

LANCE Minutes

July 20, 2000

The Lance Coordinators met Thursday, July 20, 2000 at Moberly Area Community College with Robin Kespohl and Jim Dutton, MCO staff for the initial LANCE profiling. All six LANCE libraries were represented.

Robin conducted the meeting, opening with introductions and announcements. Robin requested that the Coordinators elect a Chair and encouraged the sharing of LANCE meeting minutes of the LANCE listserv. MCO can also create a webpage for the sharing of LANCE information. Robin also encouraged Coordinators to information, questions, etc. on the Listserv so that information is shared among all the libraries.

Robin distributed a handout containing LANCE Authorizations and Passwords. She encouraged the Coordinators to take advantage of CSDirect, the IUG user's groups listserv, and the 2000 User Manuals. Robin also emphasized license/copyright issues concerning the sharing of Passwords for these services.

Robin went over the LANCE Worksheets Log, explaining each group of worksheets. Robin emphasized the importance of the TestPac and shared which decisions were unchangeable after the TestPac.

Location Codes Handouts: Robin explained the purpose of the Location Codes and shared a handout on the work done so far on KCOM's location codes. Any location code in a library's current system must be on this list. Location must be in a separate sub-field and not in a classification field. The new codes must match current codes exactly. The order of display column is important in deciding which copy of title is displayed first in the catalog (i.e. Reference copy priority over general stack copy). A rough draft of each library's location codes is due July 27, 2000.

Item Types Handout: Each library needs to complete this handout by July 27, 2000 also. Item types can be added to this list of proposed types. Circulation periods and statistics are related to the item types.

Bibliographic record loading: Robin distributed a chart of the LANCE Implementation Questionnaire Summary as a basis to discuss record loading. The following record loading order was approved: MACC, Linn State (match and attach), Hannibal-LaGrange(overlay), KCOM (overlay), Culver-Stockton (overlay), and Truman State (overlay) last.

KCOM's Medical Subject Headings will be retained. Three subject indexes will be needed: Library of Congress, Children's and MESH.

The sequential barcodes of MACC and Linn State are a problem. Linn State's will need to be re-barcoded by MOBIUS.

Overlay Decisions:

035 Straight overlay
590 Straight overlay
505 Keep the incoming
650 02 Delete incoming
650 04 Straight overlay

Robert Lindsey agreed to serve as Chair of the Coordinators.

Valerie Darst
LANCE Recorder