested changes.

The question of how to handle the Share code was discussed. Maryville would like to see a cross-cluster limit of Internet Resources that would include each library's own Internet resources code (Maryville, Lindenwood, and Fontbonne listed such codes as a Limit By Location in their lists) plus Share. Committee members like the idea, but concern was expressed about how a single Bib location code would be used. Mary Ann will ask Melissa Belvadi at Maryville to explore this question with MCO. Until then, each Library which had listed an Internet resources code in their list will keep it there for now.

Authority Reports

Denise asked MCO what MARS reports were being received by the other clusters. It appears that Bridges receives many more reports than most clusters do. The Committee decided that since the weekly reports generated by AACP provide most of the same information, Bridges will continue to receive only the MARS Deletes reports.

Inhouse Unpublished Collections

The Committee reviewed the sample record (b16191730) provided by Joel of a Logan inhouse unpublished senior research project.

The Committee made the following recommendations:

Since these the topics of these inhouse reports could be of interest to other schools with chiropractic or physical/occupational therapy programs and since there will be links to

pdf versions of these research project, these records should be sent to the MOBUS union catalog with an 856 subfield z of Freely available online.

The Committee advised creating item records for statistical purposes and for circulation purposes. Denise showed how one item can be linked to multiple bibs to take care of the problem of several research projects being "bound together". When the item is checked out, all the bibs linked to the item show as checked out in the Web Opac.

Joel was advised to find some way to differentiate authors (possibly by birth date in 100 subfield d or degree in subfield c) This will keep MARS from dragging in incorrect authority records for a published author with the same name.

Label Printing

In response to Mary Ann's query, the group shared information about how each institution prints its labels.

Missouri Baptist: Uses OCLC & GuiCat with an old printer with tractor feed

Logan: Cuts and pastes into an MS Word Template; uses laser with multi labels per sheet

Covenant: Cuts and pastes into OCLC Label program; uses multi label sheets

Harris-Stowe: Cuts and pasts into OCLC Label program; uses pin feed printer

Eden-Webster: Cuts and pastes into MS Word Template; uses multi-label sheets

Fontbonne: Cuts and pastes into MS Word Template

Limit/Sort or Modify Book Serial

The Book or Serial limiter which precedes the drop down material format button on the Bridges Advanced Keyword Search screen is a problem. While the Serial limiter works fairly well, the Book limiter actually retrieves anything that is non-serial, including av materials (This occurs because the limiter is working off the Bib Level character in the Leader position 07 where the choice is actually monograph or serial, rather than book or serial) The Committee recommends that the Book limiter be removed. Denise will forward this request to the Site Coordinators.

856 Field For Subscriptions

Corrie spoke for Liz MacDonald at Lindenwood, who would like to delete 856 URLs for sites which require a subscription, unless the 856 begins with a cluster library's name.

The Committee saw no problem with this. If anyone thinks of a problem, they will contact Corrie.

Interesting Items of Information

Julie was the only one of the Committee members to attend ACRL. She said that there were only 2 Technical Services related meetings that she saw on the schedule and she was able to attend only one of them. Time limits prohibited her from reporting on her ACRL experience at this meeting.

Joel and Denise appear to be the only Committee members attending this year's IUG. Melissa Belvadi from Maryville, Jane Theissen and Sharon McCaslin from Fontbonne, and Matt Wier from Eden-Webster are also attending IUG.

Denise reported that the Library of Congress has begun a project to scan Table of Contents data into 505 fields on Bib records. Early indications are that the quality of these is not good.

Denise also reported that the LC free-floating subdivisions Contributions in.... and Views on... have been cancelled.

Create Lists Cleanup

The list of Review Files is becoming quite crowded. Everyone is asked to go into the Review File list and empty files no longer needed. Everyone is asked to remind others at their institutions to do the same.

Next Meeting

The next meeting of the Bridges Cataloging Committee will take place on July 14th at Covenant Theological Seminary from 1:00 p.m. to 3:00 p.m.