

## **BRIDGES CATALOGUING COMMITTEE**

Covenant Theological Seminary

July 24, 2003

MINUTES

The Cataloguing Committee meeting was called to order by Denise Pakala, Committee Chair. Others attending the meeting were:

Anne Calhoun, Missouri Baptist University  
Peggy Lauer, Maryville University  
Kathy Nystrom, Eden-Webster Libraries  
Wendy Schlegel, Eden-Webster Libraries  
Jean Rose, Logan College of Chiropractic  
Lynn Heritage, Lindenwood University  
Marty Knorr, Harris-Stowe State College  
Linda Orzel, Harris-Stowe State College

### **Institutional News**

Logan College of Chiropractic Library Director, Rosemary Buhr, will be retiring at the end of August.

The move to the new Webster Library is coming along. Eileen Condon has been handling most of the problems.

Denise Pakala thinks she has about 12 days worth of work left until she has Covenant's rare book collection finished.

### **MCDAC Report**

Denise gave a lengthy report on the MCDAC meeting.

The LDRs have been sent to OCLC, but they have not yet shown up in the database. The next load will be in December. Please remember to code your LDRs if you want your records to go to OCLC.

The MOBIUS authority load is complete. 1,621,581 authority records have been added to the union catalog.

Although there are still some duplicates, the clickable location codes work.

Marcive is adding “Freely available online” to all the records they supply that have an 856. This has not been done retrospectively to the cluster catalogs by MCO; it will be done in July.

The State Historical Society newspaper collection will begin loading later this month (to Merlin).

“Pick up anywhere” testing will begin later this month.

There are several differing suggestions for an 856 enhancement. Until everyone can agree on one enhancement, it is unlikely that III will act. So, unless III libraries can decide on one solution, this enhancement will go nowhere.

Springfield-Greene Library is now a cooperative partner. It is the first public library in MOBIUS. The proposed go-live date for INN-Reach borrowing/lending for Springfield-Greene is Sept. 2. Springfield-Greene will not use the visiting patron function. They will have voting representatives on MCDAC and MAAC. Questions arose as to how to count Springfield-Greene’s stats. Jim Dutton was adding this to the agenda for the MAAC meeting (July 22).

**Reminder:** There is a system for reporting errors found in MOBIUS records. To be reported, the error should cause significant retrieval errors. Submit the error via email to Denise Pakala.

The Catalog Redesign Subcommittee of MCDAC is looking at updating the current MOBIUS catalog. Denise gave a demonstration of the proposed changes as they stand now. There has been some discussion about making the status of “available” more prominent to the user. It has been suggested that “AVAILABLE” be left in all caps and change the other statuses to lowercase. Kathy suggested perhaps a change in color would help. Some felt that any change probably wouldn’t make much difference, suspecting that most patrons click on the 'Request this item' button without first clicking on the 'Display Holdings of MOBIUS Libraries' button, so they never get far enough to notice the status. At any rate, no one had a strong suggestion or opinion on this matter.

MCDAC wants to have the ability to limit searches to what’s available. There is really no one perfect way to do that. Limiting by ITYPE 0 would still retrieve bibs where all the items were checked out. Limiting by status - would retrieve bibs where the ITYPE was a non-requestable ITYPE. Gary is investigating further and will report back at the Nov meeting.

There is a problem with checkin cards for multivolume works (such as many libraries use for standing orders). The checkin card is visible in the union catalog and has a status of ‘non-requestable journal’, but the volumes are listed individually as ‘requestable’. This produces a rather confusing holdings display. MCDAC members came up with two suggestions: 1. Leave the status box blank for checkin records or 2. Change the text to:

*Summary Holdings.* The change would apply whether the checkin record was for a serial or a monograph.

MERLIN announced that it has just implemented a limit by Conference Proceedings based on the 008 field.

## **AACP**

After attending a session on Automatic Authority Control Processing at the MOBIUS Annual Conference, the members of the Cataloging Committee have decided that Bridges would like to turn on AACP.

## **Authorities Brush-Up Training**

Pat Seavey offers a brush-up course on authorities. The committee members are interested in this training so Denise will pursue it.

## **Authorities Report Schedule**

Denise distributed the schedule for the weekly authority reports through Dec. 2003. If this is helpful, Denise will distribute it for 2004. A question was raised whether or not the Blinds authority report cumulates. If library A gets the report this week and doesn't process it, does Library B get all of Library A's records as well as the current one. Denise will double-check with MCO. Denise will also ask that the MARS reports be sent in PDF format so she can easily divide them.

## **Defaults in MilCAT for adding items**

Denise will ask that the default call number in the record be changed to 050 from 090 and that the 2<sup>nd</sup> indicator in the 650 be changed to zero. Denise will also check on having more than the volume information carried over when using the "copy" feature for a new item.

## **E-Books and other online material**

Denise will let MCO know that Bridges would like to take advantage of the free 856 link checker. The URL checker will indicate broken links, but it won't fix them.

## **Shared Items**

Mary Ann would like a written policy on when an item can be made a "SHARE" item. Denise will write a policy. It was agreed that the items do not need to be brought to the committee. We trust each other's judgment. If a particular free electronic item or

collection isn't extremely specialized, assume that this collection will be valuable to all the libraries that are included in the 'SHARE' location. The question once again arose as to if/why we need an item record for 'SHARE' items. Denise will check on this.

## **Union Catalog Deduping Grant**

There has been lots of concern expressed about dupes in the MOBIUS catalog. A grant was obtained to address these concerns. The project will take place soon. Once the work is done by OCLC, the cluster will receive a LONG list of duplicates, which we will need to resolve. A future meeting will address resolving the duplicates. If there are some records you don't want sent to OCLC, set bcode3 (Supp/Contb) to "m". The record will still display. Denise will check to see if bcode3 needs to be changed back when the project is finished.

## **Rare Books**

Kathy and Denise will collaborate to do a presentation on rare books/special collections. Most of the Bridges libraries materials fall more into the "special collections" category.

## **Next Meeting**

The next meeting of the Bridges Cataloguing Committee will be held at Webster University on Thursday, September 25<sup>th</sup>, from 12:00 PM to 3:00 PM. Kathy has graciously agreed to host. At noon we will meet for a brownbag lunch and then Kathy will lead a tour of the new Webster University library. After that our formal meeting will begin.