

SWAN Cataloger's Meeting
December 3, 2004
10:00 AM – Southwest Baptist University

Members Training:

Phyllis Holzenberg
Jeanne Besans
Collen Rose
Heather Moulaison

Becky Kiel
Linda Henderson
Susan Hustan
Sandy Luke

Mary Largent
Tony Garrett
Helen Troutman

Old Business:

- Training at SMSU for OCLC/Connexion/Millennium Cataloging at 9:00 PM
 - Priority for training – please email Phyllis or Wendy with ideas for training. 6 people from MSSU, 2 people from SBU, 2 people from Crowder, 2 people from DU, 2 people from BBC, and 2 people from SMSU.
- Jim Dutton stated that authority training will be sometime in February (??). Phyllis will email Jim concerning this issue. Do you want Cottey, BBC, and AGTS records sent at the same time and do you want the records simultaneously too? The cluster wanted all records sent and reports simultaneously.
- Holdings display problem fixed -- Institutions will send serial records to Phyllis to forward on to Jim Dutton.
- From Jim Dutton, would like to display the 590 fields? All agreed to display in the item record. Phyllis will send him a note that we are confused with what he wants to know.
- Would it be possible to have a grant written to reload the entire SWAN database? Phyllis will send this information to Jim Dutton.
- Distributed document to take share of fixing reports (authority).
- Progress of DeDup merge lists finished
- Progress of backlog of authority – error records cleanup – finished
- MSSU OCLC export problem fixed (MORENet router problem).
- 220 guide sheet to be added to SWAN website

New Business:

- FRBR with four levels with only one record with several derivatives (e.g., film, print, etc.). Visit the OCLC website to gain more knowledge about FRBR.
- Don't worry about the ISBN 13 digit situation yet.
- AGTS record load started last night
- 655 genre/form headings for closed captioned videos or large print books – use instead the 690. Which one is keyword searchable? Phyllis will check on this feature.
- New titles lists (feature lists). Vicky will be sending this information to the SWAN coordinators.
- Withdraw it manually from OCLC and millennium. – How often do you do it? Whatever you choose is best for your institution. MSSU will send out the information about withdrawing procedures.

Next Meeting:

- Cataloger's Meeting is March 4, 2004 at MSSU.