**Members Present:**

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|  Laurie Hathman, President At-Large Member  | Rockhurst University |
| Eileen Condon, Vice-President/President-Elect and At-large member  | Webster University |
| Valerie Darst, Past President | Retired |
| Ellen Dickman, Treasurer and At-Large Member | Logan University |
| Renee Gorrell, Secretary, Special Libraries Representative | Goldfarb School of Nursing |
| Sally Gibson, At-Large Member   | Missouri Western State University  |
| Katie Marney, At-Large Member | Culver-Stockton College |
| Ann Campion Riley, At-Large Member  | University of Missouri-Columbia |
| Ed Walton, At-Large Member | Southwest Baptist University |
| Lea Briggs, Academic Library Representative | Northwest Missouri State University  |
| Christina Prucha, At-Large Member | State Technical College of Missouri |
| Claudia Schoonover, Public Library Representative | Missouri River Regional Library |
| Robin Westphal, State Librarian | Missouri State Library |
| Donna Bacon, Executive Director | MOBIUS |

**Members Absent: None**

1. Call to order- Laurie Hathman, President, called the meeting to order at 10:05 am. Board members did self-introductions for State Librarian Robin Westphal, as we have added members since her last attendance.
2. Adoption of the Agenda: With the addition of topic Conference Evaluations in New Business, Lea moved and Ann seconded that the agenda be adopted. Motion passed.
3. Approval of Minutes: Ann moved and Lea seconded that the minutes from the June 5, 2019 Board be approved. Motion passed.
4. Treasurer’s Report, Ellen Dickman: Ellen and Donna met to discuss the preliminary details of the budget for 2020-21. FY18/19 actual expenses were reviewed in preparation for an estimated budget for FY20/21. They are waiting on courier costs for 20/21, end of fiscal year report 18/19 to assist in future budgeting which will include the total accumulation of the contingency funds as of June 30, 2019. Future income beyond membership and assessment fees are still being calculated. The Finance Committee recommended to use NC Cardinal funds to pay MOSS-related salaries and benefits. This money had previously been placed in contingency. Claudia moved and Eileen seconded the motion; motion passed. Blake and Debbie support MOSS, with marketing and IT services. Ed commented that it would be a good idea for Debbie to attend national conferences to enhance Evergreen marketing.
5. Committee Reports
6. Circulation and Courier, Sally Gibson: Sally reported that they met on July 17. There is interest in using adhesive labels instead of paper book bands, a new process developed by St. Louis County Library. SLCL will be doing a webinar for our member libraries next month.
7. User Experience and Metadata, Ann Campion Riley: No report. Laurie told the Board that this committee has a vacancy now, and needs a replacement.
8. E-Resources, Christina Prucha: This committee will be meeting in September.
9. ILS Software and Services, Ellen Dickman: Ellen reported that they met online August 5. She directed the Board’s attention to the Minutes of that online meeting handout. The main topics of their meeting included updates on Agency, and libraries choosing when to migrate. There were updates on Linked Data, Encore Suites, ERM, and server migration follow-up. Under their new business, they discussed Inspire Discovery and the Inspire platform.
10. Public Libraries, Claudia Schoonover: Claudia reported that they had 10 members of this group that met at the MOBIUS Conference, and there has been very positive feedback. They had discussion of the OpenPlus system, which enables libraries to offer service longer, by providing patrons with self-service, and how to get more involvement in this committee from other public libraries.
11. Old Business.
12. Report on June 11, 2019 meeting with Missouri Department of Higher Education Commissioner Zora Mulligan: Laurie reported that she, Donna, and Valerie met with Zora, who was very appreciative of their time and the information they shared regarding the history of MOBIUS. There was interest in the Open Education Resources, and they talked about job centers in public libraries. All agreed that working with adults can be a struggle. She is aware of the cost of higher education, and sees University of Missouri as a leader. She has an Academic Affairs position open. Zora said they use a lot of online tools, and they are always looking for ways to test those resources before purchase; Laurie said librarians are very good at that. Much of the discussion centered on a collaboration between MOBIUS and MDHE. Laurie believed the meeting went well, and that Zora recognizes the value of MOBIUS and seemed open to collaboration related to the MDHE. Zora will attend the October membership meeting as a speaker and guest. The Board discussed ideas of what we want her to talk about.
