

Minutes
MOBIUS Cooperative Collection Development Task Force Meeting, Jan. 15, 2003, in
Columbia.

Present: Gary Harris, Pat Gregory, Genie McKee, Becky Kiel, Ann Riley, Anne Barker, Tesuk Im, Mary Heady, Craig Kubic,
Absent: Robert Frizzell, John Small, Ed Buis

The meeting opened with introductions at 10:10.

The proposed agenda was approved without amendment.

The transcript of online meeting of Nov. 26 and the email of Dec. 12 summarizing the online meeting were accepted in lieu of minutes.

Ann Riley recommends a look at the website for the Aberdeen Woods conference on cooperative collection development (<http://www.crl.edu/info/awcc2002/02confinfo.htm>). Items of interest include a survey of projects and best practices in collection development. Having a clear statement of purpose is recommended. (AR has drafted a statement of purpose.)

Three types of projects are described:

1. selection of non-electronic monographs and serials
2. shared electronic purchases/licensing
3. shared access/storage/preservation.

Three main areas are considered:

1. formation /founding; mission & agreements
2. decision-making, organization, administration
3. funding and infrastructure.

Not many multi-type cooperatives are mentioned, but more segmented/multi-tier approaches:

1. by library type (FL, OH)
2. by subject area (Asian materials, e.g.)
3. by material type (electronic resources)

In discussion, Ann Riley indicated that the groups surveyed varied in size from around 3 institutions to around 40. Within MOBIUS there would probably be choices of projects, with various institutions cooperating depending on the specific project. We may want to modify some of current access/lending policies as projects develop, e.g. regarding lending videos.

The task force considered and revised the statement of purpose drafted by Anne Riley, resulting in this statement:

" The primary purpose of cooperative collection development by MOBIUS member libraries is to maximize the strength, currency and diversity of individual collections to

better serve the learners of Missouri. As part of this effort, individual collections must continue to reflect and support their institutions' programs and missions. Enhancement of the combined collections and increased cost effectiveness become possible through strategic diversification and cooperative collection management activities." [Whole more than sum of parts.]

The task force developed an outline for the report on management issues, which is appended to the end of these minutes. Comments on the outline are due within one week, i.e. by Jan. 23. After the comment period, the outline will be submitted to Laura Rein for feedback from the MOBIUS Executive Committee by the end of January. (The next Executive Committee meeting is March 20 at the HELIX conference.)

The task force will meet next via teleconference on Feb. 27 at 9:00 a.m. STLCC will host and other arrangements will be clarified via the list.

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Outline of Report on Management Issues (Draft 1/15/03)

- I. Purpose/goals of cooperative collection development
 - a. Present situation, existing resources, state of MOBIUS, Memorandum of Understanding
 - b. Systems, committees, structure in place
 - c. Draft statement of purpose
- II. Review of other (non-Missouri) cooperative projects.
 - a. Selection & management of local collections
 - b. Shared electronic purchases and licensing
 - c. Access, storage, and preservation
- III. Categories of Management issues
 - a. Formation of cooperatives; mission & agreements
 - i. Agreements among segments (by library type, by subject, by material type) multi-layered mosaic
 - ii. Template of standard agreement (levels of participation, collection responsibility, licensing issues)
 - iii. Respect for pre-existing agreements
 - iv. Process for withdrawal or exception to participation
 - v. Awareness of legal issues (state jurisdiction, copyright, license, etc.)
 - b. Decision-making, organization & administration
 - i. Education of staff, promotion of project
 - ii. Assessment & evaluation of projects
 - iii. Relationships with accrediting standards & agencies. (Access v. ownership)
 - iv. Identification of projects.
 - v. Committee structure, authority, coordination. (Clarity of roles: MCO, clusters, selectors.)
 - vi. Communication of plans, issues

- c. Funding and infrastructure
 - i. Local responsibilities: software, telephone, travel, training
 - ii. Financial incentives to participate
 - iii. Differences in means among members
 - iv. Cooperative approval profiling
 - v. Differences in costs among members
 - vi. Collection and program analysis
 - vii. Space & storage issues
 - viii. Joint grant application/administration
 - ix. Funding models: central v. cafeteria plan
- IV. Specific local management issues
 - a. Local needs must be satisfied first.
 - b. Roles of selectors must be clear.
 - c. Staff times and loyalties must be considered.
 - d. Trust among institutions
- V. Management issues that apply to more specific cooperative projects
 - a. Joint purchases of online resources
 - b. "Last copy" retention plans
 - c. Shared storage facilities
 - d. Rotating collections
 - e. Complementary collection profiles
 - f. Digitization

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Respectfully submitted, Anne Barker, Jan. 15, 2003.

Rev. Jan. 22, 2003