

## Archway Cluster Minutes

April 4, 2000

Attending: Joan Clark (SCCCC), Paul Talaski (SLCC), Kathy Schlump (ECC), Becky Grady (ECC), Fran Stumpf (SCCCC), Ying Li (SCCCC), Carol Warrington (SLCC), Bonnie Sanguinet (SLCC), Cathye Dierberg (SLCC), Stephanie Tolson (SLCC), Pat Williams (SLCC), Linda Bigelow (JC), Loretta Ponzar (JC), Robin Kespohl (MCO), and Jim Dutton (MCO)

### Red Cluster Business

1. Course Reserve – Since all Red Cluster instructors with course reserves will be displayed, the cluster decided to put together a group to develop standard procedures. Joan recommended the group look at St. Louis University's standards as a model. Pat Williams will call together the meeting. Kathy will represent East Central. The other institutions need to select a representative. The standards are needed in a month.
2. API – API is installed. Carol asked if MCO was recommending a proxy server. Cathye said no. There was discussion about MOREnet and EasyProxy. SLCC would pursue EasyProxy, East Central and SCCCC would check MOREnet and SCCCC would check with George and bring their comparison's back.
3. Patron DataBase – Cathye raised a concern about student workers and the security of our patron records. Student workers are needed to charge and discharge books and handle overdues, but should not have been privy to patron records and personal information. Linda said there some of their patrons are registrared on the fly and certain restrictions would interfere. Robin said the student workers at Ellis Library sign a statement, which says if they mis-use the information it is grounds for dismissal. Joan will contact Ellis Library for a copy of the statement.

### MOBIUS Business

1. Introduction – Jim Dutton, formerly of Westminster College, recently joined MCO.
2. MOBIUS Update
  - A. Hardware - Robin announced the hardware is here and talking to I I I. Robin can send IP addresses and download. Robin thought it might be better to wait sending the IP addresses. Our circulation PC's may need to be re-configured.
  - B. Testpac – Robin reported it was loaded and went fine. She gave notice the catalog may be down a day to pull records. Cathye asked for a draft of the schedule by next meeting.
  - C. MOBIUS Electronic Resource Group – Our cluster was asked to select a representative by May 8 to survey our institutions and see what electronic resources they have. Kathy was chosen, with Stephanie as the alternate.
3. Worksheets
  - A. SA-1, 3-4 Review – Okay
  - B. SA – 2 –First line for Meramec changed from LMB, mot MMB
  - C. CB Review – EC to send; has 8. Jefferson has 17, SLCC has 12, SCCC 27.
  - D. C-1 corrected - Took out SLCC patron types, EC and Jefferson okay
  - E. C-3 – SLCC to tweak its list. All updates needed by April 7.
  - F. C-4 – EC to submit. Jefferson had question about laser disk. SCCC to reconsider.
  - G. C-5 – Okay. EC does not have items due during intersessions.
  - H. C-6 – EC has no hourly checkouts, schedule is okay. JC need to test.
  - I. C-7 - Discussion on details.
  - J. C-8 – Discussion on details.
  - K. C-9 – The address of the library is needed. Send information to Robin. Note 25 characters per line.
  - L. C-10 – Discussion on details. Finished.

- M. C-11 – Discussion on details.
- N. C-12 – Discussion on details.
- O. C-15 – Discussion on details.

- 4. Automatic Request Processing – Scheduled to be turned on July 31, 2000
- 5. Web Server Options – On hold. So far there seems to be a limit of the number of options, such as logo location and search screen design
- 6. Rental Collections -
- 7. Other - None
- 8. Next Meeting – April 18, 2000 at SLCC - Meramec