



## MOBIUS CATALOG DESIGN ADVISORY COMMITTEE

MINUTES June 9, 2000

### Chairperson: Karen Letarte, Southwest Missouri State University

MOBIUS Catalog Design Advisory Committee

Friday, June 9, 2000

Meeting Chaired by Patricia Teter (LANCE -- Truman State U.)

Minutes taken by Raleigh Muns (MERLIN -- UM-St. Louis)

Attendees were:

Robin Kespohl	MOBIUS	
Raleigh Muns	UM-St. Louis	MERLIN Cluster
Inas El-Sayed	Lincoln U	Arthur Cluster
Mary Ann Mercante	Maryville	Bridges (St. Louis Teal Cluster)
Sue Wartzok	Eden-Webster	Bridges (St. Louis Teal Cluster)
Ted Ostaszewski	Metro Community Colleges	Western Cluster
Pat Logsdon	Washington U	Washington University Cluster
Karen Letarte	SWMSU	SWAN (Southwest Cluster)
Pat Teter	Truman State U	LANCE (Northeast Cluster)
Joy Dodson	Central Methodist College	Central West Cluster
Cathy Roeder	SEMSU	Southeast Cluster

Robin announced that the Archway representatives were not in attendance due to training.

#### **Introductions:**

Inas El-Sayed of Lincoln University was introduced as the new representative for the Arthur Cluster, replacing Jim Dutton who is now working in the MOBIUS Consortium Office.

#### **MOBIUS Update:**

The MOBIUS Office has two new employees: Lynne Edgar at the help desk and doing routing operations, and a new MERLIN database assistant, whose first task is to assess the databases owned by all the libraries in the state, working with Axie Hindman of the Library Systems Office.

Archway and SWAN libraries who have automated serials systems received Innovative serials training June 13-16. Those to be trained later are St. Charles County Community College, Jefferson College, East Central College, Crowder College, and Ozarks Technical College. Their training will be August 8- 9.

Archway cluster has had circulation training and staffs are being trained. Archway goes live with circulation June 27. They turn on the cluster-wide GET function July 31 and plan to come up on INN-Reach Sept. 27.

SWAN will have circulation training June 27-29 and acquisitions training July 11-14. They will go live on July 18. They turn on the GET function August 21 and will not join INN-Reach until Jan. 2, 2001, so as not to begin MOBIUS borrowing in the middle of the term.

Robin responded to a question regarding implementation of authority control on cluster databases. The MOBIUS staff hope to send records off for authority control immediately after a cluster's database is loaded into the cluster catalog, but before the load to INN-Reach. The OCLC purchase of BNA's authority control module and MERLIN's subsequent problems with WLN processing of authority files has resulted in delays in MOBIUS's extension of WLN's contract. Robin expects to have word on scheduling for MOBIUS authority file processing and BNA's Table-of-Contents enrichment by the end of July.

The SWAN cluster load has been delayed because of hardware failure and a load profile error in Drury's records. The SWMSU load is being done today.

The Western Cluster is considering the acronym WILO as their cluster name.

The users' meeting was a grand success, with an estimated attendance of over 270 people. The evaluations were largely positive; negative comments dealt mostly with the physical arrangements.

Projected dates for beginning meeting with the next two clusters are the end of June or first of July.

### **MOBIUS Web Page Redesign:**

The current MOBIUS page points only to Arthur, MERLIN, and Washington University cluster catalogs. Redesign of the web page is necessary to make information accurate and informative

The committee viewed the web pages of other consortial and individual libraries to determine the best method of pointing to MOBIUS member catalogs.

Consensus was reached to link directly from the central catalog page to members' individual catalogs (scoped to an institution) with a button prominently labeled "Member Libraries." Clicking on the "Member Libraries" button should bring up a screen which lists all institutions in alphabetical order, possibly in two columns, names left justified.

Each live link would point to the library catalog of each institution. The committee also recommended listing all libraries whether live or not, identifying the ones that are not yet available with an asterisk or note (for example). There should also be a link on that page to "Search MOBIUS Union Catalog."

The committee requested that a second button labeled "About MOBIUS" link to the MOBIUS member map displaying cluster and library geographical locations. Clicking on the cluster name would connect to the cluster catalog. Clicking on the institution's name would connect to that institution's library scopes.

Agreement was reached to change the text on the catalog logo from "A Consortium of Missouri Libraries" to "Linking Missouri's Academic Libraries" and to delete the initial paragraph listing the earliest member libraries.

A mock-up of the recommended design features will be reviewed by the committee for approval or amendment.

### **Government Documents Working Group Liaison Report:**

George Rickerson, MOBIUS Executive Director, had charged the MCDAC to determine the relationship between itself and outside organizations requesting liaisons or vice versa.

Mary Ann Mercante handed out her draft report which the committee retitled *MOBIUS Catalog Design Policy on Committee Liaisons*. The draft was approved with minor changes. A final copy will be posted on the committee web page.

