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Members Present:

Jessica Hammond	MCO MOBIUS Consortium Office
Scott Peterson	MCO MOBIUS Consortium Office
Tony Garrett	MERLIN University of Missouri – St. Louis
Roger Thomas	Archway St. Louis Community College (Florissant)
Mary Anderson	MERLIN University of Missouri - Kansas City (Miller Nichols)
Rodema Gnuschke	Towers Missouri Western State University
Trish Svendsen	SLU Saint Louis University (Health Sciences)
Joshua Lambert	SWAN Missouri State University (Meyer)
Alice Ruleman	Quest University of Central Missouri
Gayla McHenry	LANCE Truman State University
Lynne Edgar	SWAN Crowder College
Lisa Wolf	Archway Jefferson College
Judy Rice	WILO Metropolitan Community Colleges (Longview)
Michael Washburn	MRRL Missouri River Regional Library
Debbie Young	Galahad Three Rivers Community College
Matt Weir	Bridges Webster University / Eden Theological Seminary
Steve Jamieson	Bridges Covenant Theological Seminary
Sue Reed	Arthur Missouri State Library
Cindy Schoolcraft	Arthur Westminster College

Members Absent:

Valerie Darst	LANCE Moberly Area Community College
Stephanie Atkins	WashU Washington University (Olin)
Jason Bruenderman	Galahad Southeast Missouri State University
Karen Gelber	MRRL Missouri River Regional Library
Natasha Grando	MRRL Missouri River Regional Library
Glenn Morrow	Towers Northwest Missouri State University
John Oyler	WILO Saint Paul School of Theology

Nada Vaughn	WashU Washington University (Olin)
Linda Wheeler	Quest State Fair Community College

Guests or Proxies Present:

[Name], [Committee position, if applicable]	[Institution name and, if applicable, Cluster name]
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1. Call to order and introductions

a.

2. Adoption of the agenda

a.

3. Approval of minutes

a.

b.

c.

4. Information Items/Cluster Reports

- Archway
- Arthur
- Bridges
- Galahad
- Lance
- MERLIN
- MRRL
- Quest
- SLU
- SGCL
- SWAN
- Towers
- WashU
- Wilo
- MCO

- Adrienne Detwiler (Library Support Representative) is the alternate to MAAC and the backup to Scott on delivery and courier issues.

5. Unfinished Business

- Circulation FAQ/Best Practices Subcommittee report

- Lenders of Last Resort – time to update again
- Based on the most recent borrowing & Lending statistics, here are the candidates to consider for the next meeting:

<u>Name</u>	<u>Ratio</u>
• Conception Abbey	2.8
• Southeast Missouri State	3.2
• Truman State	4.8
• Eden/Webster	3.8

William Woods has a ratio of 8.0 but has elected not to be on the list.

- Procedures and/or Policies have been updated and put on the website.
- Maximum number of items a cluster user can borrow for their Ptype – came through the MOBIUS Help Desk
  - a. While the max number of items per Ptype is mainly consistent throughout MOBIUS there are exceptions, and this had never been documented.
  - b. MCO wants standard and procedures for how to handle requests to increase this number.
  - c. Discussion was postponed until Scott posts broken down list of this information to the discussion list.

## 6. New Business

- Springfield-Greene has asked to remind the other members to write the complete branch code on the book bands when sending items to Springfield Greene -they send items to 11 different branches and having the full code saves them a lot of extra processing time.
- Only monographs (ITYPE = 0) are requestable through MOBIUS. The thesis and dissertations at UMKC are set up with an item type of 159 which is “requestable thesis” which allows them to be requested in MERLIN by MERLIN patrons; however, the MOBIUS loan rules only allow items with a monograph item type to be requested. Expanding requests to other materials is something that the MOBIUS Access Advisory Committee has considered doing, and I would like to bring it up this academic year. We could set up a separate item type that allowed libraries to have requestable or non-requestable thesis/dissertations. Also, “monographic type” materials that are classified as a serial are not requestable through MOBIUS. Can we consider expanding the item type requests to include a requestable serial too?

Some discussion already on the subject – at STLCC we noticed some time ago that items that are classified as serial were non-circulating. We have started changing the Itype to 99 (MOBIUS Circulating) on those items so that they can circulate in MOBIUS.

- MERLIN proposal that we allow direct borrowing of thesis/dissertations by adding an Itype of “requestable thesis/dissertations”? Each library would be able to choose which Itype to make their thesis/dissertation based on whether or not they wish to let patrons request them directly through MOBIUS or not.
- IUG Schedule:
  - Friday, December 18, 2009- Deadline for enhancements submissions at 5:00pm (PST)
  - Monday, March 15, 2010 - Final ballot published on IUG website and IUG voting starts
  - Friday, April 9, 2010 - IUG voting ends at 5:00pm (PST) - firm deadline. Ballot results posted to IUG website and sent to III
- Does anyone automate their billing process in any way? I'm thinking something like you export a list from Millennium, import the data into Excel/Access (or other), make minimal manual modifications, and then generate a standard report/invoice that can be mailed or emailed to people? I know we would have to put lost item cost in manually at some point since Millennium doesn't have that info.
- Pius paid at least two books this year to the libraries where lost items still link to our patrons, but at our end, patrons' records were clear. The same situation happened to UMSL patrons. UMSL declined to pay two books which not showing on their patrons' records, yet our records still link to their patrons and have @ off campus status.

To my understanding of the Mobius Lost book policy. Mobius members should follow the ALA Interlibrary Loan Code: "[The requesting library is responsible for borrowed material from the time it leaves the supplying library until it has been returned to and received by the supplying library. This includes all material shipped directly to and/or returned by the user. If damage or loss occurs, the requesting library is responsible for compensation replacement, in accordance with the preference of the supplying library](#)" --This was quoted on the Mobius Lost book policy. However, in term of discrepancy between systems, there is no clear indication in the policy. I think this issue need to be clarified from MAAC

- My staff asked if I could remind the other members to write the complete branch code on the book bands when sending items to Springfield Greene -we send items to 11 different branches and having the full code saves us a lot of extra processing time.
- Circa demonstration that was held last week and other members thoughts on the product



**[Agenda/Minutes] of the**  
MOBIUS Access Advisory Committee  
Meeting  
Tuesday, January 26, 10a online

7. Adjourn Meeting
8. Next meeting – Adobe Connect – April 27
9. Submitted by