

SWAN Catalogers Meeting
June 29, 2006

Members present:

Linda Henderson – MSSU
Waudenna Agee – MSSU
Becky Kiel – Cottey College
Mary Largent – Crowder College
Donna Campbell – MSU
Raegan Wiechert – MSU
Gwen Gilpin – OTC
Rose Scarlet – MSU-WP

Linda Henderson chaired the meeting in the absence of Phyllis Holzenberg.

A question was raised about how to handle price information in the item record. It was decided that the original price should be recorded in a variable field rather than the fixed field. Also, we were reminded to always remove price information from the 020 field in bibliographic records.

The committee discussed some of the original cataloging decisions, made soon after the SWAN migration, for the benefit of those catalogers new to the group. Linda brought handouts for Raegan and Donna.

Everyone agreed that we need to update the existing policies and procedures on the MCO SWAN website, and add email information for all members of the committee.

Donna Campbell volunteered to create a page about the 028 field for the MCO SWAN website.

Raegan Wiechert shared information from ALA regarding the Series Authority changes at LC. Even though LC will no longer be doing series authority work, those who are currently doing CIP upgrades will continue to do it. So, we should still have access to that information—just from a different source.

Regarding ISBN-13 and OCLC no. ocm, MCO will let us know how to handle these as the need arises.

Reviewed the SWAN housekeeping tasks list.

Discussed the need to correct call number index errors.

Discussed procedures and policies for merging duplicate OCLC records. There is a problem with transferring item records when there are holds.

Gwen Gilpin discussed MCDAC and said that she is willing to be our representative, with Phyllis Holzenberg as her back-up.

The committee discussed the question of putting both print and electronic formats on one record. We agreed that we needed to revisit that in more detail in a future meeting.

Mary Largent mentioned that in the Coordinators meeting they voted to purchase more review files—mostly in the 100-2500 record range. Member libraries will split the cost.

Authority headings reports – discussed how to force a change using AACP by adding a 400 field for the old form of the name and letting AACP correct bib records overnight. After that, we would manually correct 600, 700 and 800 \$t.

Discussed inventory using the barcode scanner and alternatives. AGTS has the scanner at this point.

IUG enhancement list was discussed. MCO gets 1 vote to represent the consortium. The consortium would be better served if each MOBIUS member library joined the IUG because each library would also have a vote.

It was suggested that an email discussion begin, via the SWAN catalogers list, regarding proposed enhancements. (It was later discovered by Donna Campbell that the IUG information can only be shared with other IUG members. Therefore a discussion including non-members via the list will not work.)

The next meeting is scheduled for September 15th at MSU. The times may be switched because the Deans, Directors and Coordinators are coming to meet the new MCO Executive Director. (Catalogers meet at 10:00 and Coordinators meet at 1:00—tentatively)

Submitted by Rose Scarlet
07-06-06