

October 15, 2002. Notes from the Arthur Public Services meeting.

Members Present: Tena Barratt (WW), Lucia D'Agostino (CC), Lois Marshall (LU), and Nina Stawski (SC).

All committee members were informed about the death of our esteemed colleague, fellow committee member, Bill Lowe, of Westminster College. Bill had been on the Arthur Public Services committee since its inception and his opinions and viewpoints were highly valued. He was a wonderful person and he will be missed. Committee members circulated a card to send to his wife, Carol.

Lucia finalized a list of the faq questions that the committee thought were appropriate for the Arthur cluster faq page. Lucia wrote answers to some of the questions herself. The committee members spent time reading through and editing those answers that Lucia had completed. Lucia would like to see that the answers to the faq questions that the members write are short, to the point, and that jargon is eliminated.

All committee members were then assigned several questions to answer. Drafts of the faq answers will be reviewed and edited by the group at the next meeting. Lucia will notify the members who are not present about any questions they should answer.

Committee members were informed that it is likely that a redesign of the Arthur cluster web page may be in the pipeline.

Lucia will be extending a formal invitation to Angela Gerling, Westminster College, to become a member of the Arthur Public Services Committee. Angela is the Head of Public Services at Westminster College. Lorna Mitchell, Director of the Reeves Library, felt that Angela should be Westminster's representative for the Arthur Public Services Committee. Nina will contact the MCO Helpdesk about changes to the committee member roster.

The next Arthur Public Services meeting is scheduled for Thursday, January 16, 2003, from 2:00-4:00, at Lincoln University.

Respectfully submitted,

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