# Report of the MOBIUS Circulation & Courier Committee

June 4, 2021

Submitted by: Cynthia Cotner, Committee Chair and Stephen Strohl, MOBIUS Organizer

**This annual report covers tasks and activities undertaken during the period of July 1, 2020, through May 31, 2021.**

**Date of last meeting:** May 24, 2021.

**Date of next meeting:** TBD.

## SUMMARY OF ACTIVITIES

### Recommendations to Board of Directors:

* Fill the three vacancies on the Committee (1 vacancy due to resignation and 2 because of term expirations in June) and appoint a Vice Chair/Chair Elect for leadership continuity.
* Continue supporting the Committee in its efforts to facilitate communication and training across the membership and suggest improvements on circulation and courier matters.

### Action Items Completed:

* Brought about a successful restart of resource sharing and the courier after the cessation required at the start of the pandemic, March 2020.
* Facilitated conversation across the membership on best practices for handling materials in the wake of COVID-19.
* Introduced ourselves to the new MALA Executive Director, early 2021.
* Ordered a new shipment of green, adhesive labels as multiple libraries adopted them, spring 2021.
* KCKCC went “live” on KC-TOWERS and across MOBIUS, April 2021.
* Completed new training videos & posted them on the MOBIUS Web site about using the MOBIUS Label Maker and Pickup Anywhere (PUA).
* Paused our survey efforts for this year due to the pandemic and the cessation of resource sharing for a significant duration due to the slow restart we experienced as libraries came back online throughout the summer of 2020.
* Attended the RFI presentations from multiple vendors as we discussed issues pertinent to the committee.
* Recommended treating audiobooks like traditional monographs. The Board approved this at their April 9th, 2021, meeting.

### Action Items In-progress/Pending:

* *Fully implement* the recently approved motion by the Board to treat audiobooks like traditional monographs.
* Prepare survey(s) for a spring, 2022 release that cover circulation and courier matters, especially audio/visual loan rules and the color of INN-Reach item bands/labels.
* Assist in whatever way possible with the MOBIUS RFP process this coming year.
* Bring about a more tightly integrated courier and delivery network.

### Questions for the board/larger group:

* Potential role the committee or members may play in regards to the upcoming MOBIUS RFP.

### Other Notes:

* The group is planning on a courier survey for fall of 2021.