

Technical Services Committee  
Arthur Cluster  
November 2, 2001

The committee met at the MOBIUS offices at 1pm. Jim Dutton gave a demonstration of the cataloging module. He showed some of the global update features as well as an overview of the module.

The committee then discussed authority control. Corinne talked about the work she has been doing with the children's headings. She is using the global updates for genre changes such as |x fiction to |v fiction.

The committee reviewed what actions to take on the different authority reports. First skim for obvious errors such as typos, errors in dates, etc. Check the OCLC/WLN Mars Authority Control Planning Guide for recommended actions on the particular report. Some reports are for information only. Others require some review. When doing the report on partial matches, each individual library can decide whether to add the subject heading. Authority records can be created in III, but not OCLC. Authority work will depend on the needs of the institution and the time available to the staff.

The meeting adjourned at 3:30 pm.