

Minutes, Arthur Coordinators 3.20.01

1. Britannica online

Britannica online will cease to be free sometime this summer. The coordinators decided to send a request to the help desk to have the link turned off on Monday, May 14, after everyone's semester has ended.

2. Course reserve standards

Coordinators are asked to remind their circulation staffs to try to adhere to standards that Robin recommended and Janet is currently drafting. Adhering to the course record standards helps differentiate real records from course reserve records during authority control.

- a. Use CAPS for course names, faculty names, etc. in course reserve records
- b. Use CAPS for all on-the-fly items
- c. Include institution ID in parentheses
- d. William Woods' ID is (WW), not (WWU)
- e. To clarify item #6 on Janet's document, materials without a barcode, even if it is a faculty member's personal copy must get its own bib record in CAPS
- f. Course records without items should be deleted or made inactive
- g. Item records should be deactivated when not in use.

3. Inn-Reach process is completed

All of the votes from all of the clusters have been tabulated and the list of enhancement requests has been ranked in popularity order. Judy Fox will forward this prioritized list to the IUG.

4. Arthur contact list

Marcia has updated the Arthur contact list one last time. Judy Fox also requested that the MAAC Circulation and ILL contact list be updated. Westminster has some changes that need to be made which have been submitted to MCO help.

5. Proposed text change to InnReach hold cancellation notices

Mary Batterson proposed a wording change to InnReach hold cancellation notices that would let patrons know that there is a possibility of another copy available within the Mobius system, even though the exact copy the patron requested is not available. Joni will forward this suggestion to MAAC.

6. Committee updates

MAAC—InnReach process is in the works. The latest (and hopefully final) draft of the Mobius lost book policy goes before the Council at their March 24 meeting at the Helix conference.

MERAC—William Woods, Lincoln, and Columbia College have already decided not to subscribe to any of the databases that MERAC offered in the trial. Stephens will not subscribe to the ABC-Clio product, and is undecided on BIP. Westminster will subscribe to both.

MCDAC—Committee had originally decided not to include the 533 \$c in the reindexing. Some Merlin folks have changed their mind and now want it included. The committee will likely have to take up this issue again at their April 6 meeting. Inas is serving on a cataloging panel at the 2nd annual Mobius conference in June.

7. Brief bib record enhancement

The Arthur Public Services committee has asked for an enhancement for a brief bibliographic record display which would include author, title, publication information, location, call#, and status. It would be helpful for reference librarians to be able to print out this information without the table of contents & other notes. It is currently open call #2150. Marcia will follow up and ask MCOHelp to forward this enhancement request to III.

8. Multiple version policy

In an attempt to stave off the ever-worsening situation of duplicate records in the database due to multiple serial record versions, the Arthur coordinators propose the following guidelines, pending the approval of the Arthur catalogers.

- a. All material formats should be attached to a single bib record, preferably the paper record.

- b. Attach holdings to all appropriate OCLC records, regardless of format but download only one record (the paper version) into the database.

9. SCAT tables

Georgia has finished editing the SCAT tables. The consensus is that the reports that rely on the SCAT table are not working well. The coordinators recommend that anyone intending to edit the tables inform the other coordinators via the MOBCE listserv.

10. Web Management reports

The consensus of the coordinators is that this isn't working very well, either. Marcia and Georgia have both had problems with the collection development report. We doubt that the circulation statistics are accurate, but we're all reporting them anyway.

Next meeting is Thursday, April 26