Proposed recommendations:

1. That requests for Liaison Positions should be submitted in writing and should outline the reasons for requesting a Liaison Position.
2. That decisions on whether or not to authorize a Liaison Position be made by MCDAC consensus.
3. That the appointment of the liaison be the responsibility of the outside organization.
4. That Liaison Positions be authorized for a one-year period.
5. That at the end of the one-year period, Liaison Positions may be authorized for an additional year by MCDAC consensus.
6. That there be no limit on the number of times a Liaison Position may be authorized.
7. That authorized liaisons may attend MCDAC meetings and take part in MCDAC discussions.
8. That authorized liaisons not have voting rights on MCDAC.
9. That authorized liaisons be added to the MCDAC listserv.
10. That decisions on whether to authorize a Liaison Position take into consideration, but not necessarily be limited by, the following criteria
  - a. Can current MCDAC members provide the expertise and represent the interests of the specialty area represented by the outside organization?
  - b. How many of the issues which are MCDACs responsibility impact the specialty area represented by the outside organization and/or on how many of the issues could MCDAC benefit from the input of the outside organization.

### **856 Holdings Display:**

An INN-Reach Enhancement sheet indicates that III now permits the 856 URL for electronic titles to appear in the institution record or in the item record instead of in the bibliographic record.

The MOBIUS Office has asked III to address the issue of having an indicator in the 856 field which will allow selective display or not (e.g., gov docs and public domain titles would display). Also, what happens to links to future consortially-purchased electronic titles?

Discussion revolved around the following points:

1. If the 856 remains in the institution record, each URL gets repeated again and again in the central catalog.
2. The 856 field is in the bib. record. If it goes to the item record, increased maintenance by cataloging staff is required.
3. Universally accessible items might not be handled correctly.

No decision was made. Committee members will go back to their clusters and determine for a future vote whether or not to suppress the 856 field as it appears in the INN-Reach (MOBIUS) catalog.

### **Advanced Keyword Searching:**

Robin handed out an e-mail received from III describing how the Advanced Searching feature is being implemented. III recommends that Advanced Keyword Searching be implemented at the MOBIUS level first. If cluster catalogs go up first, pass-through searching will not execute in the same way.

Some MOBIUS libraries use the bibliographic record 586 notes field to indicate award winners, such as Newbery or Caldecott. A request was made of the committee to include the 586 field in the MOBIUS database indexes.

This would require that the creator of the Master Record insert the information for it to appear at the INN-Reach level.

To implement this suggestion, CDAC representatives need to do the following:

1. Recommend to the other libraries that they maintain the 586 awards field.
2. Decide to include the 586 field in reindexing.

It was announced that reindexing of the MOBIUS database to add or modify indexes is not free as part of the purchase price, but the MOBIUS Office is willing to pay the extra cost. Reindexing needs to be done prior to Advanced Keyword Search implementation.

The following decisions need to be made by the CDAC before Advanced Keyword Searching can be implemented in the central catalog.

1. Final decisions on additional indexing of MOBIUS central catalog to be made at Sept. 8th CDAC meeting:
  - LC Children's subject headings (6xx x1) to be added before Advanced Keywording index is built.
  - All subject headings without a specific index (6xx x3-8) to be retained on MOBIUS master record as additional keywords before Advanced Keyword index is built.
  - Decision needed on 586 indexing.
  - Other fields to index?
2. Decisions on presentation of Advanced Keyword Searching to be made by Dec. 8th meeting.
3. Advanced Keyword Searching to be activated for the public the first week of January, 2001.
4. Each cluster will need to make its own decisions on additional indexes, presentation, and schedule, keeping in mind that Innovative recommends (but does not insist) that the central machine have advanced keyword indexing in place before the contributing catalogs.

III recommends that the Alta Vista search not be offered on the public OPAC or Web OPAC, but be used for staff searching only, as in database maintenance. This is because the Alta Vista search will retrieve and display to the public any records which have been marked for suppression as "Staff Only" records.

### **CAMPUS USE ONLY Status:**

In one of the MOBIUS clusters, an institution has a small collection which was purchased by grant money for one of their Graduate Seminar classes. Because they could not make these available for MOBIUS loaning, a status code which reads "CAMPUS USE ONLY" was created to make the collection available for institutional patrons only. The status could read "[INSTITUTIONAL NAME] USE ONLY" in the central catalog. The items circulate, but only for their students.

There was discussion of the status UNAVAILABLE. The real meaning is UNREQUESTABLE. Robin reported that the status could be changed to anything up to 20 characters in length.

### **Committee Web Page Discussion and Action Items:**

Suggested documents to be posted to the MCDAC web page:

Future meeting dates

Policy on indexing Children's Subject Headings

Next scheduled meeting is Sept. 8, 2000.

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