

Wednesday February 8, 2006  
Arthur Public Services Committee Meeting Minutes

The Public Services Committee met at the Missouri State Library. Attending this meeting were: Lois Marshall -- Lincoln University, Lucia D'Agostino -- Columbia College, Tena Edwards -- William Woods University, Cindy Bassett -- Missouri State Library, and Nina Stawski -- Stephens College.

Nina Stawski, chair of the Arthur Public Services Committee, asked Tena Edwards to serve as secretary to the committee until June 30, 2006. It was agreed upon that Tena would serve as secretary and that Nina would ask Waheedah if she wished to be chair during the 2006-07 academic year. If she did not wish to, the rotation would move up one position.

Cindy Bassett presented a copy of the Visiting Patron Policies in table format. The committee revised some items, and any further revisions are due to Cindy by March 1, 2006. She will email the final copy to everyone, and to MCO to be added to the Arthur webpage. She will request that a link be placed in the FAQs, as well as in the Other Options area. She will also request that MCO format the FAQs to a more readable format.

Online catalog tutorials were discussed. What program to use to create the tutorials was the main focus of the discussion. Lucia will send out a copy of a tutorial that Nason created for Columbia College. The general thoughts of the committee were to have several short tutorials on focused topics.

Cindy Bassett gave an update on the MCO Training Taskforce Committee. They have prepared a survey for MOBIUS members to fill out regarding training needs.

It was mentioned that a change to the Innreach system causes patron phone numbers to show up in red until 10 digits have been input.

The new I.D. Help in MOBIUS was also discussed. The committee felt that the wording in the Arthur section of the help box could be improved. Nina will talk to MCO about changing it to be the same as the wording in the Arthur catalog.

New serials label capability allow libraries to keep closer track of the location of periodicals.

Tena Edwards gave an update about the activities of the MOBIUS Access Advisory Committee. At their last meeting, MAAC discussed whether to increase the MOBIUS lending period from 3 weeks to 4 weeks. It was decided to keep the MOBIUS lending period at 3 weeks. However, MERLIN and SLU wish to propose a Loan Rule change that allows their faculty and graduate students to have an extended borrowing time on items from their libraries. Once the proposal is submitted, the MAAC will vote via email on the issue.

Before adjourning, the committee briefly discussed the issues of how often student documents are cleaned off of public access computers, and claims returned procedures.

The next meeting of this Committee is scheduled for May 3, 2006, from 2-4 pm. at Stephens College.

Respectfully submitted,  
Tena Edwards  
Dulany Library, William Woods University

