

1. New SWAN webpage
*Coordinators agreed that it would be best to wait to load new web pages until the end of the semester. Vicki has been talking with MCO about what changes are possible and has placed a work order request. Dec. 22nd was mentioned as a target date for the new pages to be up. The MCO pages will also be changing in late December or early January.
The new web address for sample SWAN pages is <http://folklife.drury.edu/swan/>*
2. MCMAC committee appointment
Becky Kiel, Cottey College, will serve as the SWAN rep for MCMAC with Doug Stehle, SMSU, serving as our alternate. Becky provided a brief overview of the task force and some potential future projects.
3. Collection Development Reports (cdate)
There was discussion about how some Cottey clean up or rapid updates might affect other members reports or statistics since the reports are driven by cdate. Wendy will check with Jim Dutton to see if there is a need for concern.
4. SWAN timeline to migrate to MilCat
Those sites not using MilCat, may consider migrating after release 2003 has been installed (sometime later this year or early next year). A summer migration would be best as operations are generally at a slower pace. MCO will provide 1 day site training for the cluster once a firm date is determined.
5. Brief Patron Display
This feature can be customized after the phase 3 upgrade. The issue has been referred to the SWAN Circulation committee for action.
6. Expand OPAC display labels
Many of the display labels can be expanded to accommodate longer descriptions. Jim Dutton has been asked to provide specific fields.
7. MCO portable scanner
A portable scanner has been purchased by MCO for all MOBIUS libraries to share for internal projects such as inventory. With so many MOBIUS institutions, it could be a long time before it is available. Coordinators discussed the idea of purchasing a scanner as a cluster, but recognized Business Office/auditing implications for shared equipment purchase, etc. George Rickerson can build this cost (approx. \$3,600) into our annual MOBIUS billing and split proportionally by size of institution if we would like to do so. The scanner would then rotate among SWAN institutions. This proposal will be presented to the SWAN Deans/Directors.

Next meeting: 10a.m. January 30, 2004 @ Cottey College