13. Task Force on Consortial Digitization and Repository Software – Establish standing committee and membership: Emily Jaycox wants to know if this task force will be a standing committee. They will need new members that have experience in grant-writing. Donna sent a survey asking members about what types of materials they have to digitize; so far the results haven’t been very enlightening. Claudia asked Robin about an LSTA Grant. There was discussion of Backstage as a digitization vendor and what they do. Laurie will contact Emily about her interest and views of the task force moving forward and ask for member participation. Ed volunteered to be the Board representative on that committee. Ed moved and Ellen seconded to change this from a task force to a standing committee; motion passed.
14. Sierra Logins policy – ready for approval: The need for this new policy came about because of the SOC2 Type 2 audit; there was need for better password protection in Sierra logins. In order to meet the requirements of the audit, a new policy was written. Donna directed Board members’ attention to the handout, MOBIUS Policy on Sierra Logins and Passwords. The purpose of the policy states, “Assigning unique Sierra user logins and requiring password protection is one of the primary safeguards employed to restrict access to data that is stored within it to only authorized users. If a password is compromised, access to information systems can be obtained by an unauthorized individual, either inadvertently or maliciously. Individuals with individual logins and passwords are responsible for safeguarding against unauthorized access to their account, and as such, must conform to this policy in order to ensure passwords are kept confidential and are designed to be complex and difficult to breach.” After some changes in wording and grammar, Eileen moved and Lea seconded that the policy be approved as revised. Motion passed. There was then discussion of when this policy will go into effect, and compliance matters.
15. Missouri Evergreen contract: Donna had forwarded the email from Colleen Knight to the Board stating that Missouri Evergreen had accepted the bid from Equinox. She was then contacted by Equinox to help setup the migration, and contacted the MOBIUS attorney regarding exit services. There were no termination guidelines in the contract that MOBIUS has with the MO State Library. It was determined that we should not share data with Equinox before a contract is signed; Donna explained the issues to Debbie Musselman and Jennifer Thompson at the Missouri State Library. When the document comes back, it will then go to the attorney for review. The Missouri State Library is reviewing the contract to determine what can be done to allow MOBIUS to share Missouri Evergreen’s data with Equinox before a contract is signed and our contract ends.
16. Missouri State University: Laurie reported there is no “new news” since we met in June. Donna has had a few emails from Brooks Travis regarding status change. He also asked about INNReach API development with other vendors. There is only one other vendor that has done anything with that, Koha. Brooks said they are evaluating the responses of the RFP; there is no decision yet. Donna pointed out that members have until Nov 1 to declare decision to change membership status, but we are doing the budget in October; this is a problem. There was discussion of moving the date of when libraries have to inform MOBIUS of intent to leave; that would be a by-laws change. Ann brought up the wording of what is required to be a MOBIUS member “participate in common library platform”. She thinks it sounds too restrictive. Donna explained some reasoning, re: API restrictions with INNReach connections. She also pointed out this would / could be a big change in how MOBIUS was formed, financially. There was discussion of how we should look into this more; changes happen, especially technological changes. We are at a point where we need to view different financial options; Laurie pointed out the Board’s due diligence is to make MOBIUS sustainable and stable. We should investigate options. There was discussion of other consortia and how they work with DCB and not API. Laurie said this is important work; the finance committee, Donna and Laurie will meet to discuss further. Valerie said she envisioned a task force regarding membership tiers. Ann moved and Sally seconded that we change the date of when members have to notify MOBIUS that they intend to change status by July 1 (for a full fiscal year before any status change). Motion passed; this will go to membership for a vote. This date is located in the bylaws, section 218.
17. New Business
18. Inspire Discovery: Donna gave the Board some information regarding pricing for this new software. Annual maintenance for year 2 will be the same; year 3 will go up 2%. Implementation for the whole consortia was discussed; this would replace Encore Duet. Those libraries with Duet would have to replace that with Inspire or pay full price on their own. Donna met with Innovative’s Kathryn Harnish; she has responsibility for Inspire Discovery product. Donna had a lot of questions – how this will work “behind the scenes.” Kathryn will come to Columbia to talk about this with whomever wants to discuss. Donna wants to set this up in the fall. There was discussion of the timing of seeing this resource; do we want to view it yet? Encore will be discontinued in the future, but that date is unknown now. Valerie stated she likes the idea of getting in early with Inspire Discovery, and help influence the early decisions. Ed wants to be in the investigative stage; let’s look at it now, see how it works, compared with Duet. There was discussion of dates for Kathryn to come, first choice is Thursday, October 17, second choice is November 15.
