

**ARCHWAY CLUSTER MEETING**  
**SLCC at Meramec**  
**October 11, 2001**  
**Minutes**

Present: Ann Riley, Carol Warrington, Cathye Dierberg, Bonnie Sanguinet, Fran Stumpf, Jennifer Dodillet, Joan Clarke, Linda Bigelow, Loretta Ponzar, Stephanie Tolson, Patricia Williams

1. Call to order – Chair Linda Bigelow called the meeting to order at 9:00 am.
2. Agenda – The agenda was approved with the addition of HEC cards under no. 6 Other discussion items.
3. Minutes – Ann Riley distributed the August 10<sup>th</sup> minutes. The minutes were approved with corrections.
4. Follow-up Items from August Meeting
  - a) Public Services decision on Clickable location codes – (Fran will be voting at 10/12 MCDAC meeting) Patricia Williams reported that the Public Services Committee recommended that Archway use clickable location codes and a) if there were more than one location tied to the same code that both institutions be listed or b) put in a message directing patrons to ask for assistance. Archway voted to support this recommendation.
  - b) Public Services decision on Display of 856 (URL) in MOBIUS – (Carol/Fran will be voting at 10/12 MCDAC meeting) Patricia Williams reported that the Public Services Committee recommended adding the display of the 856 in both bibliographic and holdings records. Archway voted to support this recommendation.
  - c) Public Services decision on BNA Summary notes (520's) Patricia Williams reported that the Public Services Committee add the enhancement to include BNA summary notes into bibliographic records. Archway voted to support this recommendation.
  - d) Public Services decision on modifying Advanced Keyword Searching (AKS) screens – Patricia Williams reported that the Public Services Committee did not have a recommendation on the AKS index screens, but did talk about the main search screen. The Public Services Committee preferred the main search screen that has advanced keyword option at the top of the page (or solely on the page), but no recommendation was made. These issues will be discussed at the next Public Services Committee meeting.
  - e) Using graphics for material type in OPAC – Bonnie Sanguinet reported that she had sent information out on using graphics to the Archway Steering Committee. Archway referred this matter to the Public Services Committee for recommendations.
  - f) Public note field display in the OPAC – Bonnie Sanguinet reported that she had sent this information out to members of the Archway Steering Committee. Since no one has found a use for this feature at this time she

recommended that we not activate this feature. Archway voted to support this recommendation.

5. Release 2001 Enhancements – Linda Bigelow lead the Archway Steering Committee through the Innovative Release 2001 Final Enhancement List. The following refer to page numbers and options that the Committee will want to activate or seek future input on.

Pg. 2	1 <sup>st</sup> option	Activate
Pg. 2	2 <sup>nd</sup> option	Activate
Pg. 2	3 <sup>rd</sup> option	Activate
Pg. 8	3 <sup>rd</sup> option	Activate
Pg. 9	4 <sup>th</sup> option	Activate, SCC and SLCC expressed interest.
Pg. 12	2 <sup>nd</sup> option	Activate, SCC spoke in favor of this.
Pg. 13	2 <sup>nd</sup> option	Bonnie indicated that SLCC has requested more information from MCO.
Pg. 19	3 <sup>rd</sup> option	SCC expressed interest. Bonnie reported that she has already had this turned on.
Pg. 20	2 <sup>nd</sup> option	Activate, SCC and SLCC spoke in favor of this.
Pg. 20	5 <sup>th</sup> option	It is unclear as to how this will work. Additional information will be sought from the Mobius Access Advisory Committee (MAAC). If this feature is turned on in INN-Reach, Archway will want to activate it also.
Pg. 20	6 <sup>th</sup> option	It is unclear as to how this will work. Additional information will be sought.
Pg. 21	1 <sup>st</sup> option	SLCC is interested and felt that individual libraries can make the decision rather than cluster.
Pg. 21	4 <sup>th</sup> option	Activate
Pg. 22	1 <sup>st</sup> option	Activate, SCC spoke in favor of this.
Pg. 24	2 <sup>nd</sup> option	Activate
Pg. 26	1 <sup>st</sup> option	Additional information will be sought from the Mobius Access Advisory Committee (MAAC).
Pg. 26	4 <sup>th</sup> option	Additional information is needed.
Pg. 26	5 <sup>th</sup> option	Additional information will be sought from the Mobius Access Advisory Committee (MAAC).
Pg. 27	4 <sup>th</sup> option	Activate
Pg. 27	6 <sup>th</sup> option	Additional information will be sought from the Mobius Access Advisory Committee (MAAC).
Pg. 28	1 <sup>st</sup> option	Additional information is needed.
Pg. 37	1 <sup>st</sup> option	Activate
Pg. 44	4 <sup>th</sup> option	Activate
Pg. 46	2 <sup>nd</sup> option	Archway referring to Public Services Committee
Pg. 46	3 <sup>rd</sup> option	Archway referring to Public Services Committee
Pg. 46	4 <sup>th</sup> option	Ask MCO if they would agree to do this.
Pg. 50	2 <sup>nd</sup> option	Activate and make changes to the WWW Options file.
Pg. 50	6 <sup>th</sup> option	Additional information is needed. Bonnie will investigate; if there is a need she will take it to the Public Services Committee.

