

ARTHUR CLUSTER
Guidelines for 229 Field
Journal Magazine or Newspaper Index

In December 2002, III created 229 fields for the MOSL records that had holdings. The journal title index is created from the 229 field. Since 229 is not a legitimate MARC tag, it must be added to the catalog record. Any new serial record (ser type p or n) will need to have a 229 added as they are cataloged.

Record has 130, copy 130 as 229.

Record has no 130, copy 245 as 229.

Record has 246, create 229 for each 246 as needed.

An additional 229 may be created for entries that are not easily located.

New 229 tags should be entered without initial articles. Indicator values: 1st indicator blank, 2nd indicator 0. If an entry in this index has non-filing characters, they are to be deleted and the second (non-filing) indicator set to zero.

Retain the correct serial type in the record.

When cataloging a serial that does not meet the serial type p or n, provide 229 access at the cataloger's discretion.