19. Truman State: Laurie reported that she had gotten an email from Stephen Wynn, from Truman State University; he is concerned about their assessment fees and high costs. His email referred to institution “inequities” in assessments. There was a recommendation to invite him to participate on the Assessment Task Force; Laurie will respond to him. Ed commented that there is an institutional pressure on everyone to save money.
20. Assessment Task Force: Recommendations for members to serve on the Assessment Task Force were discussed. To clarify charge: Find a sustainable model for assessment; Laurie will update existing charge, with a target deadline of June 2020 Board meeting and with reports given at each Board meeting.
21. Review of June 3, 2019 membership meeting: Nothing to review.
22. Conference Evaluations: At the SWAN Cluster meeting, a committee member reported that written feedback for presenters has not been constructive, and sometime very negative or inappropriate. Others agreed this has happened to them as well. Maegan and Donna reviewed the evaluations for the 2019 conference but could not locate any that were particularly concerning. Laurie also reviewed some of the evaluations. Discussion ensued about revising the evaluation form, to encourage more constructive and professional feedback.
23. Task force to study statewide collection development: Discussion about whether it was time to revisit this topic. Ann said this has come up because so many libraries are having space problems and are weeding. MOBIUS has looked at a shared depository in the past, and it had been suggested that this could be benefit of MOBIUS membership. There was also discussion of shared e-books; VIVA was mentioned. The board decided not to form a task force. It was felt that most of the libraries are now weeding their collections and no longer have a need for a print shared depository.
24. OTN Summer Institute scholarships: The Board reviewed a proposal written by Christina Virden (MOBIUS staff) regarding sending additional delegates to the OTN Summer Institute and Summit. She explained that this event provides extensive training for members to become network system leaders for our OTN initiative as well as provides general education on issues in OER. The Board approved two more scholarships for this purpose. Christina will submit a scholarship application for the next board meeting.
25. New listening sessions: The next institutions to visit for listening sessions were identified as OTC, Drury, Springfield-Greene, and Evangel. Volunteers for those visits are Donna, Laurie, Ann, Lea, Ellen, and Ed. Maegan will send a Doodle poll for this trip.
26. Executive Director’s Report: Donna told the Board that St. Charles City County has expressed interest in MOBIUS. St. Louis County Library representatives went with Donna on that visit. SLCL reported that their ILL traffic has decreased substantially since joining MOBIUS. Graceland University got a quote to be part of the KC/Towers cluster. Donna met with St. Teresa’s Academy; they have expressed interest. She suggested they talk with other college prep institutions. Asbury Theological Seminary will be joining MOSS. There was a contract signed yesterday with STAT Courier for 544 public libraries in Iowa. There is a grant program to help with costs for courier services at Iowa academic institutions. The MOBIUS contract with STAT (courier) ends June 30; members seem to be satisfied with STAT; we would like to not have to do another RFP. Donna and Steve met with Mickey, the new executive director at MALA, and had a discussion regarding roles. Donna told the Board that we should start looking at hotels for the MOBIUS Annual Conference in 2020. She also reported that we need cyber-liability insurance, $3,700 / year. Donna will be taking a vacation later in August; Maegan will be the in-office contact during that time.
27. State Librarian’s Report: Robin reported that there is a statewide initiative available to all public libraries, for training with dealing with homelessness in libraries. She told us that she wants to talk about LSTA funds for OverDrive for higher education institutions. From the secretary of State office – State Aid is at $3.5 million; she expressed desire to get REAL funding up to $3 million. Leslie Bowman is the new Director at Wolfner Library. Robin told us that St. Louis Library is part of the Complete Count Community (census in 2020). There is a Broadband leadership team, whose goal is to get broadband access across as much of Missouri as possible. Missouri State Library is the first to offer Edge. Fiscal year ended having awarded 180 grants; they will have a management software starting this fall that will be better able to track that.
28. Adjournment: Eileen moved and Lea seconded that the meeting be adjourned; motion passed. The meeting was adjourned at 3:17 pm.