

Members Present:

Adrienne Detwiler	MCO MOBIUS Consortium Office
Scott Peterson	MCO MOBIUS Consortium Office
Kimberly Linkous	Archway St. Louis Community College - Florissant (alternate)
Melissa Martin	Arthur William Woods (alternate)
Cindy Schoolcraft	Arthur Westminster College
Steve Jamieson	Bridges Covenant Theological Seminary
Jason Bruenderman	Galahad Southeast Missouri State University
Valerie Darst	LANCE Moberly Area Community College
Terri Hall	MERLIN University of Missouri Health Library (alternate)
Mary Anderson	MERLIN University of Missouri - Kansas City - Miller Nichols
Vanesa Chappell	QUEST
Joanne Vogel	SLU Saint Louis University –Law Library
Rhonda Brown	SGCL Springfield Greene County Library
Pat Danner	Towers Conception Abbey
Stephanie Atkins	WashU Washington University (Olin)
Deb Ehrstein	WashU Washington University (Olin)
John Oyler	WILO Saint Paul School of Theology

Members Absent:

Karen Gelber	MRRL Missouri River Regional Library
Josh	SWAN Missouri State University – Meyer Library

- 1. Call to order and introductions – Stephanie Atkins (chair)**
- 2. Approval of minutes – October 27, 2010**

Moved by Rhonda Brown, seconded by Mary Anderson, Minutes approved.

### **3. Cluster Reports**

#### **(a) Archway**

- Archway reported St. Louis Community College has implemented the CIRCA wireless inventory control module for Millennium as of November 2010. After initial set-up and testing of the devices, CIRCA is now in use on three campuses: Florissant Valley, Meramec, and Wildwood. Overall feedback from campus staff has been very positive, with reports that CIRCA is easy to use and much faster than the old inventory method.

#### **(b) Arthur**

- Asked if other libraries take an extra step after final notice for MOBIUS items. Input from several Clusters indicate most do follow up after final notice.
- Arthur public service committee is in the initial stages of a new all Arthur catalog design.
- Reminder from staff not to place green book band over barcodes, makes processing difficult.
- Asked if other staff had trouble with items setting off security system. Problem not experienced at other institutions, may be a problem experienced within Cluster libraries.

#### **(c) Bridges**

- No report

#### **(d) Galahad**

- SEMOS reports they have reopened the search for a new Director.

#### **(e) Lance**

- No report

#### **(f) MCO**

- MOBIUS obtained non-profit status in November 2010
- In process of recruiting more Public Libraries as MOBIUS Members
- No longer and executive committee, there is now a Board in its place
- All members of MOBIUS are considered equal members, no longer co-operating partners
- MCO office has moved to their new location: 111 E Broadway

**(g) MERLIN**

- Mary reported they are very pleased with scheduler, especially patron loads.
- The renovations of the first and second floors of the UMKC Miller Nichols Library is almost complete. As part of the renovations, UMKC Miller Nichols has combined reference and Access Services into one desk. The new First Floor Service Desk looks great and is working well for our patrons.

**(h) MRRL**

- No report

**(i) QUEST**

- State Fair Community College recently held a local artist reception in the library and has plans for a quilting retreat in March.
- They finished their 2<sup>nd</sup> year of the One Book One Community and are considering adding a One Book One Campus program.

**(j) SLU**

- Mary Ann Samson (Interlibrary Loan and MOBIUS) at the law library is retiring in March. Alaina Culbertson will be the new contact for ILL & MOBIUS.
- Contact information has been updated on the MOBIUS Circulation and ILL Contact List
- Locust Street facility had major water damage over the holidays but is up and running again.
- Pius XII Library redesigned their Website.

**(k) SGCL**

- No report

**(l) SWAN**

- No report

**(m) TOWERS**

- No report

**(n) Washu**

- No report

**(o) WILO**

- No report

**4. Lenders of Last Resort**

- Central Methodist and UMC requested to be removed from the lender of last resort list.

## **5. Old Business**

### **(a) Update on the Policies & Procedure and the Circulation Procedures Manual**

- Manual was sent to Board for approval 2/18/11.
- Once approved it will be posted on the Website. The general purpose of Manual is to allow downloading and customization for each institution. There will be current web links & documentation implemented.
- Scott is confirming all institutions who utilize the “visiting patron” feature. Believes only lenders not utilizing this feature is SGCL & MRRL clusters. Results will be posted on website.

### **(b) Tracking Survey – anyone using this information to improve workflow?**

No comment from institutions.

## **6. New Business**

- All MOBIUS committees are now groups, which would make MAAC listed as MAAG but much of the nomenclature will stay as MACC because of the effort to change it all.
- Under consideration is changing the labels for the INN-Reach Loan rules so they no longer are listed and therefore restricted as undergraduate, graduate, etc. Parallel with this is allowing libraries to select which loan rule they prefer for their patrons rather than have to get committee approval for changes.
- It was found that MERLIN and SLU had a pre-existing agreement for extended loan periods that was grandfathered in when SLU separated. However, this was not documented, and the exception was noted in the policy on loan rules and sent to the board for approval.
- WashU suggested updated the Lending and Borrowing Statistics form to reflect internal document delivery activity. After further discussion the group realizes the importance of tracking this activity, but aren't sure placing a new category on the current Lending &
- Scott is looking into when the recommendation for selecting a new Chair for the next term of the MOBIUS Access Advisory Group is due.

## **7. Adjourn Meeting**

Mary Anderson moved to adjourn, Cindy Schoolcraft seconded motion. Meeting Adjourned at 11:43 a.m.

## **8. Minutes submitted by Rhonda Brown – SGCL.**