

Notes from cluster meetings

July 2, 1999

Group - Lunch - mostly get-acquainted, talked about a name, general policies. No decisions made.

MOBIUS - reviewed location codes, discussed worksheets Robin needs to input for indexing purposes.

July 12, 1999

Group - Decided on cluster/catalog name: ARTHUR the MidMoCat

Talked about circulation policies. Erlene passed out forms for each member to complete, so that comparisons would be easy to make. (Marcia later compiled forms to have available for next meeting so decisions could be made.)

Discussed committee structure: Decided we really only needed a committee of site coordinators, and site directors. Since we all have small staffs and many people wear more than one hat, and other suggested committees could meet on an ad hoc basis.

The Executive Committee of MOBIUS had asked us to put together a "check list" of procedures or tasks used in the implementation of III. The group decided we didn't know enough and had not done enough at this point to be useful. Erlene will notify Shirley Baker that we will not be able to present anything in September. The consensus was to work on this list as we move along and present it to the next cluster. Asked for volunteer to chair the group, prepare meeting agendas, be liaison between larger group, etc. Marcia will do this for the first round - we may take turns.

MOBIUS - reviewed worksheets from last time for errors, discussed itypes and loan rules. Discussed duplicate records and decided on order of loads. (Westminster will go last because of many "extras" they have added). Talked about patron barcodes, format for file transfer, etc. Went over training dates again, set up tentative schedule for Acq. Training.

July 27, 1999

Group - Invited June DeWeese to speak to us about some decisions they had made when implementing Merlin and Mobius. (e.g. - there is no recall function in Innreach, so the loan period is relatively short).

Changed name - ARTHUR will be official. Catalog will say ARTHUR the online catalog of Columbia College, Lincoln U, Stephens College, Wm Woods U and Westminster College.

Consensus to make loan periods consistent across cluster for monographs (books-general collection, gov. docs, juvenile, music score, oversize, pamphlet). The loan period will be 30 days plus one renewal of 15 days for patrons within cluster, but outside of institution. None of the schools will charge fines to patrons within the cluster, but Lincoln will charge their own students. Replacement costs will be charged by the library that owns the item. It will be up to the home library of the delinquent patron to collect from the patron and pay the owning library.

MOBIUS - Reviewed and revised Itypes. Reviewed revised worksheets. Need to come up with wording for a status that indicates "home campus use only" so cluster people don't put holds on items not loaned out. Discussed overlay options. Added protected fields - 586: overlay "d", 001- MOBIUS will strip all except OCLC#, then overlay with "k"; 856: overlay with "k"; 505: overlay with "k". Load order was revised: Lincoln, Columbia College, Stephens, WW/ West.

Began discussion of stat groups and logins. Robin will find out how to handle logins when we don't have static IP. Number location codes by preference for display if copies exist in more than one location.

August 9, 1999

Group: These questions were referred to the "Directors' Committee" for resolution.

1. Details of billing/refunds and individual business office procedures. (Some question as to whether the business offices would comply, could there be a "running account" for each school where actual money transactions occurred only a few times per year, etc.)
2. Clarification for privileges of visiting students (e.g. the Columbia College ID is accepted at Lincoln U. - no more letters of introduction?)
3. Does the cluster want to consider using the \$120 fee for lost items like MU?

MOBIUS Advisory Groups:

In response to Shirley Baker's message, the cluster will select a representative to the two advisory groups mentioned. Jim volunteered to serve on the "Catalog Design Group". Several names were mentioned for the "Access Advisory Group" and we are still waiting to hear from those people. (Please let me know if you are willing to serve)

The cluster ad hoc committee for cataloging standards should meet at least once before cat training in October. Catalogers from each institution will decide on the time and place and will review the standards posted on the MOBIUS web site.

Other:

We will try to post a list of names/responsibilities from each institution so that people can identify a contact for specific committee responsibilities (e.g. circ contact, tech services, etc.) Marcia will also post summary of meetings to the list. Please comment if you remember things differently, or if I missed something of importance.

Next meeting:

Since there are no urgent cluster decisions at this time, we decided to start the MOBIUS meeting in the morning in order to get through the worksheets that need to be turned in by Sept. 1. That meeting will be 9:30, August 16. (May be changed)

MOBIUS:

Circulation Parameters (especially C-10)

August 16, 1999

No group meeting

MOBIUS:

Circulation parameters - finished

Started SA forms

Started talking about patron information from campus systems