

Members Present:

Corrie Hutchinson, Chair	Stephens College, Arthur
Carol Bennett	St. Louis Community College, Archway (alternate)
Janice Brandsma	Springfield Greene County Library
Jim Dutton	University of Central Missouri, Quest (alternate)
Felicity Dykas	University of Missouri, MERLIN
Catherine Eilers	Saint Paul School of Theology, WILO
Gwen Gilpin	Ozarks Technical Community College, SWAN
Phyllis Holzenberg	Drury University, SWAN (alternate)
Patricia Logsdon	Washington University
Andrew McGarrell	Missouri Western State University, Towers
Ted Ostaszewski	Metropolitan Community Colleges, WILO (alternate)
Denise Pakala	Covenant Theological Seminary, Bridges (alternate)
Jean Rose	St. Charles Community College (Archway)
Joel Shedlofsky	Logan College of Chiropractic, Bridges
Jean Sidwell	Kirkville College of Osteopathic Medicine, LANCE (alternate)
Michaela Willi Hooper	Southeast Missouri State University, Galahad
Michael Washburn	Missouri River Regional Library (alternate)
Stephen Wynn	Truman State University, LANCE
Margaret Smith	Saint Louis University (alternate)
Anna Zaidman	Saint Louis University
Donna Bacon, MCO liaison	MCO
Janine Gordon, alternate MCO liaison	MCO

Members Absent:

Corinne Caputo	Westminster College, Arthur (alternate)
Sara Duff	Northwest Missouri State University, Towers (alternate)
Natasha Grando	Missouri River Regional Library
Melissa Hopkins	Mineral Area College, Galahad (alternate)
Qhyrrae Michaelieu	Missouri River Regional Library
Pamela Reeder	Missouri Valley College, Quest
Mark Scharff	Washington University (alternate)

1. Call to order and introductions
2. Adoption of the agenda
3. Election of a new chair.

Stephen Wynn is past chair.

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Denise Pakala nominated Felicity Dykas but she declined the nomination because the MERLIN representative has not been selected yet and it may be someone else. Denise Pakala nominated Jim Dutton. Jim is an alternate and declined. Corrie Hutchinson was nominated and seconded. 12 members voted to elect Corrie Hutchinson as chair.

Since Corrie did not have a microphone, Stephen offered to continue to conduct the meeting. Corrie had no objection.

4. Minutes from the March 2009 meeting were approved.

5. Unfinished Business

- **Local URL.** We continue to await pricing information. Donna thinks that the delay may be because MCO's contract with III is not yet signed.
- **Task Forces.** Task Force charges were submitted to the Executive Committee to request creation of the WebPac Redesign Task Force and the Authority Control Reprofile Task Force. The charge for the WebPac Redesign Task Force was approved. Erlene Dudley asked whether the work for the Authority Control Reprofile Task Force was an ongoing project : if so, then the body should be a subcommittee. Steve responded that the task was not ongoing, and that the body should be a task force.

6. New Business

- **Policies and Procedures:** MCO has asked that we reformat policies and procedures on the MCO website using the new template. Some policies and procedures may need to be updated. Donna advised that a task force would be the appropriate body to evaluate policies & procedures since the charge would not be ongoing. Stephen asked for volunteers. Corrie Hutchinson, Denise Pakala, and Michaela Willi Hooper. Current policies and procedures are on the MOBIUS website: Go to Governance, MOBIUS policies and procedures, then to documents. Joel Shedlofsky motioned to create a task force with the three volunteers to serve. The motion was seconded by Michael Washburn. The motion passed.
- **Enhancement request by Felicity Dykas concerning "REQUEST THIS ITEM" link on INN-REACH records when items is not requestable:** Felicity inquired if enhancement requests can be submitted by a committee (in regards to recent knowledge that we could not suppress the "REQUEST THIS ITEM" link in the INN-Reach catalog). Janine: "To submit an enhancement request, must come from a member...I do not know." Jim Dutton says, "It would be an INN-Reach enhancement request." Donna will check and send out the news to the list. Felicity volunteered to submit the enhancement for MOBIUS or MERLIN.
- **Redesign Task Force Chair.** Donna Bacon asks Stephen a question: INN-Reach regional task force charge to include all WebPacs? Stephen is checking his email: "Donna, according to email the WebPac design task force was approved. No notes about the charge being adjusted." Donna wonders who is co-chair, along with herself, to get this group moving. Steven says: "No one designated as a chair, we should chose among ourselves someone to chair it." Donna: "I think there is already a group to serve but not all are MCDAC members." All names were listed and sent in the request to the Executive Committee. Stephen will send out that list. Donna will set up a listserv for

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this task force and the task force can choose a chair from members of this list. Carrie will help get this going.

- **Meeting dates for upcoming year.** The following dates were proposed as meeting dates for MCDAC for 2009/2010: Oct. 16, 2009; Jan. 29, 2010; April 9, 2010; July 9, 2010.

7. Adjourn Meeting
8. Minutes submitted by Jean Sidwell.