

St. Louis Red Cluster Steering Committee

Minutes

September 3, 1999

Members Present: Linda Bigelow, Loretta Ponzar, Fran Stumpf, Stephanie Tolson, Carol Warrington, Kathy Schlump, Becky Grady, Paul Talaski, Cathye Dierberg, Bonnie Sanguinet, Joan Clarke

Guest: Ying Li

Minutes

Committee members agreed to rotate responsibility for the minutes alphabetically by first name.

Work Groups

The formation of work groups was reviewed. Due to the anticipated number of meetings and small staff at most of our sites, it was decided to have only two work groups:

Public Services, combining the proposed cluster committees of Access and Reference Services

Technical Services, combining the proposed cluster committees of Quality control and Acquisitions/Serials Control

Each unit may appoint two members for each work group. The meetings will be open; other interested staff are welcome to attend.

Meeting Times

Committee members agreed that Friday mornings are best for the steering committee and work groups.

MOBIUS Advisory Groups

The following appointments were made to the MOBIUS Advisory Groups for a 2 year term, ending Fall, 2001

<u>Committee</u>	<u>Representative</u>	<u>Alternate</u>
Coordinators Committee	Joan Clarke	Cathye Dierberg
Access Committee	Loretta Ponzar	Carol Warrington
Catalog Design	Carol Bennett	Fran Stumpf
Electronic Resources	Kathy Schlump	Stephanie Tolson

Implementation Dates

The following dates are considered ideal.

<u>Module</u>	<u>Training</u>	<u>Full Use</u>
Circulation	Train the trainer early May	June 5
Opac	Early May	June 5
Cataloging	March	March/April
Serials	March	March/April
Acquisitions	Late May/early June	July 1

Inn-Reach

summer

Mid- August

API

Applications Interface is an additional module available from III that could be loaded on the cluster server. API allows the patron file to be exported to another server (eg. proxy or web server) to be used for authentication of patrons for remote access to electronic databases. The cost of API to the cluster is \$7500. MOBIUS will pay the annual maintenance charges. Discussion of purchase and division of costs will be an agenda item for the next meeting.

Cluster name

Archie was proposed as the name of the St. Louis Red cluster. There will be further discussion at the next meeting.

Next Meeting

The next meeting will be 9:30 am Friday, October 8 at Jefferson College

Recorded by Joan Clarke