

## Arthur Public Service Meeting

April 16, 2009

The Arthur Public Service Committee met April 16, 2009 at Stephens College in Columbia, Missouri. Those in attendance were: Lois Marshall, Nina Stawski, Lucia D'Agostino and Sarah Irwin.

Meeting opened by Lois Marshall.

### **Old Business:**

856 field – electronic links in the catalog. Right now, e-books open in the same window as the catalog. We would like to recommend these open in a new window.

**Action item** – Lois will contact MOBIUS to ask that new windows are opened when e-books are accessed from the catalog.

FAQ page – Each committee member sent Lois suggested FAQ changes, and a discussion was held amongst the APS committee members in attendance in regards to those suggested changes. Below are the FAQ page points discussed:

- Arthur should be consistently used as “Arthur” and not ARTHUR throughout.
- We should use “drop down” instead of “pull down” in regard to the drop down menu.
- For “I want to limit my search but what do the options under format and other format” – cross out “format”, as “other format” is all that exists.
- For Stephens, the amount that they charge for copies has changed.
- “How do I find musical scores” would not be consistent across all of the libraries in Arthur.
- Under the Contact information section, we should add email addresses for everyone.
- It was suggested that we remove “How do I find the information on items put on reserve?”
- How do I search for videos/music scores/music cds – restructure to reflect how this could be explained for entire cluster or removed.
- Check for guided searches on “all Arthur” catalog once we get back to our desks
- Change the FAQ to reflect that three business days should be allowed to receive materials, under “How long does it take to get the books I requested?”
- Interlibrary loan – discuss next time

**Action item:** We decided to meet once more in the summer to discuss FAQ changes after all the suggested changes have been compiled in a common document. Sarah volunteered to create one document which reflects each committee member’s suggested changes. She will then send this document out for review to everyone in the committee before the summer meeting.

**New Business:**

Lucia and Nason recently called MOBIUS to address the appearance of item records in their catalog. They asked for simple, alternating colors of gray and white with a bar in between to distinguish one record from the next on the screen.

**News/Individual Updates:**

Lucia - Online student issues – getting students who attend mostly online campus IDs has been an issue, as these IDs are needed to utilize all the features of the catalog or borrow from another institution.

Lois mentioned that Lincoln has been having issues with expiration dates being incorrect on student ids.

Nina noted that they have been looking at Westlaw – an option over LexisNexis State and Congressional.

The next APS meeting will take place on July 16 from 2:00 – 4:00. In later correspondence it was decided that Lincoln will host this meeting.

Meeting adjourned at 3:45 pm.

Respectfully submitted,

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