

Members Present:

[Name], [Group position, if applicable]	[Institution name and, if applicable, Cluster name]
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Members Absent:

[Name], [Group position, if applicable]	[Institution name and, if applicable, Cluster name]
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Guests or Proxies Present:

[Name], [Group position, if applicable]	[Institution name and, if applicable, Cluster name]
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1. The meeting was called to order and the participants were introduced.
2. The last meeting's minutes were approved. Ethan Cordray from Arthur Cluster agreed to take minutes for this meeting.
3. Information Items
 - a. Joshua discussed the sierra implementation schedule:
 - i. Feb 4: KANSAS CITY
 - ii. Feb 5: BRIDGES
 - iii. Feb 6: LANCE
 - iv. Feb 7: GALAHAD
 - v. Feb 11: QUEST
 - vi. Feb 12: ARTHUR
 - vii. Feb 13: SWAN
 - viii. Feb 14: TOWERS
 - ix. Feb 18: ARCHWAY
 - x. Feb 19: MERLIN
 - xi. Additionally, Deb Ehrstein of WASHU asked whether their converting in November was likely to cause any problems, and she was assured that it probably would not.
 - b. The new wording for procedure 2-2 *MOBIUS Patron Initiated Circulation* was approved.
4. Unfinished Business: There was no unfinished business.
5. New Business
 - a. We discussed the new 1st Choice Inventory Tracking System. Donna asked us to test and evaluate 1st Choice's new label making system. We agreed to take 2 weeks to evaluate the new system, and discuss it over the MAAC email list. Later in the meeting, Scott said that we could test the new label maker freely.
 - b. Deb reported on the MAAC Working Group on AV Borrowing and Lending. She said that she would send out a survey to collect information from current AV lenders.
 - c. We updated the Lenders of Last Resort list. Candidates were Maryville, SLU, and UMC. Maryville's status was unknown, SLU wished to be taken off the list, and

UMC wished to be on the list. Truman State asked to permanently opt out of being on the list.

- d. Deb and Joshua reported on book straps and paging strips. There are inconsistencies among MOBIUS members regarding including copies of paging slips with loaned items. SGCL needs the slips to correctly route items to its branches. Deb indicated that some of the libraries at WASHU do not normally include slips in their items, and asked whether there is a regulation document somewhere that she could use to help convince them to do so. No one was aware of any such document. Scott advised that we could recommend one and draft it. We recommended that we inquire of the current practices of our cluster mates, and potentially formulate a procedure at the next meeting.
 - e. Kathy asked about whether it is normally permitted for borrowing libraries to send MOBIUS items to distance students. We concluded that there is no procedure governing this, and because borrowing libraries are always responsible for returning items, they can do as they see fit.
 - f. Joshua asked about whether there was any planned training for the Sierra implementation. Scott responded that there is still no information yet.
 - g. Scott brought up the issue of unlabeled bags appearing in St. Louis.
 - h. We discussed the proper frequency of MAAC meetings. The bylaws indicate that we should have four meetings, but we have been having three meetings in the past. We concluded that three meetings seems to be effective, and Joshua proposed that we should try to alter the bylaws to reflect that.
6. Cluster Reports
- a. **Archway** – none
 - b. **Arthur** – Ethan Cordray of Lincoln University is the new MAAC representative.
 - c. **Bridges** – none
 - d. **Galahad** – none
 - e. **Lance** – David Owen is the new MAAC representative.
 - f. **Kansas City** – none.
 - g. **MCO** – There are three new staff members at MCO.
 - h. **Merlin** – There is a new head of the MU Medical Library.
 - i. **MRRL** – none
 - j. **Quest** – There was a retirement at State Fair, and a staffing change at University of Central Missouri.
 - k. **SLU** – extensive news:
 - i. Pius and MCL suffered an additional subscription budget cut on preapproved FY12/13 library budget.
 - ii. SLU Informatics Committee: four out of 12 members are from the Pius and MCL library. The committee needs to have a proposal to the Vice President of Academic Affairs by mid-November. They are reviewing existing informatics programs in the country as well as currently offered informatics courses at SLU.
 - iii. Pius building renovation was completed during the summer, a second library entrance was added to the building

- iv. Pius reorganization: The Department of Access Services was eliminated. Now, in addition to special collection and VFL, two major Departments are:
 - 1. The Research and Instruction Services Department consists of Information Services Unit for staffing two library entrances, Research & Instruction Unit (traditional Ref. faculty librarians) and Circulation Services Unit including ILL (Shuqin Jiao is currently the Circ. Unit head and also MOBIUS contact).
 - 2. The Collection Management Services Department consists of traditional technical services, Digitization Center, and stack maintenance.
- v. Personnel changes
 - 1. Dr. Gail Staines found an opportunity in a corporate library. Her last day at Pius was Oct. 12.
 - 2. Dave Cassens is currently the interim University Librarian.
 - 3. Mark Glanshaw, the previous coordinator of Pius Access Services resigned during the summer.
- vi. SLU Law School and the Law Library will be relocated in downtown St. Louis next summer. The head of Law Library Access Services, Joanne Vogel, will send out a separate report.
- 1. **SGCL** – SGCL has already implemented Sierra, and they report that it is going well so far.
- m. **Swan** – Joshua reported the departure of one library director in the cluster, and the renaming of OTC's library.
- n. **Towers** – There were staff changes at Northwest Missouri State.
- o. **WashU** – there were potential renovations at the library. Also, they were deciding whether to implement Sierra in November.
- 7. The next meeting was scheduled for late January, online. Joshua said that he would email potential dates.
- 8. The meeting was adjourned.