6. Other discussion items

- a) NetLibrary – Joan Clarke reported that MLNC is now offering NetLibrary at an attractive price per FTE (community colleges would only have to pay 60% of

FTE). SCC plans on subscribing and wanted to know if others in the cluster were interested. We could share the cost of the acquisition of the bibliographic records. NetLibrary would require patrons to be at an institution IP address to setup passwords, then they could check out (download content) to a personal computer for a 2-hour period. Scientific and technology material are included in NetLibrary's collection of approximately 16,000 titles. Linda Bigelow volunteered to email the MLNC announcement out to the Committee.

- b) Patrons with overdue items including Mobius moving on to other cluster institutions – Fran Stumpf described a case where an adjunct faculty member left SCC with outstanding material (including Mobius) and became an adjunct at another cluster library. Patricia Williams reported that the Public Services Committee had a similar discussion, and decided that they had no authority to request blocking a problem patron when they move to another institution. Members of the Archway Steering Committee agreed that it is the responsibility of each institution to deal with their patrons as they see fit.
- c) Meeting for St. Louis area MOBIUS Circulation staff – email from Scott Britton – Washington University. Linda Bigelow asked individual libraries to communicate their participation directly to Scott Britton.
- d) HEC cards – Carol Warrington led a discussion about history of the HEC (Higher Education Council) card and discouraged its abandonment. It was suggested that library encourage MOBIUS access, but steer away from HEC card demise.

7. MOBIUS Council Meeting Update – Those in attendance reported on the Council Meeting.

- a) MOBIUS Long Range Plan Presentation – Cathye Dierberg reported on the Long Range Plan presentation that took place at the last Council meeting. She raised questions about implementation of the plan and was told that the Executive Committee will report on this at a future meeting.
- b) Council meetings – It was agreed that Archway was pleased and impressed with the implementation of the CLP and what MCO staff members have accomplished in such a short time. As with any new organization, growing pains often go hand-in-hand with success. In order to facilitate increased discussion on issues, foster a sense of ownership in the continued growth and development of MOBIUS, Archway recommends the resumption of monthly updates from the Executive Director on MOBIUS activities and the publication of minutes of the Executive Committee so that there is time for review and reflection on issues of concern. Linda Bigelow agreed to forward Archway's recommendations.

8. Committee Reports

- a) ArchTech – Fran Stumpf reported that they had not met since the last Archway meeting and that Automatic Authority Processing does not work.
- b) Public Services – Patricia William's announced that Ying Li from SCC has agreed to be the new co-chair. Archway agreed to include one of the co-chairs at future Archway Steering Committee meetings.

- c) MOBIUS Executive Committee – The Executive Committee has not met since the last Archway meeting.
  - d) MAAC (MOBIUS Access Advisory Committee) – Carol Warrington reported that this committee has not met since the last Archway meeting and that she had plenty to take forward to the meeting scheduled in October.
  - e) MCDAC (MOBIUS Catalog Design Advisory Committee) – Fran Stumpf indicated that this meeting was scheduled for tomorrow, 10/12/01.
  - f) MERAC (MOBIUS Electronic Resources Advisory Committee) – Stephanie said that this committee had not met since the last Archway meeting. She solicited concerns and recommendations to take forward to the October 25<sup>th</sup> meeting. Archway would like to see recommendations for institution paid group purchases of databases, especially for the databases that it subscribes to. Ann Riley suggested that MERAC try to coordinate group purchases with MLNC. She also recommended that MERAC might have a possible role in recommending databases to be offered by MLNC. Archway does not want to participate in database subscriptions that are mandatory.
- 9. Open Logs – Bonnie Sanguinet reported that MilCirc locks up after you do an INN-Reach check out and then try to return to the INN-Reach mode. Other clusters are reporting the same problem. See request # MCO-003533.
  - 10. Around the Table – Linda Bigelow asked that everyone check their contacts on the MCO website for accuracy.
  - 11. Adjournment – The meeting was adjourned at 12:00.